## FERRING PARISH COUNCIL FINANCE & GENERAL PURPOSES COMMITTEE (Advisory Powers Only)

## Minutes of the Finance & General Purposes Committee meeting held at 7.30pm on Monday 2<sup>nd</sup> March 2020 at the Parish Office.

Present	Councillors	Lesley Young (Chairman)
		Stephen Abbott
		Terry Jackson
		Ruth Sims
		Carole Robertson

1	Apologies for absence	
	Apologies were received from Councillor Roger Elkins.	
2	Declarations of interest	
	Councillor Ruth Sims declared an interest in agenda item 11, grant requests,	
	item 1.	
3	Public Question Time	
	There were no members of the public present.	
4	To confirm the Minutes of the last meeting held 6th January 2020	
	The Minutes of the Finance & General Purposes Committee Meeting held on	
	6 <sup>th</sup> January 2020 were approved by the Committee as a correct record and	
	signed by the Chairman.	
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5	Matters arising from the report of the last meeting held on 6th January	
	2020	
	There were no matters arising	
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6	Accounts and Finance	
	The income and expenditure schedule for December 2019 & January 2020	
	were reviewed and will be recommended for Full Council approval.	
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	The above will be recommended for Full Council approval.	
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7	Parish Clerk Report including Financial Matters	
'	The Clerk is currently comparing quotations for the Parish Council Insurance	
	and is hoping to reduce the price for the forthcoming 12 months.	Clerk
	and is hoping to reduce the price for the forthcoming 12 months.	CIEIK
	In relation to new signatories on the existing bank accounts, all	
	documentation has been completed and submitted. Thank you to the four	
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	Councillors involved for their part to meet the criteria.	
	The Clark advised that also is leaking to replace the broken size him time.	Clark
	The Clerk advised that she is looking to replace the broken ring binding	Clerk
	machine in the office at a cost in the region of £70.00. This does not need	
	Full Council approval.	

## 8 **Glebelands Grounds ADC Agreement** The Clerk has circulated to committee members a paper with a full explanation. Councillors will be aware that there is an agreement between ADC & FPC in relation the maintenance of the Glebelands recreational ground. This agreement has been in place for a number of years and essentially FPC finance the grass cutting. The agreement is now out of date. F&GP Committee has recommended for Full Council approval that due to current budget provision, both parties agree to informally extend the Glebelands Management Agreement until 31st March 2021. Beyond this, and in the interests of collaborative working, the existing arrangements for the grass cutting will remain and ADC will endeavour to keep the Parish Council fully informed of any management issues relating to the Glebelands Recreation Ground, so that the Parish have the opportunity to consider and comment on such issues. The above will be recommended for Full Council approval. **Environment Committee - War Memorial maintenance** 9 A quotation to clean the war memorial has been received at a cost of £415.00 excluding VAT. It was asked that if approved by Full Council, could the work be completed by VE 75 (8th May). The above will be recommended for Full Council approval. 10 **Internal Auditor** The Parish Clerk advised due to the successful External Audit for 2018 -2019, the Internal Auditor (Rachel Hall) has been reappointed to assist with the 2019 - 2020 Accounts. 11 **Grant Requests** Councillor Ruth Sims declared an interest in item 1. Grant requests have been received from FRSA (Garden fund) & Ferring Cricket Club. 1. FRSA (Garden Funds) - £300 If approved, the grant awarded will be a one off, good will gesture and suggest that steps are taken to mitigate any further grant request. 2. Ferring Cricket Club - £500 If approved, the grant letter to include the support of the promotion of the facility within the village. The above will be recommended for Full Council approval.

12	FPC Annual Parish Meeting Councillors will recall that al Full Council 2 <sup>nd</sup> December 2019, minute item 11- 12-2019 Annual Parish Meeting, it was agreed that the Annual Parish Meeting should remain more of a social occasion and stand-alone from the Annual Statutory Meeting.  Council unanimously agreed to the proposed format and the proposed date for the meeting Saturday 2 <sup>nd</sup> May 2020.  It was agreed to incorporate the different functions of the Parish Council & its	
	Committees and there will be take away leaflet/booklet containing Parish Council activities with be produced.	
	The leaflets/booklet have been produced by the office. These will be circulated by the Clerk in due course for information.	Clerk
13	Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda There was nothing to mention.	
14	The <b>next Finance Committee Meeting</b> is scheduled for Monday 6 <sup>th</sup> April 2020 at 7.30pm at the Parish Office.	
	The meeting closed at 8.15pm.	