



FERRING PARISH COUNCIL

1 Elm Park, Ferring, Worthing, West Sussex. BN12 5RN
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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH COUNCIL MEETING** to be held on **Monday 7th September 2020** at **7.30pm**.

Due to the Coronavirus (Covid 19) pandemic, all Council Meetings will be held remotely (via Zoom) in line with 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020' that are currently enacted for Meetings on and up to 7th May 2021.

For further information see The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

<http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

Public Question Time, agenda item 3: Members of the Public are invited to submit questions on any subject related to items on the agenda only, for consideration at the meeting, to the Council by no later than 4th September 2020 at 4.00pm, either in writing delivered to the Parish Council Offices, via email to: parishclerk@ferringparishcouncil.org.uk or by telephone: 01903 249449.

Details to join the Zoom meeting will be provided upon request – please call the office on (01903) 249449 or email parishclerk@ferringparishcouncil.org.uk before 10:00am on 7th September 2020.

Please note that the Meeting will be recorded (audio), for the Clerk for the purpose of ensuring clarity for the Minutes.

AGENDA

1 Apologies for absence

2 Declarations of interest - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

3 Public Question Time - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

- 4 **Minutes of the Parish Meeting** held on 20th July 2020 & **Minutes from the Extraordinary Meeting** Wednesday 29th July 2020 - to consider, approve and sign by the person presiding as a correct record.
- 5 **To receive and consider reports from Committees** (including the authorisation of orders for payment)
 - a. **Environment, Amenities and Footpaths** – Councillor Clare Royal, no meeting held
 - a) Crossing Bus shelter update (refer to *Neighbourhood Plan Implementation (including CRTBO's) minutes*)
 - b. **Highways & Community** – Councillor Peter Coe, meeting held 3rd August (*minutes attached*)
 - a) Compass Bus/Lower Ferring Parking update (refer to *F&GP minutes*)
 - b) Glebelands Parking Option update (refer to *F&GP minutes*)
 - c) Rife Way Refuge update (refer to *F&GP minutes*)
 - c. **Neighbourhood Plan Implementation (including CRTBO's) Committee** – Councillor Peter Coe, meeting held 17th August (*minutes attached*)
 - d. **Planning** – Councillor Stephen Abbott, meeting held 20th July
 - e. **Communications Working Group** – Councillor Lesley Young, meeting held 1st September
 - f. **Finance and General Purposes** – Councillor Lesley Young, meeting held 24th August (*minutes attached*)

Questions on reported items and approval of the report including:

 - a) Schedule of payments for June & July (*attached for approval*)
 - b) Highways & Community Committee – Winter Maintenance & salt scoops
- 6 **Parish Council Events 2020** – Update on Remembrance Day & Christmas Event
- 7 **Office Arrangements** – Steered by Government Guidelines
- 8 **The Glebelands Opportunity** - Councillor Terry Jackson (*paper attached for members*)
- 9 **Website Accessibility Regulations** – To meet Legislation requirements (*paper attached for members*)

10 To receive reports from –

- a) **District Councillor(s)** representing Ferring (Arun District Council)
- b) **County Councillor** representing Ferring (WSCC)

11 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda

Date of next meeting Monday 19th October 2020

**Nadine Phibbs
Clerk & Responsible Financial Officer
1st September 2020**