

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

Highways & Community Committee (Advisory Powers)

Minutes of the Highways & Community Committee Meeting
held at 10.00am on Monday 5th October 2020 via the Zoom platform

Present	Councillors	Peter Coe
		John Tero
		Ruth Sims
		Carole Robertson
	FRSA	Trevor Martin

1	Apologies for Absence Apologies were received from Paul Green (Tennis Club) Councillor Peter Coe thanked Committee Members for agreeing to the rescheduled meeting date. Councillor Peter Coe advised that Councillor Terry Jackson has stood down from being a member of the Committee. On behalf of the Committee, Peter gave a vote of thanks to Terry for all of his time, efforts and work on a number of Committee projects over the years.	
2	Declarations of Interest There were no declarations made.	
3	Public Question Time There were no members of the public present.	
4	To confirm the Minutes of the last Meeting held 3rd August 2020 The minutes were agreed as the correct record and signed by the Chairman.	
5	Matters Arising from the minutes of the last meetings not covered on the agenda There was nothing to mention.	
6	Glebelands Issues including Football Club – Andy Wincell There was nothing to mention.	

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7	<p>Tennis Club Issue – Paul Green In the absence of Paul Green, the Clerk reported the following:</p> <p>The work to repaint the tennis courts is now complete and the Tennis Club and its members are extremely happy with the results.</p> <p>On behalf of the Parish Council, the Clerk would like to give thanks to Mr Green of the Tennis Club and to the Football Club for their assistance and the use of their water.</p>	
8	<p>FRSA – Trevor Martin Trevor Martin advised there was nothing to mention.</p>	
	<p>Highways Issues</p>	
9	<p>For information</p> <p>a. Vehicle Activated Sign Update The Vehicle Activated Sign has been placed in Onslow Drive between 1st – 25th September following comments made by residents. An average of 243 vehicles per day, 85% of which are driven at 24 mph. Of the 5,810 vehicles detected, 22 were driven at >30 mph, of which 3 exceeded 35mph. Fastest speed recorded was 40mph on 7th Sept at 9:30pm.</p> <p>Subject to space, the sign will be placed on the Bus Stop signpost outside Scotch Dyke Home in Beehive Lane this week.</p> <p>The results are now published on the parish council website.</p> <p>b. Winter Maintenance: The Clerk has completed the Winter Maintenance Audit and confirmed that all the salt bins are full. The Clerk has purchased salt scoops as agreed by Full Council but raised the concern that the salt is incredibly hard and needs breaking up. Councillor Peter Coe will loosen the salt with a pick axe.</p>	PCoe
10	<p>Slow signs in Upper West Drive/Clover Lane Item transferred to HAC from Environment committee – Concerns from residents relating to the junction of Clover Lane with Upper West Drive. Difficulties are experienced when turning right from Ferringham Lane and then right again into Clover Lane. Traffic speed and volume has increased in Upper West Drive and cars are often well over the central line as they round the blind bend making those turning right feeling vulnerable</p> <p>Sight lines on Ferringham Lane appear to be clear and drivers heading North should have visibility of junction. There is a slow sign painted in the road, but is probably too close to the junction and would be better placed South of the Cedar Close junction. A Junction sign would ideally need to be opposite Cedar Close</p>	

	<p>and possibly could be shared with the Bus Stop sign, however, at present, this would be obscured by the large tree.</p> <p>Bend on Upper West Drive is relatively blind for traffic travelling Northwards. There is a Slow Sign painted on the Road roughly opposite No 40, however this could be improved by locating a Junction Sign by the substation, by the corner of the boundary fence of No 3 Clover Lane. This piece of land does not appear to be assigned on Land Registry. Cost approx £100 plus installation. Councillor</p> <p>Peter Coe will investigate further prior to a recommendation to F&GP Committee and Full Council.</p>	P Coe
11	<p>Junction in Jersey Road facing Alderney Road Raised by Resident – Concerns over Junction of Alderney Road with Jersey Road. Traffic coming along Alderney Road and turning left onto Jersey Road often cut the corner coming onto the wrong side of the road hit the bollards on the verge. At present the road markings have almost disappeared. Traffic coming from Florida Road into Jersey Road also cut the corner turning right into Alderney Road.</p> <p>The markings Alderney Road part of the junction are very feint and large bush on the left and the angle of entry turning left adds to difficulties. The junction may benefit from being a Stop rather than give way on junction, however this may need a Stop sign to support, will check the legal angle.</p> <p>Councillor Peter Coe asked if the FRSA if this junction is scheduled for repainting? FRSA Trevor Martin will investigate further.</p> <p>Approach from Jersey Road is narrow and the approach angle into Alderney Road does not flow naturally, from the South, hence the corner cutting.</p> <p>Ideally the corner needs realignment, however that would be costly and unlikely to happen. A pragmatic approach would be for a traffic mirror on No 20's driveway fence post which would improve safety, but would need permission from the owner. Cost approx. £45+VAT (£35 incl VAT from Screwfix)</p> <p>Councillor Peter Coe will investigate further prior to a recommendation to F&GP Committee and Full Council</p>	PCoe
12	<p>A259 Improvement update – Councillor John Tero</p> <p>Councillor John Tero advised that he has attended an online presentation by the WSCC Project Manager for the Improvement for the A259.</p> <p>Councillor John Tero gave an overview of the project and advised that the utilities work has commenced and that the project is expected to take two years to complete.</p>	

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	<p>Details of roads closures have been issued and uploaded to the parish council website, noticeboards and Ferring Facebook Page.</p> <p>There is a copy of the presentation briefing available from the Clerk.</p>	
<p>13</p>	<p>Compass Bus/Lower Ferring Parking</p> <p>The Paper on the requirement for a TTRO was circulated to HAC members on 23rd September, asking for any comments to be made by the 2nd October. FRSA have confirmed that they will install all the yellow lines, which is within their remit.</p> <p>The cost of the signs, poles, their installation and the printing and distribution of letters is not within their remit. The letter should come from the parish council and they are happy that it can contain the words "in conjunction with consultation with the FRSA".</p> <p>Proposal – That Committee recommend to Finance & General Purposes Committee and Full Council that:</p> <ul style="list-style-type: none"> a. A consultation letter is sent to residents directly impacted by the proposed restrictions to inform of the proposed plan, requesting comments and permission for installation of time restriction signs. b. An application for a TTRO is submitted to WSCC for the parking restrictions shown on the attached drawings. <p>The proposals will be discussed at Finance & General Purposes Committee Meeting this evening, 5th October.</p>	
	<p>Community Issues</p>	
<p>14</p>	<p>Remembrance Day</p> <p>Due to the Coronavirus (Covid-19) the event will be very different this year. Advice received includes, no road closures, no crowds/spectators, music or parades.</p> <p>The British Legion slogan for 2020 is ‘remember from home’</p> <p>The Clerk has established two possible options for the event proceedings;</p> <p>Option 1 For security reasons and to tie the wreaths to the railings. 5 wreath layers at any one time, 8 sessions, 15 minutes a session with time in between 10 minutes to tie the wreaths and the five people disperse. Wreath layers will receive a time slot to lay wreath.</p> <p>Option 2 Wreath layers to be advised to lay their wreath anytime on the Sunday.</p>	<p>PO</p>

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	<p>The Committee was favorable for option 1 and to use website, noticeboards and social media asking people NOT to attend.</p> <p>The Clerk will ensure details of the event are detailed in 'all about Ferring' magazine.</p> <p>The above is recommended to Finance & General Purposes Committee.</p>	
15	<p>Christmas Event The Clerk advised that the current lights will be checked and some additional lights will be erected mid-November.</p> <p>The Committee agreed that all other arrangements not to go ahead and the event to be cancelled.</p> <p>To use 'all about Ferring' magazine, website, noticeboards and social media to advise that the event has been cancelled.</p> <p>Councillor Ruth Sims advised that the nativity scene is currently stored at the Glebelands Centre and can be collected when ready to erect on the village green.</p> <p>On behalf of the Committee, Councillor Carole Robertson gave thanks to Councillor Ruth Sims for her work to help organise the FPC Christmas Event in previous years.</p> <p>The above is recommended to Finance & General Purposes Committee.</p>	PO
16	<p>Christmas Tree at the Parish Office Item transferred to HAC from Environment Committee – The Environment Committee had suggested that the Clerk or Assistant to go to a local Garden Centre and request a donated tree.</p> <p>The Clerk advised that following the installation of the crossing shelter and the reinstallation of the bench, there is little room for a Christmas Tree. It was also acknowledged that the type of tree does not grow well in our climate.</p> <p>A further suggestion from Environment Committee was to decorate the new crossing shelter in Christmas lights. This item is to be referred back to the Environment Committee.</p> <p>FRSA Trevor Martin advised that the Christmas Tree near Ocean Drive will be replaced.</p>	
17	<p>Parish Clerk Report including Financial Matters There was nothing to mention.</p>	

<p>18</p>	<p>Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda</p> <p>Ferring Summer Fair: Councillor Ruth Sims advised that next year there is no one on the current committee that wishes to manage the arrangements for the Summer Fair. It was asked if the parish council will take on the event or store the event information until such a time that a suitable person is found. Councillor Peter Coe advised this could be discussed at Full Council on 19th October.</p> <p>Vans parked in Highdown Close: A resident has raised concerns that vans are parking on a corner in Highdown Close and requested double yellow lines. Whilst discussing, it was established that these are marked vehicles and to contact ADC for advice.</p> <p>Malcom Close: Residents have raised concerns with regards to the overgrown vegetation on the vacant land at the west end of Malcom Close. It is established that the land has recently been sold. It was agreed to write to the Estate agent to ask if they can approach the new owner to tidy the area.</p> <p>Cycling Langbury Lane: The Clerk advised that a resident has contacted the parish office raising concerns regarding cyclists on the pavement in Langbury Lane. The Committee agreed that there is nothing that the parish council can do. As a WSCC highway, this should be referred to them.</p> <p>Neighbourhood Watch Newsletter: Councillor Peter Coe advised that there is hope to re-instate the Newsletter for Ferring. However, volunteers are needed. Initially a Coordinator to deliver 195 copies to 7 Street Coordinators in South Ferring and a couple of Street Coordinators in South Ferring. If members know of anyone that may wish to be a volunteer feel free to publicise.</p>	<p>PO</p> <p>PO</p> <p>PO</p> <p>PO</p>
<p>19</p>	<p>Date of Next Meeting – tbc 2021</p> <p>The meeting closed at 10.45am</p>	