

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL  
FINANCE & GENERAL PURPOSES COMMITTEE  
(Advisory Powers Only)**

**Minutes of the Finance & General Purposes Committee meeting held at 7.30pm  
on Monday 18<sup>th</sup> November 2019 at the Parish Office.**

Present	Councillors	Lesley Young (Chairman)
		Stephen Abbott
		Terry Jackson
		Ruth Sims

1	<b>Apologies for absence</b> Apologies were received from Councillor Roger Elkins. Councillor Carole Robertson was absent – no apologies received.	
2	<b>Declarations of interest</b> There were no Declarations of Interest.	
3	<b>Public Question Time</b> There were no members of the public present.	
4	<b>To confirm the Minutes of the last meeting held 7<sup>th</sup> October 2019</b> The Minutes of the Finance & General Purposes Committee Meeting held on 7 <sup>th</sup> October 2019 were approved by the Committee as a correct record and signed by the Chairman.	
5	<b>Matters arising from the report of the last meeting held on 7<sup>th</sup> October 2019</b> There were no matters arising	
6	<b>Accounts and Finance</b> The income and expenditure schedule for September & October 2019 was reviewed with the agreed and will be recommended for Full Council approval.  The above will be reported to Full Council.	
7	<b>Parish Clerk Report including Financial Matters</b> There was nothing to mention.	
8	<b>Citizens Advice – Outreach Opportunity</b> In July 2019, FPC awarded a grant of £200 to Citizens Advice. Full Council acknowledged that within the grant application, it stated that 21 families have been helped with home visits and it was agreed that if the grant is approved that FPC ask if Citizens Advice would consider visiting the village to offer drop in sessions to local residents.  Councillor Lesley Young and the Clerk have met with the Citizens Advice	

	<p>CEO to discuss the option of drop in sessions. The CEO advised that there is a programme to offer such a service known as the Outreach Project. As an example, the Outreach Programme comes to the village once a month/week to an agreed location to meet with local residents by appointment only.</p> <p>Citizens Advice would be keen to trial such a service in Ferring, but would need some financial support in order to do so.</p> <p>Committee Members have been issued with a breakdown of expected costs for a two year period.</p> <p>After a brief discussion, F&amp;GP Committee recommends that FPC does not proceed with this project on the basis of value for money.</p> <p>The above will be recommended for Full Council approval.</p>	
9	<p><b>Annual Parish Meeting</b> – To consider 2020 format After a discussion, the F&amp;GP Committee agreed in principal that the Annual Parish Meeting should remain more of a social occasion and stand-alone from the Annual Statutory Meeting.</p> <p>It was agreed that the meeting will consist of the statutory items Chairman's, WSCC &amp; ADC Reports.</p> <p>It was suggested to incorporate the different functions of the Parish Council &amp; its Committees and there will be an opportunity to circulate to talk with Parish, District &amp; County Councillors – tea / coffee biscuits will be available</p> <p>It was also agreed that a take away leaflet/booklet containing Parish Council activities with be produced.</p> <p>The proposed date for the meeting is Saturday 2<sup>nd</sup> May 2020.</p> <p>The above will be recommended for Full Council approval.</p>	Parish Office
10	<p><b>Highways &amp; Community Committee</b> – Councillor Terry Jackson Councillor Terry Jackson raised the issue of parking in Langbury Lane. It was advised that Councillors Peter Coe &amp; Ruth Sims have met with the Progress Housing Area &amp; Site Managers.</p> <p>The Meeting was extremely useful and they are very keen to fully integrate into and become an integral part of the village as they see this as beneficial to the wellbeing of their residents and staff alike. They are aware of the parking issues and have given assurance that their carers do not park on the grass verges or pavements or across neighbouring driveways.</p> <p>It was agreed FPC will write a letter to the Nursing Home, cc'ing Progress Housing to ask that their carers use the car park provided.</p>	

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11	<p><b>Urgent matters arising, since the preparation of this Agenda &amp; Items to be referred to next Agenda</b></p> <p>The Clerk advised that she has received an email from WSCC in relation to the WSCC Terms of Business. It enquires if the Parish Council wish to progress with the scheme and if it is still our intention, could we provide an indication of the timescale.</p> <p>It was agreed that the email should be answered with the following: The Terms of Business is under evaluation by the Parish Council and will be in line with the timescales agreed and at date of the Parish Council signing the document.</p>	
12	The <b>next Finance Committee Meeting</b> is scheduled for Monday 6 <sup>th</sup> January 2020 at 7.30pm at the Parish Office.	
	The meeting closed at 8.30pm.	