

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL  
FINANCE & GENERAL PURPOSES COMMITTEE  
(Advisory Powers Only)**

**Minutes of the Finance & General Purposes Committee meeting held at 7.30pm  
on Monday 7<sup>th</sup> October 2019 at the Parish Office.**

Present	Councillors	Lesley Young (Chairman)
		Stephen Abbott
		Terry Jackson
		Ruth Sims
Observing	Councillor	Peter Coe

1	<b>Apologies for absence</b> Apologies were received from Councillors Carole Robertson & Roger Elkins.	
2	<b>Declarations of interest</b> There were no Declarations of Interest.	
3	<b>Public Question Time</b> There were no members of the public present.	
4	<b>To confirm the Minutes of the last meeting held 19<sup>th</sup> August 2019</b> The Minutes of the Finance & General Purposes Committee Meeting held on 19 <sup>th</sup> August 2019 were approved by the Committee as a correct record and signed by the Chairman.	
5	<b>Matters arising from the report of the last meeting held on 19<sup>th</sup> August 2019</b> There were no matters arising	
6	<b>Accounts and Finance</b> The income and expenditure schedule for August 2019 was reviewed with the agreed and will be recommended for Full Council approval.  The above will be reported to Full Council.	
7	<b>Parish Clerk Report including Financial Matters</b> The Clerk advised that the External Audit and the accompanying Risk Assessment Project File has been returned to the Parish Office with no errors, comments or recommendations.  The F&GP Committee gave their appreciation to the Clerk and she was thanked for all her efforts.  The above will be reported to Full Council.	
8	<b>Environment Committee –</b>	

	<p><b>a) Skip hire for Warren Pond clearance</b> - £90</p> <p><b>b) Village Green Tree cutting</b> – Quotation received to remove overhanging branches near the bus stop and street lamp. Remove any obscuring branches from around the Christmas lights £160</p> <p><b>c) Village green frontage</b> - Councillor Stephen Abbott advised that ADC Parks Department has agreed to install the knee rail, remove the top soil and replace with new top soil, seed the area for grass and bulbs. In addition the two benches will be repaired.</p> <p>ADC has requested that FPC may wish to consider a financial contribution towards the works. A contribution of £500 was agreed.</p> <p>The above will be recommended for Full Council approval.</p>	
9	<p><b>Office Equipment</b> – Councillor Terry Jackson</p> <p>Councillors will recall that at Full Council 2<sup>nd</sup> September, minute item 10-09-2019, that the proposal to update the computer IT equipment to Windows 10 will be taken forward to the quotations stage.</p> <p>A summary of the quotations has been previously circulated to Councillors and it is evident that both providers could meet our IT requirements.</p> <p>After a brief discussion, the F&amp;GP Committee recommends that FPC instruct Clear Computing to provide the new IT equipment.</p> <p>The above will be recommended for Full Council approval.</p> <p>The F&amp;GP Committee gave thanks to Councillor Terry Jackson for his time spent researching this project.</p>	
10	<p><b>Parish Flyer Distribution</b> –</p> <p>The Clerk has previously circulated a paper explaining that for a number of years the Parish Council has used M&amp;D Services to distribute the parish flyer.</p> <p>However, M&amp;D Services has advised that from January 2020, they will no longer be able to deliver the flyer.</p> <p>M&amp;D Services has supplied details of another local distributor known as foot soldiers who also deliver flyers for ADC, and a couple of Parish Councils (Climping and Kingston).</p> <p>The F&amp;GP Committee agreed with the Clerk's recommendation to ask that foot soldiers to become our parish flyer distributor.</p> <p>The above will be recommended for Full Council Approval.</p>	
11	<p><b>Warden/Community Officer</b> – Councillor Peter Coe</p> <p>Councillor Peter Coe provided an overview of the Summary of Findings that has previously been circulated to Councillors.</p> <p>After a lengthy discussion and due to the cost perspective and the lack of enforcement and power, it was agreed not to pursue with this scheme. However the F&amp;GP Committee felt that funding for a community PSCO would</p>	

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	<p>be more beneficial.</p> <p>The above will be recommended for Full Council Approval.</p> <p>The F&amp;GP Committee gave thanks to Councillor Peter Coe for his time spent researching this project.</p>	
12	<p><b>Highways &amp; Community Committee Speeding Issues</b> – Councillor Peter Coe</p> <p>Councillor Peter Coe provided an overview of the Measures to reduce speeding Proposal that has previously been circulated to Councillors.</p> <p>After a brief discussion the F&amp;GP Committee recommends that FPC pursue with the purchase of the vehicle activated signage from Swarco.</p> <p>The above will be recommended for Full Council Approval.</p> <p>The F&amp;GP Committee gave thanks to Councillor Peter Coe for his time spent researching this project.</p>	
13	<p><b>Urgent matters arising, since the preparation of this Agenda &amp; Items to be referred to next Agenda</b></p> <p>There was nothing to mention.</p>	
14	<p>The <b>next Finance Committee Meeting</b> is scheduled for Monday 18<sup>th</sup> November 2019 at 7.30pm at the Parish Office.</p>	
	<p>The meeting closed at 8.20pm.</p>	