

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE
(Advisory Powers Only)**

**Minutes of the Finance & General Purposes Committee meeting held at 7.30pm
on Monday 1st March 2021 via the Zoom Platform.**

Present	Councillors	Clare Royal
		Stephen Abbott
		Peter Coe

1	Elect a Chairman for this meeting Due to feeling unwell, the Committee Chairman, Councillor Terry Jackson is unable to attend this evenings meeting. Councillor Clare Royal was elected as the Chairman for the Committee for this meeting only.	
2	Apologies for absence There were apologies from Councillors Terry Jackson & Roger Elkins The apologies were accepted.	
3	Declarations of interest There were no declarations of interest.	
4	Public Question Time There were no members of the public present.	
5	To confirm the Minutes of the last meeting held 11th January 2021 The Minutes of the Finance & General Purposes Committee Meeting held on 11 th January 2021 were approved by the Committee as a correct record and signed by the Chairman.	
6	Matters arising from the report of the last meeting held on 11th January 2021 There was nothing to mention.	
7	Accounts and Finance The income and expenditure schedule for December 2020 & January 2021 were reviewed and will be recommended for Full Council approval with a small amendment.	

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	On each report, cheque 003853 & 003862 Ferring Nurseries Maintenance should read November & December.	
8	Parish Clerk Report including Financial Matters There was nothing to report.	
9	Environment Committee – Councillor Clare Royal a. Maintenance works within the village – to consider quotations from the Handyman (NB Services) Quotation received to remove vegetation and replace two fence panels on the northwest side.at Warren Pond. Clear 2 broken fence panels and foliage Re-place 2 Fence Panels (including delivery) Total £180.00 This will be recommended for Full Council approval.	
10	Annual Parish Meeting Format Council took the decision a couple of years to make the annual meeting of the council a standalone meeting on a Saturday morning. Due to the current situation, it is unlikely that we will be able to arrange such an event In the past this meeting was before the Annual Statutory Council Meeting and included the below format The format of the meeting is: <ol style="list-style-type: none">1. Chairman's report2. Brief annual reports from District/County Councillors3. Question time The Clerk advised that whilst meeting formats are uncertain due to Covid-19, she would suggest that the Annual Parish Meeting will still be requirement on the council's calendar. The Clerk therefore recommends that FPC revert back to the format as outlined above and takes place at 7.00pm Monday 24 th May 2021. The above will be recommended to Full Council.	
12	WSALC update The Clerk has circulated and update to Committee members following the recent WSALC AGM	
13	All about Ferring Magazine It was agreed that there is nothing relevant to this Committee at this time and it was suggested the next edition should include information regarding the	

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	Ferring Neighbourhood Plan Update.	PCoe
14	Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda There was nothing to mention.	
15	The next Finance & General Purposes Committee Meeting is scheduled for Monday 12 th April 2021 at 7.30pm.	
	The meeting closed at 7.50pm.	