

All minutes are draft and subject to approval at the next meeting

## FERRING PARISH COUNCIL

### Neighbourhood Plan Implementation (including 3 x CRTBO's) Meeting (Advisory Powers only)

#### Minutes of the Neighbourhood Plan Implementation (including 3 x CRTBO's) Committee Meeting held at 7.00pm on 25<sup>th</sup> November 2019 at the Parish Office

Present	Councillors	Stephen Abbott
		Peter Coe
		Ruth Sims
		Clare Royal
		Roger Elkins
		Terry Jackson
		Elizabeth Perry
		Sally Chathern
		John Tero
	Retirement Club	Lilian Holdsworth

1	<b>Apologies for Absence</b> – Apologies were received from Councillors Carole Robertson & Lesley Young.	
2	<b>Committee Chairman</b> – If the absence of the Committee Chairman (Councillor Carole Robertson), Councillor Stephen Abbott agreed to chair the meeting.	
3	<b>Declarations of Interest</b> Councillor Ruth Sims in her capacity as a Director of the Glebelands declared an interest. Lilian Holdsworth, Retirement Club in her capacity as a Director of the Glebelands declared an interest.	
4	<b>Public Question Time</b> A resident asked if the WSCC Head of Terms document is still valid and if the purchase figure is negotiable. Councillor Stephen Abbott advised that the Heads of Terms is valid until October 2020 and the purchase figure is not negotiable.	
5	<b>To confirm the minutes of the last meeting held on 30<sup>th</sup> September 2019</b> The minutes were agreed as the correct record and signed by the Committee Chairman.	
6	<b>Matters arising from the report of the last meeting on 30<sup>th</sup> September 2019</b> At the last meeting, it was agreed to arrange a meeting with Persimmon Homes once the Public Consultation organised by Pegasus Group was complete.	

	<p>Councillor Roger Elkins asked on the progress of this meeting. The Clerk advised that to her knowledge no date has been arranged for the meeting.</p>	
7	<p><b>Neighbourhood Plan Implementation (including 3 x CRTBO's) Overall Update</b> – There was nothing further to report.</p>	
8	<p><b>Neighbourhood Plan Review – Summary of Progress</b>  Councillors will recall that at the last meeting Councillor Peter Coe provided the Committee with the background in relation to the Neighbourhood Plan Review and outlined the approach, the three stages of the review and the Review Groups findings.</p> <p><b>Stage 2 Review Meeting.</b> The Stage 2 review of the Proposals was carried out on the 11<sup>th</sup> November by Councillors Coe, Abbott and Jackson.</p> <p><b>Findings.</b> The findings of the review of the Proposal have been circulated to all Council members as part of the draft review report. The key issues being:  In general, the proposals contained within the Neighbourhood plan remain relevant.  Minor, non-material, modifications have been identified to update the plan including several small amendments to the text of the plan to reflect current situation.  Some potential material modifications have been identified to add additional.  Progress is being made on the proposed extension of conservation area.  There has been little, if any, progress made on Areas of Special Character and, with the exception of the Henty Arms, on Assets of community value.</p> <p>It was suggested that the Library should be added as an Assets of community value.  At the last meeting it was reported that additional Local Green spaces had been identified and should be added to the proposals map. This included Pantiles and Warren Pond.  After a short discussion, it was suggested that the north and south gap should be added to the proposal map.</p> <p>Councillor Roger Elkins asked what is the process of informing the residents of the review and if there should be an opportunity for residents to make any comments.  At the last meeting Councillor Peter Coe advised that if the plan was rewritten it would need a new referendum. As there have been only minor, non-material modifications to the plan, we would take advice from ADC on the process.</p> <p><b>Next Steps.</b> The immediate requirement is for Full Council approval</p>	P Coe

	<p>of the findings of the review of the Neighbourhood plan and submission of the approved review to ADC. There may be a requirement for independent examination and possibly, though unlikely, a referendum if it is deemed that any material modification change the nature of the plan.</p> <p>The above will be recommended to Full Council.</p> <p>Councillor Peter Coe will circulate the final document to Committee Members.</p> <p>Lilian Holdsworth, Retirement Club advised the Committee that residents believe that the Glebelands in under the control of the Parish Council.</p> <p>Councillor Stephen Abbott provided the clarification that the Glebelands is not under control of or attached in any way to the Parish Council.</p>	
9	<p><b>Neighbourhood Plan Moving Forward -</b> The Proposed Structure for Neighbourhood Plan Committee/Working Groups written by Councillor Peter Coe has been circulated.</p> <p><b>Proposed Structure</b></p> <p>1. It is considered that the current working group would not be able to focus on specific requirements or provide the relevant support to deliver the proposals in an effective way. It is therefore proposed that an additional three working groups should be formed, each headed up by a named councillor and include relevant stakeholders/interested parties from the community. They should have the following responsibilities, reporting to the Neighbourhood Plan Committee:</p> <p>a. <b>CRTBO Working Group.</b> To implement the parts of the three CRTBOs that are achievable and monitor any developments that may influence CRTBO 2/3. They should monitor any Infrastructure Projects not covered by the other working groups and/or new projects identified and maintain a link to the work being undertaken at present by the Glebelands Project Group.</p> <p>b. <b>NP Review Working Group.</b> This working group has already been established and should continue the ongoing work relating to the strategic objectives; setting targets in conjunction with the other working groups and monitor the effectiveness of the policies.</p> <p>c. <b>Assets of Community Value.</b> Work with the community and key stakeholders to secure asset of community value for those properties currently identified and to validate any future proposals for inclusion in the list.</p>	

	<p>d. <b>Areas of Special Character/Conservation Area.</b> As the proposals for these designations are closely linked, it is logical to group them together. This group should work with the Conservation and History Groups to implement the proposals and strengthen the protection for the historic centre of the Village.</p> <p>After a discussion it was agreed to start the process of looking at the working groups and to recommend to Full Council to progress and assign the working groups as outlined above.</p> <p>The above will be recommended to Full Council.</p>	
10	<p><b>Urgent matters arising, since the preparation of this Agenda &amp; Items to be referred to next Agenda</b> There was nothing to mention</p>	
11	<p><b>Next Meeting</b> – Monday 10<sup>th</sup> February 2020</p> <p>Meeting closed at 7.50pm</p>	