

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

Highways & Community Committee (Advisory Powers)

**Minutes of the Highways & Community Committee Meeting
held at 10.00am on Friday 12th June 2020 at the Parish Office**

Present	Councillors	Peter Coe
		Terry Jackson
		Ruth Sims
		John Tero
		Carole Robertson
	FRSA	Trevor Martin

1	<p>Elect a Chairman Councillor Peter Coe was elected as the Chairman of the Committee.</p>	
2	<p>Apologies for Absence Apologies were received from Paul Green (Tennis Club)</p>	
3	<p>Declarations of Interest There were no declarations made.</p>	
4	<p>Public Question Time There were no members of the public present.</p>	
5	<p>To confirm the Minutes of the last Meeting held Monday 3rd February 2020 The minutes were agreed as the correct record and signed by the Chairman.</p>	
6	<p>Matters Arising from the minutes of the last meetings not covered on the agenda ADC Glebelands Grounds Lease Agreement: The Committee acknowledged that this item was discussed at Full Council on 16th March 2020, minute item 09-03-2020 - it was agreed that Councillor Roger Elkins will speak to the ADC Environmental Services & Strategy Manager (Greenspace & Emergency Planning) and report back to F&GP Committee. Annual Parish Meeting: Due to the Coronavirus (Covid-19), at Full Council 16th March 2020, minute item 12-03-2020, The Annual Parish Council Meeting on 2nd May will be cancelled. Consultation Strengthening police powers to tackle unauthorised encampments: comments submitted.</p>	

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	<p>Emergency Plan: The Emergency Plan has been issued and agreed at Full Council.</p>	
7	<p>Glebelands Issues including Football Club – Andy Wincell There was nothing to mention.</p>	
8	<p>Tennis Club Issue – Paul Green At the request of the Tennis Club, the Clerk has obtained quotations to repaint the tennis court. The quotations have been circulated and it was acknowledged that they are quite similar and that one of the quotations received was from the company that carried out the resurfacing a few years ago. After a brief discussion it was agreed to recommend to pursue with Sports Courts UK.</p> <p>The above will be recommended to F&GP Committee.</p>	PO
9	<p>FRSA – Trevor Martin Trevor Martin advised the following: Clover Lane: At a previous meeting the Clerk advised that a resident has raised the concern that vehicles using Clover Lane are unaware that it is a no through road and due to the road being narrow it is extremely difficult to turn around. The suggestion of erecting a sign was discussed and it was agreed that FRSA Representative Trevor Martin and Councillor John Tero will look at potential locations for suitable signage.</p> <p>FRSA Update: Trevor Martin advised that he had left FRSA in 2015 but has now re-joined and become their new chairman. There have been personnel changes at FRSA with two new members, Collen Anderson & Greg Plenty (FRSA Gardens)</p>	FRSA/ JT
	<p>Highways Issues</p>	
10	<p>For information</p> <p>a. Vehicle Activated Sign Update 12th Jun 2020 In February the MVASS was been set close to the junction of Sea Lane and St Malo Close, in response to specific complaints from a resident. The data showed that 95% of vehicles were travelling at <30mph and only .3% >35 mph. The daily average was around 1400 vehicles per day.</p> <p>Mid-March to Mid-April, the sign was moved to Ferringham Lane just before the left-hand bend approaching Ferring from the A259. Prior to lockdown there was an average of around 600 vehicles per day which reduced to less the 300 once lockdown measures came into force. Maximum speed recorded was 40 Mph on the 7th March at 11:15 am and 97% of vehicles were travelling at <30 mph with</p>	PCoe

	<p>only 7 vehicles recorded in the 4 week period being recorded in excess of 35 Mph, split evenly pre and post lockdown. During May it had been deployed between Somerset Road and Tamarisk Way, In early Amy there were around 1200 vehicles per day transiting northwards, this increased week by week with an average of 2,000 vehicles per day during the week of 25 May, this compares with 1,500 vehicles back in January. Maximum Speed Recorded was 65mph at 07:10 on 27 May. Average Speed over the period was 25 mph with 85% of vehicles travelling at or below 31 mph. 13% of vehicles were travelling between 30 – 35mph and only 2% over 35 mph.</p> <p>A suitable location has been identified on Ocean Drive at the bus stop near Talgarth Road, but we need to establish ownership of the post to gain permission.</p> <p>Councillor Terry Jackson took the opportunity to thank Councillor Peter Coe for all of his time and efforts in relation to the Vehicle Activated Sign and acknowledged that the machine has been a useful purchase and that it provides no evidence that there is a speeding issue within the village.</p> <p>b. Pantilies Parking: The Clerk is currently attempting to obtain the ownership of the land at the Pantiles.</p> <p>c. Ferringham Lane Parking: Committee Members will recall at a previous meeting in March 2019, a resident had contacted the Clerk & FRSA in relation to parking in Ferringham Lane. It was then acknowledged that this is a private road and neither the Parish Council nor the FRSA can do anything further. This matter has arisen once again. After a brief discussion, the above conclusion was once again reached and agreed that this is a civil matter.</p> <p>d. Country Centre event parking: The Clerk advised that she had received a couple of reports of chaotic parking in Rife Way earlier this year (prior to lockdown) during an event at the Country Centre. It was acknowledged that this event was well advertised with clear notice that there was limited parking at the site and that Rife Way is a public Highway. There is no further action.</p>	<p>PC</p>
<p>11</p>	<p>Parking Issues in Lower Ferring As reported at the Annual Statutory Council Meeting on 28th May 2020, there have been a number of calls and emails concerning parking in the vicinity of South/West Drive area.</p> <p>At the Annual Statutory Meeting it was agreed that the issue should be referred back to the Highways & Community Committee for further discussion and it was proposed that a statement to residents will be formulated for Full Council approval.</p> <p>Councillor Terry Jackson has circulated the proposed statement to Committee Members, any comments should be sent to him by COB 19th June 2020.</p> <p>It was agreed to include the WSCC fact sheet in relation to the definition of private roads/streets within the statement.</p>	<p>TJ/RS. TM</p>

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	<p>The fact sheet has been uploaded onto the FPC website.</p> <p>The proposed statement will be an agenda item at the F&GP Committee Meeting.</p> <p>How to issue the statement will be for discussion at F&GP Committee Meeting. Councillors Terry Jackson & Ruth Sims will liaise with FRSA Representative Trevor Martin to agree the distribution list.</p>	
12	<p>Parish Issues</p> <p>a. Langbury Lane Parking Issue: Further to the ongoing parking issues in Langbury Lane, WSCC has advised to report the issue via the love west sussex app. It was acknowledged that the issue has reduced during the lockdown. It was agreed to monitor to situation.</p> <p>b. Compass Bus: <i>Please see minute item 11.</i> Compass Travel, prior to lockdown had raised concerns with regards to difficulties in manoeuvring the No.8 bus around South Ferring due to inconsiderate parking and if the problem persists, they may have to give consideration to suspending the service.</p> <p>The issue concerning the passage of Compass busses along this route has been discussed both with Compass and WSCC. Due to the Coronavirus (covid-19), there have been no further discussions, however these will resume in due course.</p>	<p>PC</p> <p>PC</p>
13	<p>FPC Representative JEAAC Highways & Transport Committee Councillor John Tero has agreed to be the FPC Representative.</p> <p>The Clerk will forward all the relevant information to Councillor John Tero.</p>	
	<p>Community Issues</p>	
14	<p>Parish Clerk Report including Financial Matters There was nothing to mention.</p>	
15	<p>Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda Councillor Ruth Sims advised that the Village Summer Fair has been cancelled.</p>	
16	<p>Date of Next Meeting – Monday 3rd August 2020, 10.00am The meeting closed at 3.20pm</p>	