



FERRING PARISH COUNCIL

1 Elm Park, Ferring, Worthing, West Sussex. BN12 5RN
telephone 01903 249 449 e-mail parishoffice@ferringparishcouncil.org.uk

Finance and General Purposes Committee Meeting (Advisory Powers Only)

Councillors & Parishioners

To : Councillors Terry Jackson (Chairman), Carole Robertson, Roger Elkins, Stephen Abbott, Peter Coe & Clare Royal

Your attendance is requested at a meeting of the Finance and General Purposes Committee to be held on **Monday 19th April 2021** at **7.30 pm** via remote platform

Due to the Coronavirus (Covid 19) pandemic, all Committee Meetings will be held remotely (via Zoom) in line with 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020' that are currently enacted for Meetings on and up to 7th May 2021. For further information see The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

<http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

Public Question Time, agenda item 4: Members of the Public are invited to submit questions on any subject related to items on the agenda only, for consideration at the meeting, to the Council by no later than Friday 16th April 2021 at 4.00pm, either in writing delivered to the Parish Council Offices, via email to: parishclerk@ferringparishcouncil.org.uk or by telephone: 01903 249449.

Details to join the meeting will be provided upon request – please call the office on (01903) 249449 or email parishclerk@ferringparishcouncil.org.uk before 10:00am on 19th April 2021.

Please note that the Meeting will be recorded (audio), for the Clerk for the purpose of ensuring clarity for the Minutes.

A G E N D A

- 1. Apologies for absence**
- 2. Declarations of Interest** - Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda.
- 3. Public Question Time** - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g)

4. **To confirm the Minutes of the last Meeting held on 1st March 2021**
5. **Matters arising from the minutes of the last meeting**
6. **Accounts and Finance** - Income and expenditure February & March (*attached for Committee Members*)
7. **Parish Clerk Report including Financial Matters** – The Clerk will report any issues within the Parish office
 - a) **Maintenance work within the office** – to consider quotation from GFM Services for repairs to the toilet (*paper attached for Committee Members*)
8. **Grant Request** – To consider the grant request from 4sight (*form attached for Committee Members*)
9. **Environment Committee** – Councillors Clare Royal
 - a) **Maintenance works within the village** – to consider quotations from FPC Maintenance Contractor (*once received, quotations will be circulated for Committee Members*)
 1. Warren Pond - to remove vegetation and replace two fence panels on the northwest side
 2. Bolt on Bench Sea Lane at north end corner of Sea Lane Close
 3. Bus shelter slates opposite Co-Op
10. **Council Documentation** – Councillors to consider adoption of revised Code of Conduct & Register of Interests. (*proposed documents attached for Councillors*)
11. **Community Infrastructure Levy (CIL)** – FPC projects & moving forward Councillor Peter Coe (*information previously circulated via email*)
12. **Covid-19 FPC next steps** - Councillors P Coe, C Royal & Clerk
 - a) Office arrangements - following Government guidelines – returning to office and opening the office
 - b) Returning to face-to-face meetings - plan of action to sanitising of chairs and tables, setting up etc
 - c) Zoom extension
13. **Glebelands Project Update** – Councillor Terry Jackson (*paper attached for Committee Members*)
14. **Royal Memorial** - Feasibility of a permanent memorial
15. **All about Ferring Magazine** – To consider a F&GP article
16. **Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda**
17. **Date of the next meeting is Monday 5th July 2021**

Nadine Phibbs
Clerk & Responsible Financial Officer
13th April 2021