



# FERRING PARISH COUNCIL

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## To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH COUNCIL MEETING** to be held on **Monday 20<sup>th</sup> July 2020** at **7.30pm**.

Due to the Coronavirus (Covid 19) pandemic, all Council Meetings will be held remotely (via Zoom) in line with 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020' that are currently enacted for Meetings on and up to 7th May 2021.

For further information see The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

<http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

Public Question Time, agenda item 3: Members of the Public are invited to submit questions on any subject related to items on the agenda only, for consideration at the meeting, to the Council by no later than 17th July 2020 at 4.00pm, either in writing delivered to the Parish Council Offices, via email to: [parishclerk@ferringparishcouncil.org.uk](mailto:parishclerk@ferringparishcouncil.org.uk) or by telephone: 01903 249449.

Details to join the Zoom meeting will be provided upon request – please call the office on (01903) 249449 or email [parishclerk@ferringparishcouncil.org.uk](mailto:parishclerk@ferringparishcouncil.org.uk) before 10:00am on 20<sup>th</sup> July 2020.

Please note that the Meeting will be recorded (audio), for the Clerk for the purpose of ensuring clarity for the Minutes.

## AGENDA

### **1 Apologies for absence**

**2 Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

**3 Public Question Time** - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

- 4 **Minutes of the Parish Meeting** held on Thursday 28<sup>th</sup> May 2020 & **Minutes from the Extraordinary Meeting** Wednesday 1<sup>st</sup> July 2020 - to consider, approve and sign by the person presiding as a correct record.
- 5 **To receive and consider reports from Committees** (including the authorisation of orders for payment)
  - a. **Environment, Amenities and Footpaths** – Councillor Clare Royal, meeting held 22<sup>nd</sup> June (*minutes attached*)
    - Letter to District Councillors in relation to litter on the Ferring greensward and beach.
  - b. **Highways & Community** – Councillor Peter Coe, meeting held 12<sup>th</sup> June (*minutes attached*)
  - c. **Neighbourhood Plan Implementation (including CRTBO's) Committee** – Councilor Carole Robertson, no meeting held
  - d. **Planning** – Councillor Stephen Abbott, meeting held 6<sup>th</sup> July (*minutes attached*)
  - e. **Finance and General Purposes** – Councillor Lesley Young, meeting held 6<sup>th</sup> July (*minutes attached*)

Questions on reported items and approval of the report including:

    - a) Schedule of payments for April & May (*attached for approval*)
    - b) Environment Committee - Bus shelter near railway (*updated spreadsheet attached for Councillors*)
    - c) Highways & Community Committee - Tennis Courts repainting (paper attached *for Councillors*)
    - d) Grant request for St Barnabas £341.75 (paper attached *for Councillors*)
- 6 **End of year Accounts** – To approve the accounts for the year ending 31st March 2020 (*copy attached for non F&GP Committee Members*)
- 7 **Annual Return** -
  - a) To agree Section 1 – *Annual governance statement 2019/20* – of the Annual Return for the year-ending 31st March 2020 can be signed by the Chairman and the Clerk/Responsible Financial Officer
  - b) To agree Section 2 – *Accounting statements 2019/20* – of the Annual Return for the year-ending 31st March 2020 can be signed by the Chairman and the Clerk/Responsible Financial Officer

- 8 Office Arrangements** – As recommended by F&GP Committee (*paper attached for Councillors*)
- 9 Communications Working Group** – To agree membership & e- newsletter (*paper & sample newsletter attached for Councillors*)
- 10 Councillor Weekly Update** – As recommended by F&GP Committee (*paper attached for Councillors*)
- 11 FPC Policy for Remote Meetings** – To agree revised Policy (*attached for Councillors*)
- 12 SALC Code of Conduct Consultation** – As recommended by F&GP Committee (*previously circulated to Councillors*)
- 13 Parking Issues** – TRO application, Recommendation by F&GP Committee under minute item 19 (*paper attached for Councillors*)
- 14 Compass Bus Access/South Ferring Parking** – Council discussion (*paper attached for Councillors*)
- 15 The Glebelands Opportunity** - Councillor Terry Jackson
  - a) GPG Forum 1<sup>st</sup> July update
- 16 ADC Consultation - Public Space Protection Order, Dog Controls Arun** – to consider any comments (*information previously circulated to Councillors*)
- 17 To receive reports from –**
  - a) **District Councillor(s)** representing Ferring (Arun District Council)
  - b) **County Councillor** representing Ferring (WSCC)
- 18 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda**
- 19 Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Item 20.**
- 20 Personnel Committee** – Councilor Lesley Young, Contractual Matters (*paper will be circulated to Councillors prior to the meeting*)

**Date of next meeting Monday 7<sup>th</sup> September 2020**

**Nadine Phibbs  
Clerk & Responsible Financial Officer  
13<sup>th</sup> July 2020**