

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

Highways & Community Committee (Advisory Powers)

**Minutes of the Highways & Community Committee Meeting
held at 10.00am on Tuesday 11th November 2019 at the Parish Office**

Present	Councillors	Terry Jackson
		Peter Coe
		Carole Robertson
		Ruth Sims
		John Tero
	FRSA	Margaret Metcalf

1	<p>Apologies for Absence Apologies were received from Paul Green (Tennis Club) & Andy Wincell (Football Club)</p>	
2	<p>Declarations of Interest There were no declarations made</p>	
3	<p>Public Question Time There were no members of the public present.</p>	
4	<p>To confirm the Minutes of the last Meeting held Monday 27th August 2019 The minutes were agreed as the correct record and signed by the Chairman.</p>	
5	<p>Matters Arising from the minutes of the last meetings not covered on the agenda</p> <p>Cycling Issues: At the last meeting it was agreed that Councillor Peter Coe would investigate the signage along Patterson's Walk prohibiting cycling with penalty notices. This information has been passed to the Clerk and as agreed the Clerk has written to ADC to summarise the Committees understanding of the bylaw and to recommend that ADC remove the misleading signage.</p> <p>Warden/Community Officer: In view of the changes to the way that Police Community Support Officers (PCSOs) were allocated and deployed from 4th November, Full Council on 21st October had unanimously agreed to defer this item to the next Full Council meeting on 2nd December.</p> <p>Winter Maintenance: WSCC has advised that the current salt in the bins can still be used and that WSCC will top the bins up with new salt to ensure that they are full.</p>	

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6	<p>Glebelands Issues including Football Club – Andy Wincell In the absence of Andy Wincell, there was nothing to mention.</p>	
7	<p>Tennis Club Issue – Paul Green In the absence of Paul Green, the Clerk advised the Committee that Paul Green has sent his thanks on behalf of the tennis club for the new tennis nets.</p>	
8	<p>FRSA – Margaret Metcalf Margaret Metcalf advised the following:</p> <p>FRSA Signage: At a previous meeting it was reported that FRSA were considering erecting approximately six signs to be located around the village to advise ‘private roads – no unauthorised parking’. FRSA advise that this option is progressing well.</p> <p>Clover Lane: At a previous meeting the Clerk advised that a resident has raised the concern that vehicles using Clover Lane are unaware that it is a no through road and due to the road being narrow it is extremely difficult to turn round. It was asked if FRSA will consider erecting a no through road (T Junction) in Clover Lane at the junction of Ansisters Road. This option is currently being considered.</p> <p>FRSA Update: FRSA are pleased to advise that Chris Headon is back on the Committee and that any outstanding works should be completed by December.</p> <p>Tree Issues: The FRSA are meeting the Tree Warden to discuss an issue with trees damaging pavements at two locations in the village.</p> <p>Accident Jersey Road: Following the recent accident at Jersey Road, improvements have been made at the junction including, stop sign has been replaced and the tree foliage has been removed.</p>	FRSA
9	<p>Highways Issues</p> <p>a. Langbury Lane: The Committee acknowledged that there is a parking issue at the north end of Langbury Lane. It was agreed FPC will write a letter to the Nursing Home, cc’ing Progress Housing and a second letter to the residents within the vicinity.</p> <p>This will be an item on the F&GP Committee agenda, with a view to recommend for Full Council approval.</p> <p>b. Vehicle Activated Sign: It was advised that further to Full Council resolution, the Vehicle Activated Sign has now been purchased with delivery expected within a few weeks. The Clerk made the Committee aware of a speeding issue in Onslow drive. It was agreed that as the sign could be used on</p>	PC

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	<p>WSSC roads, Onslow drive will be considered as one location. It was agreed that item will remain as an agenda item and that Councillor Peter Coe will co-ordinate the data generated by the sign. It was also agreed to liaise with FRSA in relation to the locations of the sign.</p> <p>c. Pantilies Parking: The Clerk is currently attempting to obtain the ownership of the land at the Pantiles. It was agreed to put an article in 'all about ferring' and the parish flyer.</p> <p>d. Compass Bus: At the last meeting, the Clerk advised that she has received communication from the Managing Director at Compass Travel raising the concern with regards to difficulties in manoeuvring the No.8 bus around South Ferring due to inconsideration parking and if the problem persists they may have to give consideration to suspending the service. After a brief discussion, it was agreed to arrange a meeting with Compass Buses to discuss the options of altering the current route.</p> <p>e. Parking signs on private land: The Clerk raised an issue from a resident in relation to the erection of numerous 'no parking' signs that are appearing on household grass verges. It was acknowledged that residents may erect signage on their land, however it is not enforceable.</p>	<p>PC/PC</p> <p>PC</p> <p>PC/TJ</p>
10	<p>Christmas Event Councillor Ruth Sims advised that she is working with the Clerk and that the arrangements for the event are progressing well.</p>	
11	<p>Annual Parish Meeting The Committee agreed the Annual Parish Meeting should continue as more of a social occasion and stand-alone from the Annual Statutory Meeting. This will be an item for discussion at the next F&GP Committee Meeting with a view to making a recommendation to Full Council.</p>	
12	<p>Emergency Plan Councillor Peter Coe has previously agreed to take the lead with the FPC Emergency Plan. The current Plan is in place, however it does require a few minor alterations. Councillor Peter Coe and the Clerk will identify the alterations and update the plan as required</p>	PC/PC
13	<p>Parish Clerk Report including Financial Matters There was nothing to mention.</p>	
14	<p>Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda There was nothing to mention</p>	
15	<p>Date of Next Meeting – Monday 3rd February 2020, 10.00am</p>	

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	The meeting closed at 11.15am	
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