

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

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Minutes of the meeting of FERRING PARISH COUNCIL held on **Monday 7th September 2020** as virtual meeting using the Zoom Platform. The meeting commenced at 7.30pm.

Present:

Parish Councillors: Councillor Stephen Abbott (Chairman), Councillor Lesley Young (Vice Chairman), Councillors, Ruth Sims, Peter Coe, John Tero, Carole Robertson & Roger Elkins.

West Sussex County Councillor: Councillor Roger Elkins

Arun District Councillors: Councillors Roger Elkins & Colin Oliver-Redgate

Residents: One resident in attendance

Councillor Stephen Abbott, Chairman welcomed all present to the meeting and commenced the formal proceedings.

01-09-2020 Apologies for absence

Apologies were received from Councillors Terry Jackson, Clare Royal & Elizabeth Perry. The apologies were accepted.

02-09-2020 Declarations of interest

Councillor Roger Elkins in his capacity as a WSCC Cabinet Member declared an interest in agenda item 8, The Glebelands Opportunity.

03-09-2020 Public Questions

A resident expressed her thanks to the Parish Council, FRSA, WSCC & Compass Bus in relation to the Compass Bus Access / South Ferring Parking and the newly installed bus clearways and for submitting a TRO which is hoped to be successful.

The resident went on to ask, if the Persimmon Homes planning application for the north Goring Gap is approved, will the Parish benefit from any CIL money.

Councillor Stephen Abbott advised, as this is not within the Ferring boundary, the Parish will not receive any CIL money.

04-09-2020 Minutes of the Full Council Meeting held on Monday 20th July 2020 & Minutes from the Extraordinary Meeting Wednesday 29th July 2020

The Minutes of the Full Council Meeting held on Monday 20th July 2020 & Minutes from the Extraordinary Meeting Wednesday 29th July 2020 were approved by Council and signed by the Chairman presiding as a correct record.

05-09-2020 To receive and consider reports from Committees including the authorisation of orders for payment:

a) Environment, Footpaths and Amenities, no meeting held

In the absence of Councillor Clare Royal, Councillor Stephen Abbott advised the following:

Village Green Frontage: Councillor Stephen Abbott is in conversation with ADC and the work is scheduled to take place winter 2020.

Crossing Bus Shelter: The shelter will be installed 18th September with the work to install the base, a small path to the shelter, relocate the slabs and bench, restore the bench and also to inset the painted pebbles is scheduled for 21st – 23rd September.

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b) Highways & Community, Meeting held 3rd August

Councillor Peter Coe advised the following:

Clover Lane: FRSA have now put up a “No Access to the Beach Sign” on the entrance to Clover Lane. A new road name sign for Clover Lane with no through road added, to be erected at the junction with Ansisters Road/Clover Lane has been ordered by ADC.

Tennis Courts Repainting: The repainting of the tennis courts was completed today.

Glebelands Parking Option: ADC CEO has apologised that FPC has not received a reply to our initial enquiry and will investigate the reasons behind this. The ADC Property, Estates & Facilities Manager has now passed this original enquiry to ADC Environmental Services and Strategy Manager. FPC will contact the ADC Environmental Services and Strategy Manager.

Rife Way Refuge: The Contractors have been at the site today to carry out preliminary works to check location of underground utilities. The Contractor is aiming to construct the refuge from the 2nd - 20th November.

Vehicle Activated Speed Sign: Report from May to September.

1st May – 23rd June: Sea Lane, North Bound. 85% traffic travelling at average of 30.3 mph. 16% drivers travelling over 30mph, with only 2% above 35 mph. Max speed was 65mph at 07.30 on 27th May. Average volume of traffic around 1,700 vehicles per day with a peak of 2,000 per day in the week of 25th May to 2nd Jun.

2nd – 28th August: Ocean Drive, South Bound by Telgarth Rd Junction. 85% traffic travelling at average of 26.23 mph. 3% drivers travelling over 30mph, with <1% (34 out of 17,542) above 35 mph. Max speed was 45mph at 18.00 on 3rd August. Average volume of traffic around 500 vehicles per day with a peak of 900 per day 8th – 11th August.

Currently on Onslow Drive. Early indications (2nd – 7th Sep) are only 3 out of 1,300 vehicles have exceeded 30 mph, max speed 32.5 mph. Average 230 vehicles per day.

Compass Bus Access / South Ferring Parking: The TRO application has been reviewed and will be assessed by JEAAC in November. Contrary to earlier comments made, have been advised that, even if application is successful, it may not be implemented before next summer. However, have been advised that WSCC has Agreed to waive the fee for a TTRO for this scheme to enable measures to be put in place for next summer.

In addition, there has been a request from a resident to extend the planned lines further into West Drive, and Compass have also requested that the West Drive restrictions are extended. Normally these requests would be considered when the design of the scheme is carried out by WSCC.

Therefore, the plan is, working in conjunction with FRSA, to sound out support/opposition for extending parking restrictions further along the East Side of West Drive, which will stop the chicanes, which currently cause problems, and as most visitors park on the West side, should reduce potential for pushing the problem back into the village. This will include an option to make the restrictions (other than the bends) seasonal.

A proposal for the TTRO will then be discussed at HAC Committee Meeting on 2nd November for submission to Full Council on 7th December. This will, if approved, enable an application to be made in late December, which given the 3 month implementation period, will see the restrictions in place before Easter 2021 and cover the following 2 summers, should there be any problems with the TRO.

Councillor Peter Coe has asked FRSA whether they would, in principle undertake the discussions with residents and, as with the TRO, support a joint application for the TTRO, subject to approval by Full Council.

c) Neighbourhood Plan Implementation (including CRTBO's) Committee, meeting held 17th August

Councillor Peter Coe advised that following NPI Committee meeting on 17th August, a request was made to Councillor Roger Elkins for update on ADC Local Plan review and potential impacts, short term plan following the issue of the Government White Paper.

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Councillor Roger Elkins is yet to respond to the request; however, this evening he has confirmed that he will seek clarification from ADC.

d) Planning Committee, Meetings held 20th July & 7th September

Councillor Stephen Abbott advised the following:

FG/6/20/PL, Hangleton Farm Livery Stables Wadars Animal Rescue Centre Hangleton Lane, Development of Animal Rescue Centre, to include new buildings for reception, training & education, cattery, kennels & associated ancillary accommodation, conversion of existing barn into staff accommodation along with driveways, car parking & landscaping has been approved by Development Control with a number of conditions.

Persimmon Homes Planning Application: In response to the submission by Persimmon Homes of an outline planning application for 475 dwellings on the 'Northern Gap', otherwise known as Chatsmore Farm, a number of local groups have formed the Goring Gap Action Group (GGAG) and Councillor Stephen Abbott has attended an inaugural meeting with them. A leaflet has been delivered to Ferring residents and consideration needs to be given to the significant impact that the development will have on Ferring village in relation to losing part of the Goring Gap and traffic congestion with the potential for 1000 additional cars etc.

After a lengthy discussion, Council unanimously agreed the following:

1. FPC will submit an objection to the Planning application.
2. The leaflet delivered to all residents will be uploaded to the Parish Council website.

The above was **RESOLVED** by Full Council. Councillor Roger Elkins abstained from the vote.

e) Communications Working Group

Councillor Lesley Young advised that the first Communications Working Group Meeting was held on 1st September and the discussion included the current internal and external methods of communication. It was established that further research is required.

The next meeting is scheduled for 23rd September. It is anticipated that a draft report will be presented to F&GP Committee on 5th October.

f) Finance & General Purposes

Councillor Lesley Young presented the minutes of the meeting held on 6th July

The following matters/recommendations from the minutes were considered:

- a) Schedule of payments for June & July (*attached for approval*)
- b) Highways & Community Committee – Winter Maintenance & salt scoops, it was agreed that the Clerk can purchase four salt scoops for the village salt bins.

The above was **RESOLVED** by Full Council

06-09-2020 Parish Council Events 2020

The Clerk advised that at this time of year, preparations would commence for the two annual Parish Council Events. As both events attract an attendance of a few hundred people and due to Covid-19 pandemic and social distance regulations, the events, if they take place at all, will be very different in 2020.

The Clerk suggested the following for each event:

Remembrance Day

Appreciating the importance of Remembrance Sunday, if social distancing and strict government guidelines remain in place in relation to large gatherings, the Parish Council can

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facilitate the 40 organisations/groups to lay their wreaths and request that residents do not attend the event.

Christmas Event

The event includes various entertainment and a Christmas Fair held in the Village Hall. If social distancing and strict government guidelines remain in place in relation to large gatherings, it is highly unlikely that this event can go-ahead.

It is suggested that the event for 2020 is cancelled, however the Christmas Lights will still be switched on. Additional lights have been ordered and the lights will be installed and exiting light checked mid-November.

Council agreed with the Clerks suggestions. Details of both events will be reviewed and finalised at the HAC Committee Meeting 2nd November.

07-09-2020 Office Arrangements

It was agreed that the current working arrangements have been successful and it was recommended not to change the arrangements at this time. It was however agreed to review the situation on a regular basis and to be steered by Government Guidelines.

The above was **RESOLVED** by Full Council.

08-09-2020 The Glebelands Opportunity - Councillor Terry Jackson

In the absence of Councillor Terry Jackson, the Clerk advised that following the GPG Forum early July, no further comments have been received from Councillors.

Councillors Ruth Sims & Carole Robertson advised that building work and improvements have been completed at the Glebelands and invited Councillors to visit the community centre to see what has been achieved.

Councillor Stephen Abbott then turned his attention to the email received from WSCC in relation to the Glebelands Heads of Terms. Councillor Roger Elkins as a WSCC Cabinet Member, was asked if he had any knowledge of Cabinet instruction.

After a lengthy discussion, the following was unanimously agreed:

1. The Clerk will forward recent correspondence between to Parish Council and WSCC to Councillor Roger Elkins (cc. Councillor Stephen Abbott) who in turn will investigate with WSCC.
2. The Parish Council will formulate a formal response which will be circulated via email to all Councillors for their approval.

The above was **RESOLVED** by Full Council. Councillor Roger Elkins abstained from the vote.

09-09-2020 Website Accessibility Regulations

From 23rd September 2020 all local council websites will have to comply with new Website Accessibility Regulations.

Local Councils need to make reasonable adjustments to their websites and operations so people can access information.

They are required to include an accessibility statement on their website setting out to what extent they meet the requirements and what alternative arrangements are available.

The Clerk has been in contact with our Website Designer and we have established that as the FPC website is reasonably new, it seems that we are pretty compliant overall, however there are a few issues to ensure fully compliant.

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Our Website Designer can assist with this and it is expected that it will only take a few hours. The sum of £200 has been allocated and approved to ensure the Parish Council meet regulations.

The above was **RESOLVED** by Full Council

10-09-2020 Reports from District and County Councillors

Arun District Councillor Colin Oliver-Redgate advised the following:

- Councillor Colin Oliver-Redgate has visited the Wadars site on a few occasions to talk to the local residents and businesses about their concerns reference to the recent planning application. Now that the application has been approved it is hoped that the conditions are adhered to.
- Following attending the Persimmon Homes Consultation last year, concerns are raised that the development will have a huge impact on Ferring Village.
- Admiration was given to the Parish Office personnel & Councillors for all their work during the difficult times.

Both ADC & WSCC have been impacted by the Covid-19 pandemic with increasing costs.

Arun District Councillor Roger Elkins advised the following:

- ADC are offering ongoing financial support to Freedom Leisure during the covid-19 pandemic. To date £270,000 has been paid with a further planned payment of £191,500.
- Network Rail are carrying out improvements to some local train stations, including Angmering, Littlehampton, Bognor Regis & Arundel.

WSCC County Councillor Roger Elkins advised the following:

- The work to widen the A259 has commenced and is expected to last for 22 months.

Councillor Peter Coe asked if WSCC are monitoring the negative comments and the reports that emergency vehicles are experiencing problems manoeuvring through the traffic where the temporary cycle lanes have been installed in the region

Councillor Roger Elkins confirmed that this is being monitored and he has not been made aware of any report of issues with emergency vehicles.

11-09-2020 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda

The Clerk advised that the allotment holders have requested a skip for the site early October. It was acknowledged that this is the first occasion that the Parish Council has received such a request and if this is an annual request, that the cost is added to the allotment holders annual subscription.

Councillor Carole Robertson, who has an allotment in Angmering advised that this is not an unusual request from allotment holders.

It was agreed that the Parish Council will absorb the cost of the skip on this occasion. Should the allotment holders feel having a skip on an annual basis would be a benefit, the Clerk will revise the allotment agreements for 2021 to include the cost.

The above was **RESOLVED** by Full Council

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Due to time constraints at the Planning Committee Meeting this evening (7th September) Councillor Stephen Abbott advised that there are two NALC consultations that Council need to consider.

It was agreed that the Clerk will circulate the information via email to all Councillors. All Councillors are asked to revert back to the Clerk with either their comments or no comment.

The above was **RESOLVED** by Full Council

Councillor Ruth Sims advised Council that the Glebelands Centre is organising a McMillan Cancer Coffee Morning on 26th September from 10.30am – 12.30pm and would appreciate attendance from Parish Councillors to support the event.

The next meeting date is Monday 19th October 2020

The Chairman closed the meeting at 9.15pm

Mrs Nadine Phibbs
Clerk to Ferring Parish Council