



FERRING PARISH COUNCIL

1 Elm Park, Ferring, Worthing, West Sussex. BN12 5RN
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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH COUNCIL MEETING** to be held on **Monday 15th March 2021** at **7.30pm**.

Due to the Coronavirus (Covid 19) pandemic, all Council Meetings will be held remotely (via Zoom) in line with 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020' that are currently enacted for Meetings on and up to 7th May 2021.

For further information see The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

<http://www.legislation.gov.uk/uksi/2020/392/contents/made>

Public Question Time, agenda item 3: Members of the Public are invited to submit questions on any subject related to items on the agenda only, for consideration at the meeting, to the Council by no later than 12th March 2021 at 4.00pm, either in writing delivered to the Parish Council Offices, via email to:

parishclerk@ferringparishcouncil.org.uk or by telephone: 01903 249449.

Details to join the Zoom meeting will be provided upon request – please call the office on (01903) 249449 or email parishclerk@ferringparishcouncil.org.uk before 10:00am on 15th March 2021.

Please note that the Meeting will be recorded, for the Clerk for the purpose of ensuring clarity for the Minutes.

AGENDA

1 Apologies for absence

2 Declarations of interest - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

3 Public Question Time - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

- 4 **Minutes of the Parish Meeting** held on 25th January 2021 - to consider, approve and sign by the person presiding as a correct record.
- 5 **To receive and consider reports from Committees** (including the authorisation of orders for payment)
 - a. **Environment, Amenities and Footpaths** – Councillor Clare Royal, no meeting held
 - a) Annual allotment letter (*the Clerk has advised the additional paragraph via email to councillors*)
 - b) **Highways & Community – Councillor Peter Coe**, Meeting held 8th February, (*minutes attached*)
 - a) TRO/TTRO update
 - b) Rife Way Refuge (*plan emailed to councillors*)
 - c) **Neighbourhood Plan Implementation (including CRTBO's) Committee** – Councillor Peter Coe, Meeting held 15th February, (*minutes attached*)
 - a) Neighbourhood Plan Revision (*previously circulated by Cllr Coe*)
 - b) ADC Update
 - c) CIL Update
 - d) Report for All about ferring (*attached for councillors*)
 - d) **Planning** – Councillor Stephen Abbott, meeting held 1st & 15th March
 - e) **Communications Working Group** – no meeting held
 - f) **Finance and General Purposes** – meeting held 1st March (*minutes attached*)

Questions on reported items and approval of the report including:

 - a) Schedule of payments for December & January (*attached for approval*)
- 6 **FPC Committee Structure** – to consider committee members (*attached for councillors*)
- 7 **Annual Parish Meeting** – To consider format as recommended by F&GP (*paper attached for Councillors*)
- 8 **Christmas Event 2021** – Christmas lights (*as reported in the Highways & Community minutes 8th February item 18*)
- 9 **Maintenance works within the village** – to discuss and agree the next step
- 10 **The Glebelands Opportunity** – Overall update Councillor Terry Jackson
 - a) awaiting response from WSCC
 - b) requirement for legal advice
- 11 **Meeting held with ADC 5th March** – Outcome of the meeting (*paper attached for Councillors*)

- a) Glebelands Grounds ADC Agreement
- b) Glebelands parking proposal

12 West Sussex Association of Local Councils (WSALC) – Update (*attached paper for Councillors*)

13 Submission Draft Worthing Local Plan Consultation (January 2021) (*information circulated with councillor weekly update 11th February*) – to consider if FPC wish to comment (comments by 23rd March 2021)

14 Camping and Glamping Technical Advice Note (TAN) Consultation (*information circulated with councillor weekly update 11th February*) – This was considered at the Planning & Licensing Committee Meeting 1st March with no particular comments to be made and it was agreed as a Full Council agenda item for information purposes. (comments by 16th March 2021)

15 Parking Supplementary Planning Document (SPD) Consultation (*information circulated with councillor weekly update 11th February*) – This was considered at the Planning & Licensing Committee Meeting 1st March with no particular comments to be made and it was agreed as a Full Council agenda item for information purposes. (comments by 16th March 2021).

16 To receive reports from –

- a) **District Councillor(s)** representing Ferring (Arun District Council)
- b) **County Councillor** representing Ferring (WSSC)

17 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda

18 Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Item 20 & 21.

19 Letter received from Director of the Glebelands Centre – to discuss how to moving forward (*letter previously circulated to Councillors*)

20 Office Employment Contracts – annual leave (*pink confidential paper attached for councillors*)

21 Vineyard application – Response from ADC (*Refer to email circulated to all Councillors on 22nd February 2021*)

Date of next meeting Monday 26th April 2021

**Nadine Phibbs
Clerk & Responsible Financial Officer
9th March 2021**