



FERRING PARISH COUNCIL

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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH COUNCIL** Meeting to be held on **Monday 21st October 2019** at the **Village Hall** at 7.30pm. A Public Question Time of 15 minutes is allowed under Item 3 of the Agenda.

AGENDA

1 Apologies for absence

2 **Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

3 **Public Question Time** - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g) (7.50pm)

4 **Minutes of the Parish Meeting** held on Tuesday 2nd September 2019 - to consider, approve and sign by the person presiding as a correct record. (7.55pm)

5 **Vacant Council Positions** - To approve the co-option of candidates for the vacant Councillor positions. If carried, to complete the required Declarations and subsequent signing thereof. (8.25pm)

6 **To receive and consider reports from Committees** (including the authorisation of orders for payment - (8.35pm)

a. **Environment, Amenities and Footpaths** – Councillor Stephen Abbott, meeting held 23rd September (*minutes enclosed*)

b. **Highways & Community** – Councillor Terry Jackson, no meeting held

c. **Neighbourhood Plan Implementation (including CRTBO's) Committee** – Councillor Carole Robertson, meeting held 30th September (*minutes enclosed*)

d. **Planning** – Councillor Stephen Abbott - Meeting held 7th & 21st October 2019

e. **Finance and General Purposes** – Councillor Lesley Young – Meeting held on 7th October 2019 (*minutes enclosed*)

Questions on reported items and approval of the report including:

- a. Schedule of payments for August (*attached for approval*)
- b. Environment Committee –
 - o Skip hire for Warren Pond clearance
 - o Village Green Tree cutting

- Village green frontage - a request for a financial contribution to ADC for works to be carried out
 - Repair to Parish Office Noticeboard
- 7 To receive reports from -**
- a. **District Councillor(s)** representing Ferring (Arun District Council)
 - b. **County Councillor** representing Ferring (WSSC) (8.40pm)
- 8 Reports from Members in respect of Meetings attended and not addressed elsewhere on the Agenda (8.45pm)**
- 9 Neighbourhood Plan Review Group – Update Councillor Peter Coe (8.50pm)**
- 10 Annual Return for the year-ending 31st March 2019 – Clerk Report**
To note the External Auditor Report and comments. (8.55pm)
- 11 The Glebelands Opportunity - Glebelands Project Group Update, Councillor Terry Jackson (related documentation available on the website) (9.00pm)**
- 12 Office Equipment – Recommendation received from F&GP Committee (related documentation previously circulated to Councillors) (9.05pm)**
- 13 Parish Flyer Distribution – Recommendation received from F&GP Committee (Clerk - related documentation previously circulated to Councillors) (9.10pm)**
- 14 Warden/Community Officer – Recommendation received from F&GP Committee (related documentation previously circulated to Councillors) (9.15pm)**
- 15 Highways & Community Committee Speeding Issues – Recommendation received from F&GP Committee (related documentation previously circulated to Councillors) (9.20pm)**
- 16 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda**
- 17 Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Item 15.**
- 18 Personnel Committee – Councilor Lesley Young & the Clerk, Parish Office Appraisals**

Date of next meeting Monday 2nd December 2019

**Nadine Phibbs
Clerk & Responsible Financial Officer
14th October 2019**