

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

Highways & Community Committee (Advisory Powers)

Minutes of the Highways & Community Committee Meeting held at 10.00am on Monday 3rd February 2020 at the Parish Office

Present	Councillors	Terry Jackson
		Peter Coe
		Ruth Sims
		John Tero
	FRSA	Margaret Metcalf

1	<p>Apologies for Absence Apologies were received from Paul Green (Tennis Club)</p>	
2	<p>Declarations of Interest There were no declarations made</p>	
3	<p>Public Question Time There were no members of the public present.</p>	
4	<p>To confirm the Minutes of the last Meeting held Monday 11th November 2019 The minutes were agreed as the correct record and signed by the Chairman.</p>	
5	<p>Matters Arising from the minutes of the last meetings not covered on the agenda There was nothing to mention</p>	
6	<p>Glebelands Issues including Football Club – Andy Wincell In the absence of Andy Wincell, there was nothing to mention.</p>	
7	<p>Tennis Club Issue – Paul Green In the absence of Paul Green, the Clerk advised that there was nothing to mention.</p>	
8	<p>FRSA – Margaret Metcalf Margaret Metcalf advised the following: Clover Lane: At a previous meeting the Clerk advised that a resident has raised the concern that vehicles using Clover Lane are unaware that it is a no through</p>	FRSA

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<p>10</p>	<p>Parish Issues</p> <p>a. Langbury Lane Parking Issue: Further to the ongoing parking issues in Langbury Lane, a letter has been sent to the Nursing Home, cc'ing Progress Housing to ask that their carers use the car park provided. Unfortunately, this has been to no avail. The Highways & Community Committee agreed the next steps to be to write to the Bus Company Stagecoach and WSCC Highways Department.</p> <p>b. Compass Bus: Compass Travel has raised concerns with regards to difficulties in manoeuvring the No.8 bus around South Ferring due to inconsiderate parking and if the problem persists, they may have to give consideration to suspending the service. Councillor Terry Jackson & the Clerk have had a positive meeting with the Managing Director and Compliance Manager of Compass Travel and Compass Travel are discussing possible solutions with WSCC. Compass, Managing Director is out of the office until after 5th February.</p>	<p>PC</p> <p>PC</p>
	<p>Community Issues</p>	
<p>11</p>	<p>Glebelands Recreational Ground Lease Review Committee Members will be aware that FPC hold the lease for the Glebelands Recreational Ground from ADC and that FPC pay an annual maintenance fee to ADC for the grass cutting.</p> <p>Councillor Terry Jackson had suggested to review the Lease. The Clerk will discuss this matter with her contact at ADC later this week.</p>	<p>PC</p>
<p>12</p>	<p>Annual Parish Meeting The Clerk advised that the preparations for the Annual Parish Meeting are progressing well.</p> <p>At Full Council on 2nd December 2019, minute item 11-12-2019 Annual Parish Meeting, it was agreed the format of the meeting to be:</p> <ol style="list-style-type: none"> 1. Chairman's report 2. Brief annual reports from District/County Councillors 3. Question time 4. Incorporate the different functions of the Parish Council & its Committees 5. Opportunity to circulate around the hall and to talk with Parish, District and County Councillors – tea / coffee biscuits will be available <p>The Meeting will be held at the Glebelands Centre on 2nd May 2020, 10.30am - 12.30pm.</p>	<p>PC</p>

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	<p>The Parish Office will prepare take away leaflets/booklet containing Parish Council overview and its Committees activities.</p> <p>Once complete, the leaflets/booklet will be presented to Full Council for their approval.</p> <p>The Clerk was thanked for the work that the Parish Office has put into organising the event.</p>	
13	<p>Consultation: Strengthening police powers to tackle unauthorised encampments Related documentation has previously been circulated to Councillor Committee Members via email. After much time deliberating each question, the Committee agreed and completed the questionnaire.</p> <p>The document will be circulated to all Councillors by the Clerk for their agreement prior to submission.</p>	PC
14	<p>Emergency Plan Councillor Peter Coe has previously agreed to take the lead with the FPC Emergency Plan. The current Plan is in place, however it does require a few minor alterations. The Clerk will identify the alterations and update the plan as required</p>	PC
15	<p>Parish Clerk Report including Financial Matters There was nothing to mention.</p>	
16	<p>Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda There was nothing to mention</p>	
17	<p>Date of Next Meeting – Monday 30th March 2020, 10.00am The meeting closed at 11.15am</p>	