

FERRING PARISH COUNCIL

Glebelands Project Group

Minutes of the Glebelands Committee Meeting held at 10am on Monday 21st 2019 at the Parish Office

Present	Councillors	Stephen Abbott
		Peter Coe

1	Apologies for Absence Apologies received from Councillor Terry Jackson
2	To confirm the Minutes of the last Meeting held 21st October 2019 & any actions. Previous points raised by Cllr Peter Coe: • Amanda provided a copy of the WSCC Heads of Terms in relation to the purchase - <i>(Action Cllr Peter Coe to check)</i> • Amanda provided a copy of the current Glebelands Lease - <i>(Action Cllr Peter Coe to check)</i> • If the Glebelands purchase was to go ahead, how would the Centre be managed? <i>(Action Options to be investigated)</i>
3	Consider all of the actions to clarify content and assign: a) It was agreed to initiate the survey - <i>(Action Clerk)</i> b) Amanda was asked to action the following: 1. To chase the Glebelands Directors for Asbestos certificate, Electrical certificate and Gas safety certificate 2. To ask the Glebelands Directors how many hours are spent currently on the management of the centre 3. To ask the Glebelands Directors for a copy of the floor plans <i>(to be passed to Cllr Peter Coe)</i> c) To investigate the option of a Public Work Loan - <i>(Action Parish Office to obtain)</i>
4	Actions to be taken and by whom: Purchase price of the Glebelands £200k • Cost of general repairs currently known (see separate list) - <i>Cllr Terry Jackson to bring to next meeting</i> • Cost of improvements considered necessary – <i>to discuss after the survey results</i> • Cost of updating services where required and certification meeting – <i>to discuss after the survey results</i> • Obtain the Glebelands profit/loss accounts for the last year – <i>Parish office to chase</i>

	• Determine the yearly running costs of Glebelands including all overheads - <i>A new working group required</i> • Additional costs that may be incurred with different Glebelands management - <i>A new working group required</i> • Cost of modifying the Glebelands to allow for inclusion of the Parish Office - <i>A new working group required</i> • Office relocation costs- <i>A new working group required</i> • Resale valuations of the Parish office both as an office or with planning permission also consider rental value – <i>Cllr Terry Jackson</i> • Value of the freehold on the flat above the office – <i>Cllr Terry Jackson</i> • If the possible library facility and Police hub is included what additional cost for modifications – <i>to be considered at a later date (long term)</i> • How to fund the purchase and any work necessary to be carried out, eg loan, grant, reserves etc – <i>At the next Finance & General Purposes Committee meeting.</i> • What would be the estimated impact on the Parish precept over the next few years - <i>At the next Finance & General Purposes Committee meeting.</i> • Estimated legal costs – <i>Cllr Peter Coe has listed these (Sale & Purchase fees)</i>
5	Agree work required at The Glebelands: To agree the work required at the next meeting taken from survey report
6	Date of Next Meeting – Planned for the 18th November 2019 10.00am at the Parish Office – this maybe adjusted depending on the survey report