

All minutes are draft and subject to approval at the next meeting

## FERRING PARISH COUNCIL

### Environment, Amenities and Footpaths Committee (Advisory Powers)

#### Minutes of the Environment, Amenities and Footpaths Committee Meeting held at 7.00pm on Monday 14h September 2020 via Zoom platform

Present	Councillors	Clare Royal
		Ruth Sims
		Stephen Abbott
	Conservation Group	Tricia Hall
	FRSA	Greg Plenty

1	<b>Apologies for Absence</b> Apologies received from Councillor Elizabeth Perry and Tree Warden Phillip Ellis.	
2	<b>Declarations of Interest</b> There were no declarations made.	
3	<b>Public Question Time</b> There were no members of the public present.	
4	<b>To confirm the Minutes of the last Meeting held Monday 22<sup>nd</sup> June 2020</b> The minutes were agreed as the correct record and signed by the Chairman.	
5	<b>Matters Arising from the minutes of the last meeting</b> Nothing to mention.	
6	<b>Information Items</b> <b>a) Village Green Frontage (ADC works)</b> - Councillor Stephen Abbott advised that this is an Autumn job and that Arun had emailed him 14.09.20 to say that they are chasing the knee rail. <b>b) Beach litter and new bins installed</b> – ADC has installed temporary bins along the greensward. Tricia Hall from the Conservation Group confirmed that two people from the group are out litter picking every day. <b>c) North west corner slab at the base of the memorial is loose</b> – Councillor Stephen Abbott noticed that this needed re setting, Councillor Stephen Abbott is going to ask the ground workers on the bus stop site to concrete the slab back down.	<b>SA</b>     <b>SA</b>

	<p>Councillor Clare Royal informed the Committee that there is also a loose brick at the back of the memorial, Councillor Stephen Abbott agreed to remove this for now.</p> <p>Unfortunately, FPC no longer has maintenance carried out by a local resident. Councillor Stephen Abbott has asked the Clerk to see what neighbouring Parish Councils do and to check with our insurance company regarding liability insurance.</p> <p>Councillor Stephen Abbott confirmed that the gentlemen that carried out the FPC maintenance is a great loss and will be a hard act to follow, he carried out some excellent work for FPC over many years.</p> <p><b>d) Crossing bus shelter</b> – Councillor Stephen Abbott confirmed that this is scheduled for Installation on Friday 18<sup>th</sup> September, with the ground works following on the following Monday – Wednesday (21<sup>st</sup> – 23<sup>rd</sup>).</p> <p>Councillor Stephen Abbott confirmed that he will oversee this project.</p>	<p><b>SA</b></p>
<p>7</p>	<p><b>New Projects</b></p> <p><b>a) Skip for Allotments:</b> Councillor Stephen Abbott confirmed that this was discussed and agreed at the last Full Council meeting.</p> <p><b>b) Permanent Structure (Statue/Poppies):</b> Councillor Peter Coe confirmed that he had got prices last year for memorial benches. The Committee agreed to leave this project until a later date.</p> <p><b>c) Village Green play Equipment:</b> Councillor Peter Coe has requested quotes. The Clerk has emailed Arun for funding, yet to hear back. Councillor Peter Coe will send quotes to Clare Royal when he receives them.</p> <p><b>d) Patterson’s Walk rights of way:</b> Councillor Elizabeth Perry was going to speak to a resident and ask them to provide a proposal for a walkway, no further information has been received. Councillor Stephen Abbott confirmed that nothing further has been done regarding the footpath north of the car park due to the Covid situation.</p> <p><b>e) Bench at Ferringham Lane:</b> Councillor Clare Royal mentioned that there is a bench on Ferringham Lane that is in need of attention. Councillor Clare Royal advised that the owner of the bench has asked if FPC would replace it. Councillor Stephen Abbott suggested FPC could consider a repair when we have a maintenance programme back in place. Councillors asked Amanda to write to ADC and ask if they would replace benches with plastic, the same as Worthing BC in future and copy in the District Councillors.</p> <p><b>f) Christmas Tree:</b> It was confirmed that the tree next to the office needs removing and disposed of. Councillor Stephen Abbott said that he would ask the grounds men if they can do this. Councillor Ruth Sims suggested that the Clerk or Assistant go to Highdown Garden Centre and request a donated tree.</p> <p><b>g) Other Projects:</b> None.</p>	<p><b>PCoe</b></p> <p><b>EP</b></p> <p><b>PO</b></p> <p><b>PO</b></p>
<p>8</p>	<p><b>Dog Control Issues/FPC Consultation Working Group:</b> Councillor Peter Coe confirmed that the office had not had any complaints this year. Councillors agreed to close this issue unless any problems arise.</p>	<p><b>PCoe</b></p>
<p>9</p>	<p><b>Warren Pond:</b> The Parish Office to arrange a skip for the Warren Pond annual clearance.</p>	

	Tricia from the Conservation Group to confirm a date.	<b>PO/T H</b>
10	<p><b>Tree Matters:</b> Phillip Ellis Phillip Ellis was not present at the meeting; however, two tree issues were raised;</p> <p>a) An overgrown hedge in Grange Park has been reported, the owners of the property do not live there. Letters have been delivered to request a cut back but nothing has been done. Councillor Stephen Abbott suggested FRSA deal with this, Amanda to forward a photo of the bush to Greg Plenty.</p> <p>b) There is a tree on the corner of Oval Way that the bus clips when passing. Compass Bus requested FPC find out the land owner. Councillor Peter Coe confirmed that it is unadopted land. Councillor Stephen Abbott suggested that Compass contact WSCC, Councillor Peter Coe will revert back to Compass.</p>	<p><b>AT/G P</b></p> <p><b>PCoe</b></p>
11	<p><b>FRSA:</b> Greg Plenty</p> <ul style="list-style-type: none"> <li>● The gardens are checked by me at least every ten days.</li> <li>● An exceptionally dry summer has taken its toll on our gardens but Ferring Nurseries have done a good job with their watering of the planters and bedding areas</li> <li>● The continuity of the types of plants across the gardens in Ferring belonging to various organisations that they plant and maintain has worked well. The plants chosen by FN have 'paid the rent'.</li> <li>● At Ocean Drive, the so-called 'Christmas Tree' and the overgrown apple tree are not doing the job so may soon be removed.</li> <li>● The gardens are looking very neat and tidy thanks to the employment, on the recommendation of a local resident, of AC'S Garden Services to cut grass and clear weeds and rubbish.</li> <li>● To support the environment of Ferring, FRSA have recently carried out road works such as resurfacing, pothole filling and drainage improvements around the village.</li> <li>● To support the residents of South Ferring, FRSA has funded and installed two 'bus pathways' at either end of South Drive as a precursor to a TRO being available later.</li> <li>● To support the residents of Clover Lane, FRSA has funded and installed an information sign making drivers aware of it not being a road to the beach.</li> </ul>	
12	<p><b>Conservation Group Update:</b> Tricia Hall No indoor meetings and none likely until 2021. Three walks organised: Along the Rife, Patching Downs and Anchor Bottom, Shoreham. Very good attendance, members divided into 'bubble' of six with different leaders and social distancing observed.</p> <p>To avoid the very large numbers for advertised beach cleans, Jenny Grixti organised pairs of people to do a beach clean on different days of the week. This</p>	

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	<p>has worked well and much improved the poor situation of a couple of months ago. No beach litter count this Saturday because it would give a false result.</p> <p>Conservation Work: Request to Environment Agency to dig out two ponds in the overflow lagoons has not got any further. This summer, all ponds dried out very early in the season.</p> <p>The Girl Guides boat on the village green has looked good after the FCG volunteered to plant it up, Tricia wondered if the resident next door would mind helping with the watering of the boat, she agreed to speak to the resident. The beds on Pattersons walk have produced plenty of shingle flora but the boat at the bottom of Sea Lane has been disappointing.</p> <p>The orchard has suffered from the dry weather. A good crop of plums disappeared overnight. Two apple trees died and have been replaced. The trees along the Rife are doing pretty well and many are producing a good crop of autumn fruits.</p> <p>FCG has organised a meeting on September 29<sup>th</sup> with the Ferring Country Centre to discuss ways in which we can work more closely together. We also want to raise one or two environmental issues regarding the area where the road bridge crosses the Rife: Screening of the electrical substation, the terrible repair to the bridge and the removal of a hawthorn tree.</p>	
13	<p><b>Parish Clerk Report – including Financial Report:</b> Amanda confirmed nothing to report.</p>	
14	<p><b>Urgent matters arising, since the preparation of this Agenda &amp; Items to be referred to next Agenda</b> Councillor Peter Coe reported the footpath at The Strand is badly overgrown and signs need replacing. This has been reported on Love West Sussex.</p> <p>Tricia Hall asked how to obtain SLOW signs in Upper West Drive. Councillor Peter Coe suggested Tricia email the office and ask for this to go on the HAC agenda.</p>	<p><b>PCoe</b></p> <p><b>TH</b></p>
15	<p><b>Date of Next Meeting – Monday 14<sup>th</sup> December 2020</b></p>	
	<p>The meeting closed at 8.10pm</p>	