

# FERRING PARISH COUNCIL

## Glebelands Project Group

### Minutes of the Glebelands Committee Meeting held at 10am on Monday 21st 2019 at the Parish Office

Present	Councillors	Stephen Abbott
		Peter Coe

1	<b>Apologies for Absence</b> Apologies received from Councillor Terry Jackson
2	<b>To confirm the Minutes of the last Meeting held 21<sup>st</sup> October 2019 &amp; any actions. Previous points raised by Cllr Peter Coe:</b> <ul style="list-style-type: none"><li>• Amanda provided a copy of the WSCC Heads of Terms in relation to the purchase - <i>(Action Cllr Peter Coe to check)</i></li><li>• Amanda provided a copy of the current Glebelands Lease - <i>(Action Cllr Peter Coe to check)</i></li><li>• If the Glebelands purchase was to go ahead, how would the Centre be managed? <i>(Action Options to be investigated)</i></li></ul>
3	<b>Consider all of the actions to clarify content and assign:</b> <ul style="list-style-type: none"><li>a) It was agreed to initiate the survey - <i>(Action Clerk)</i></li><li>b) Amanda was asked to action the following:<ol style="list-style-type: none"><li>1. To chase the Glebelands Directors for Asbestos certificate, Electrical certificate and Gas safety certificate</li><li>2. To ask the Glebelands Directors how many hours are spent currently on the management of the centre</li><li>3. To ask the Glebelands Directors for a copy of the floor plans <i>(to be passed to Cllr Peter Coe)</i></li></ol></li><li>c) To investigate the option of a Public Work Loan - <i>(Action Parish Office to obtain)</i></li></ul>
4	<b>Actions to be taken and by whom:</b> Purchase price of the Glebelands £200k <ul style="list-style-type: none"><li>• Cost of general repairs currently known (see separate list) - <i>Cllr Terry Jackson to bring to next meeting</i></li><li>• Cost of improvements considered necessary – <i>to discuss after the survey results</i></li><li>• Cost of updating services where required and certification meeting – <i>to discuss after the survey results</i></li><li>• Obtain the Glebelands profit/loss accounts for the last year – <i>Parish office to chase</i></li></ul>

	<ul style="list-style-type: none"> <li>• Determine the yearly running costs of Glebelands including all overheads - <i>A new working group required</i></li> <li>• Additional costs that may be incurred with different Glebelands management - <i>A new working group required</i></li> <li>• Cost of modifying the Glebelands to allow for inclusion of the Parish Office - <i>A new working group required</i></li> <li>• Office relocation costs- <i>A new working group required</i></li> <li>• Resale valuations of the Parish office both as an office or with planning permission also consider rental value – <i>Cllr Terry Jackson</i></li> <li>• Value of the freehold on the flat above the office – <i>Cllr Terry Jackson</i></li> <li>• If the possible library facility and Police hub is included what additional cost for modifications – <i>to be considered at a later date (long term)</i></li> <li>• How to fund the purchase and any work necessary to be carried out, eg loan, grant, reserves etc – <i>At the next Finance &amp; General Purposes Committee meeting.</i></li> <li>• What would be the estimated impact on the Parish precept over the next few years - <i>At the next Finance &amp; General Purposes Committee meeting.</i></li> <li>• Estimated legal costs – <i>Cllr Peter Coe has listed these (Sale &amp; Purchase fees)</i></li> </ul>
5	<p><b>Agree work required at The Glebelands:</b> To agree the work required at the next meeting taken from survey report</p>
6	<p><b>Date of Next Meeting</b> – Planned for the 18<sup>th</sup> November 2019 10.00am at the Parish Office</p>