

All minutes are draft and subject to approval at the next meeting

## FERRING PARISH COUNCIL

### Highways & Community Committee (Advisory Powers)

Minutes of the Highways & Community Committee Meeting  
held at 10.00am on Friday 3<sup>rd</sup> August 2020 via the Zoom platform

<b>Present</b>	Councillors	Peter Coe
		John Tero
		Ruth Sims
	FRSA	Trevor Martin

1	<b>Apologies for Absence</b> Apologies were received from Paul Green (Tennis Club) & Councillor Terry Jackson.	
2	<b>Declarations of Interest</b> There were no declarations made.	
3	<b>Public Question Time</b> There were no members of the public present.	
4	<b>To confirm the Minutes of the last Meeting held Friday 12<sup>th</sup> June 2020</b> The minutes were agreed as the correct record and signed by the Chairman.	
5	<b>Matters Arising from the minutes of the last meetings not covered on the agenda</b> There was nothing to mention.	
6	<b>Glebelands Issues including Football Club – Andy Wincell</b> There was nothing to mention.	
7	<b>Tennis Club Issue – Paul Green</b> In the absence of Paul Green, Councillor Peter Coe reported the following:  Due to unavailability of the courts due to Covid, we suspended membership for 6 months but will recommence from 1/9/2020. Court fees are now being collected.	

All minutes are draft and subject to approval at the next meeting

	<p>Court repainting has all been agreed and will take place at the end of August subject to a final date being agreed. Many thanks to FPC for arranging this. The Henty will need to be advised.</p> <p>There was one incident of "Henty" players booking during a FTC allotted time. It was resolved amicably and the Henty was emailed with a reminder of the times allocated to FTC.</p> <p>At a previous Finance &amp; General Purposes Committee Meeting, the matter of the tennis club finances was raised.</p> <p>Councillor Peter Coe advised that he has looked at the finances and can confirm that the annual subscription and tennis court fees are earmarked within the parish council finances and that they are extremely healthy. This will be monitored by the Clerk.</p>	
8	<p><b>FRSA – Trevor Martin</b> Trevor Martin advised the following:</p> <p><b>Clover Lane:</b> FRSA erected a ‘to the beach’ sign at the corner of West Drive and Clover which subsequently was removed anonymously.</p> <p>A new sign to advise ‘no access to the beach’ will be erected at the entrance to Clover Lane.</p> <p>It was also agreed that the Clerk will approach ADC to ask for a new road name sign for Clover Lane with no through road added, to be erected at the junction with Ansisters Road/Clover Lane.</p> <p><b>FRSA Update:</b> FRSA are pleased to welcome Denise Ibbertson as a new member of the FRSA.</p>	FRSA  PO
	<p><b>Highways Issues</b></p>	
9	<p><b>For information</b></p> <p><b>a. Vehicle Activated Sign Update</b> With permission from Compass bus, the vehicle activated sign has been erected on the bus stop pole in Ocean Drive at the junction of Telgarth Road.</p> <p><b>b. Pantiles Parking:</b> The Clerk has not had any success with details of the ownership of the land at the Pantiles. This item will be removed from the agenda.</p> <p><b>c. Winter Maintenance:</b> The Clerk has completed the Winter Maintenance Audit and confirmed that all the salt bins are full.</p>	PCoe  PO

All minutes are draft and subject to approval at the next meeting

	<p>The Clerk did raise the concern that the salt is extremely hard and felt that a hand held shovel is required for each bin. The Clerk will obtain some prices.</p>	
10	<p><b>Compass Bus/Lower Ferring Parking</b>  As reported at the FPC Extraordinary Meeting on 29<sup>th</sup> July 2020, FPC resolved to submit a formal request to WSCC for the implementation of Bus Clearways &amp; to submit a TRO application to install double yellow lines</p> <p>Councillor Peter Coe advised that both have now been submitted and WSCC has confirmed receipt.</p> <p>Trevor Martin asked in relation to the letter delivered to residents in relation to the village roads.</p> <p>The Clerk advised that she has received a few responses with suggestions and thanks for the information that was supplied.</p> <p>Councillor Peter Coe also advised that an article will be included in the next parish flyer and a more comprehensive notice and location map has been uploaded to the website and noticeboards.</p>	
11	<p><b>Langbury Lane Parking Issue:</b>  Full Council at their meeting 20<sup>th</sup> July, minute item 13-07-2020 resolved that a TRO application will not be submitted.</p> <p>It was acknowledged that the issue has reduced due to the Coronavirus (covid 19) pandemic lockdown and should the issue re-occur, as this is a West Sussex highway, it can be reported via Love West Sussex or the WSCC website</p>	
	<p><b>Community Issues</b></p>	
12	<p><b>Remembrance Day</b>  The Clerk advised that the arrangements for contacting wreath layers has begun and that at this time it is impossible to know how the Coronavirus (covid19) will impact on this years event.</p> <p>It was agreed to continue with the arrangements and the Parish Council will monitor this closer to the time and follow the Government advice &amp; Regulations.</p>	
13	<p><b>Christmas Event</b>  As with Remembrance Day, at this time it is impossible to know how the Coronavirus (covid19) will impact on this years event.</p> <p>Councillor Ruth Sims &amp; the Clerk will discuss the event and the ordering of additional lights.</p>	RS/PO

All minutes are draft and subject to approval at the next meeting

	<p>Councillor Ruth Sims confirmed that the Salvation Army are booked and if the village hall is open there are many stalls wishing to book for the event.</p> <p>It was agreed to continue with the arrangements and the Parish Council will monitor this closer to the time and follow the Government advice &amp; Regulations</p>	
14	<p><b>Parish Clerk Report including Financial Matters</b> There was nothing to mention.</p>	
15	<p><b>Urgent matters arising, since the preparation of this Agenda &amp; Items to be referred to next Agenda</b> There was nothing to mention..</p>	
16	<p><b>Date of Next Meeting – Monday 2<sup>nd</sup> November 2020, 10.00am</b></p> <p>The meeting closed at 10.30am</p>	