



FERRING PARISH COUNCIL

1 Elm Park, Ferring, Worthing, West Sussex. BN12 5RN
telephone 01903 249 449 e-mail parishoffice@ferringparishcouncil.org.uk

To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH COUNCIL MEETING** to be held on **Monday 19th October 2020** at **7.30pm**.

Due to the Coronavirus (Covid 19) pandemic, all Council Meetings will be held remotely (via Zoom) in line with 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020' that are currently enacted for Meetings on and up to 7th May 2021.

For further information see The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

<http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

Public Question Time, agenda item 3: Members of the Public are invited to submit questions on any subject related to items on the agenda only, for consideration at the meeting, to the Council by no later than 16th October 2020 at 4.00pm, either in writing delivered to the Parish Council Offices, via email to: parishclerk@ferringparishcouncil.org.uk or by telephone: 01903 249449.

Details to join the Zoom meeting will be provided upon request – please call the office on (01903) 249449 or email parishclerk@ferringparishcouncil.org.uk before 10:00am on 19th October 2020.

Please note that the Meeting will be recorded, for the Clerk for the purpose of ensuring clarity for the Minutes.

AGENDA

1 Apologies for absence

2 Declarations of interest - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

3 Public Question Time - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

- 4 Minutes of the Parish Meeting** held on 7th September 2020 & **Minutes from the Extraordinary Meeting** Monday 21st September 2020 - to consider, approve and sign by the person presiding as a correct record.
- 5 Vacant Council Positions** - To approve the co-option of candidates for the vacant Councillor positions.
- 6 Declaration/s of acceptance of office** - Full Council must permit at this meeting, signing the declaration/s of acceptance of office at a later meeting, in this case Monday 7th December 2020 Full Council.
- 7 To receive and consider reports from Committees** (including the authorisation of orders for payment)
 - a. Environment, Amenities and Footpaths** – Councillor Clare Royal, meeting held 14th September (*minutes attached*)
 - a) Maintenance works within the village (*refer to F&GP Minutes*)
 - b) Highways & Community** – Councillor Peter Coe, meeting held 5th October (*minutes attached*) (*Refer to F&GP minutes*)
 - a) consultation letter is sent to residents directly impacted by the proposed restrictions to inform of the proposed plan, requesting comments and permission for installation of time restriction signs. (*attached for Councillors*)
 - b) To allocation up to £150 to distribute the letter.
 - c) An application for a TTRO is submitted to WSCC for the parking restrictions shown on the attached drawings. (*previously submitted to Councillors*)
 - c) Neighbourhood Plan Implementation (including CRTBO's) Committee** – Councilor Peter Coe, no meeting held (*Refer to F&GP minutes*)
 - a) statement to resident – no statement to be issued at this time
 - b) the government white planning paper - To consider draft comments (*previously circulated to all Councillors 24.09*)
 - c) effectively suspend active work on NPI and postpone NPI meeting in November
 - d) Planning** – Councillor Stephen Abbott, meeting held 5th & 19th October
 - e) Communications Working Group** – meeting held 23rd September
 - f) Finance and General Purposes** – meeting held 5th October (*minutes attached*)

Questions on reported items and approval of the report including:

 - a) Schedule of payments for August (*attached for approval*)

- b) A Grant request has been received from Ferring Football Club for £300.00 towards new goal nets (*previously circulated to Councillors*)
- c) Skip warren pond clearance £90 excluding VAT
- d) Update on FPC Events, Remembrance Day proceed with option 1
- e) Christmas Event Cancel event (*Refer to F&GP minutes*)

8 Raising the Flag within the village (*attached paper for Councillors*)

- a) Point of discussion to raise the flag on key national dates, for example VE Day, VJ Day.
- b) Recommend the purchase of flags as required.
- c) An item in the parish flyer seeking volunteers.

9 Village Hall T&C's –

The Village Hall Trustees have issued a new T&C's (including Covid-19 section) to the Clerk for signature & approval by Full Council (*previously circulated to Councillors & available on the village Hall website under downloads tab*)

10 West Sussex Association of Local Councils (WSALC) – overview and update on recent correspondence (*previously circulated to Councillors*)

11 The Glebelands Opportunity – Overall update Councillor Terry Jackson

- a) awaiting response from WSCC
- b) requirement for legal advice

12. General Power of Competence – Update from the Clerk

13. Ferring Summer Fair Committee – Looking forward to 2021 (*Refer to the HAC Minutes*)

14. Ferring Parish Council Priority & Review Schedule – (*attached for Councillors*)

15. To receive reports from –

- a) **District Councillor(s)** representing Ferring (Arun District Council)
- b) **County Councillor** representing Ferring (WSCC)

16. Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda

17. Public Bodies (admission to meetings) Act 1960 giving the Power to exclude Public and Press from the meeting –

18. Office Employment Contracts – NALC National Salary Award 2020 - 2021

Date of next meeting Monday 7th December 2020

**Nadine Phibbs
Clerk & Responsible Financial Officer
13th October 2020**