



FERRING PARISH COUNCIL

1 Elm Park, Ferring, Worthing, West Sussex. BN12 5RN
telephone 01903 249 449 e-mail parishoffice@ferringparishcouncil.org.uk

To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH COUNCIL MEETING** to be held on **Monday 7th December 2020** at **7.30pm**.

Due to the Coronavirus (Covid 19) pandemic, all Council Meetings will be held remotely (via Zoom) in line with 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020' that are currently enacted for Meetings on and up to 7th May 2021.

For further information see The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

<http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

Public Question Time, agenda item 3: Members of the Public are invited to submit questions on any subject related to items on the agenda only, for consideration at the meeting, to the Council by no later than 4th December 2020 at 4.00pm, either in writing delivered to the Parish Council Offices, via email to: parishclerk@ferringparishcouncil.org.uk or by telephone: 01903 249449.

Details to join the Zoom meeting will be provided upon request – please call the office on (01903) 249449 or email parishclerk@ferringparishcouncil.org.uk before 10:00am on 7th December 2020.

Please note that the Meeting will be recorded, for the Clerk for the purpose of ensuring clarity for the Minutes.

AGENDA

- 1 Apologies for absence**
- 2 Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.
- 3 Public Question Time** - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

- 4 **Minutes of the Parish Meeting** held on 19th October 2020 - to consider, approve and sign by the person presiding as a correct record.
- 5 **Declaration/s of acceptance of office** – Co-opted Councillors to sign their Declaration of Office as resolved by Full Council 19th October 2020. (*Paper have been provided to Co-Opted Councillors*)
- 6 **To receive and consider reports from Committees** (including the authorisation of orders for payment)
 - a. **Environment, Amenities and Footpaths** – Councillor Clare Royal, no meeting held
Maintenance works within the village Update (*refer to F&GP Minutes*)
 - b. **Highways & Community** – Councillor Peter Coe, no meeting held
TRO/TTRO the final proposal/plan (*paper attached for Councillors*)
 - c. **Neighbourhood Plan Implementation (including CRTBO's) Committee** – Councillor Peter Coe, no meeting held
 - d. **Planning** – Councillor Stephen Abbott, meeting held 23rd November & 7th December
 - e. **Communications Working Group** – meeting held 5th November
To consider & agree Recommendations (*Paper previously circulated & recommendations attached for Councillors*)
 - f. **Finance and General Purposes** – meeting held 23rd November (*minutes attached*)
Questions on reported items and approval of the report including:
 - a) Schedule of payments for September & October (*attached for approval*)
 - b) Parish Flyer Distribution – Agreement update (*attached paper for Councillors*)
7. **FPC Annual Audit 2019 – 2020** – The Clerk will provide an update
8. **The Glebelands Opportunity** – Overall update Councillor Terry Jackson
 - a) awaiting response from WSCC
 - b) requirement for legal advice
9. **Glebelands Grounds ADC Agreement** – Councillor Roger Elkins
10. **WSALC Update** – The Clerk has circulated the update (*attached paper for Councillors*)

11. **WSCC Transport Plan** – Completion of the survey (*attached paper for Councillors*)
12. **NALC Consultation** - The Committee on Standards in Public Life has recently launched a consultation (*paper previously circulated to Councillors & additional attached paper*)
13. **To receive reports from –**
 - a) **District Councillor(s)** representing Ferring (Arun District Council)
 - b) **County Councillor** representing Ferring (WSCC)
14. **Ferring Parish Council Priority & Review Schedule** – (*attached for Councillors*)
15. **Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda**
16. **Public Bodies (admission to meetings) Act 1960 giving the Power to exclude Public and Press from the meeting –**
17. **Office Employment Contracts** – appraisals (*confidential (pink) paper enclosed for councillors*)

Date of next meeting Monday 25th January 2021

**Nadine Phibbs
Clerk & Responsible Financial Officer
1st December 2020**