

All minutes are draft and subject to approval at the next meeting

## FERRING PARISH COUNCIL

### Environment, Amenities and Footpaths Committee (Advisory Powers)

#### Minutes of the Environment, Amenities and Footpaths Committee Meeting held at 7.00pm on Monday 24<sup>th</sup> June 2019 at the Parish Office

Present	Councillors	Stephen Abbott
		Carole Robertson
		Ruth Sims
		Lesley Young
		Clare Royal
	Conservation Group	Patricia Hall
	Tree Warden	Phillip Ellis
	FRSA	David Hammond
Observing	Councillor	Peter Coe

1	<p><b>Elect a Chairman</b> Councillor Stephen Abbott was elected as the Chairman of the Committee and the Committee Members were confirmed as above.</p>	
2	<p><b>Apologies for Absence</b> There were no apologies received.</p>	
3	<p><b>Declarations of Interest</b> There were no declarations made.</p>	
4	<p><b>Public Question Time</b> There were no members of the public present.</p>	
5	<p><b>To review and agree the Committee Remit</b> The Committee agreed the remit with the following amendment: Item 2 to read: To work closely with and provide support and grants where appropriate to local organisations.</p>	
6	<p><b>To confirm the Minutes of the last Meeting held 25<sup>th</sup> March 2019</b> The minutes were agreed as the correct record and signed by the Chairman.</p>	
7	<p><b>Matters Arising from the minutes of the last meeting</b></p>	

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	There were no matters arising.	
8	<p><b>Information Items</b></p> <p><b>a)Water Tap:</b> It was reported that the water tap installed by ADC is still not working. Concerns were raised that the tap will not be available for the Summer Fair. The Parish Office has chased this and will speak to ADC once again.</p> <p><b>b)Cycle Racks:</b> The new cycle racks at the Village Green and Patterson’s Walk have now been installed.</p> <p><b>c)Honey Fungus:</b> The tree is at the side of the parish office alive and the Tree Warden has acquired a chemical that will kill Honey Fungus that he will test on his own garden. It was agreed to leave this area for now.</p> <p><b>d)Replacement Tree by Commemoration Stone:</b> see above d)/no further action required.</p> <p><b>e)Signage at Patterson’s Walk:</b> Councillors will recall at the last meeting that the emergency access at Patterson’s Walk is frequently being blocked by parked vehicles. After Full Council approval the Parish Office has purchased an appropriate sign which will be installed in due course.</p> <p><b>f)WSCC Tree Donation Scheme:</b> Following the planting of the three trees in Greystoke Road, concerns have been raised that the trees were not being watered. Whilst it was understood that the watering of the trees was part of the WSCC maintenance for this scheme, after investigation, it appears that this is not the case. The Parish Office has made the necessary arrangement with Ferring Nurseries for these trees to be watered as part of the village maintenance schedule.</p>	<p><b>PO</b></p> <p><b>PE</b></p>
9	<p><b>New Projects</b></p> <p><b>a)Village Green Frontage:</b> Further to the previous committee meeting, ADC has provided a quotation to install knee high rail and to open up the natural path into the park. Councillor Stephen Abbott asked whether we should get further quotations and he will contact ADC to ask in relation to the mowing/strimming and why this is not being done as agreed. The Parish Office will provide Councillor Stephen Abbott with the history of the conversations and agreement with ADC regarding this matter. As requested, the Parish Office will liaise with ADC to ask that the grass is cut prior to the Summer Fair.</p> <p><b>b)Summer Fair/Recycling Project:</b> Councillor Ruth Sims advised that the FPC stall is booked for the fair in the marquee. Councillors Lesley Young and Clare Royal offered to help man the stall. The re-usable water bottles will be given as a prize for completing a word search that will be created by Councillor Lesley Young. The re-usable bags will be sold at 50p each.</p> <p><b>c)Patterson’s Walk Boardwalk:</b> It was agreed that the Parish Office will download the Rampion Grant Fund application form for Councillor Stephen Abbott to complete and submit for before 13<sup>th</sup> September.</p> <p><b>d)Telescope:</b> Councillor Stephen Abbott suggested that this could also be included in the Rampion Grant Fund application.</p> <p><b>e)Warden/Community Officer:</b> It was agreed that this should come under the HAC Committee, Councillor Peter Coe to bring an advert as an example to the</p>	<p><b>SA/PO</b></p> <p><b>PO</b></p> <p><b>SA/PO</b></p> <p><b>P.COE</b></p>

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	<p>next HAC meeting and Councillor Carole Robertson to pass this over at the next Full Council meeting.</p> <p><b>f)Blue Boat Area Maintenance:</b> At the last meeting under urgent matters arising it was advised that one of the sleepers at Patterson’s Walk was broken and that the Parish Office would obtain a quotation to replace the sleeper. Committee Members agreed that there is a possibility that all 6 sleepers may need replacing. The Parish Office will revert back to K.Washer to discuss and obtain a further quotation for replacing up to 6 sleepers and to include the installation cost.</p> <p><b>g)Other Projects:</b> Councillor Ruth Sims raised concerns with regards to weeds on the WSCC pavements and asked if something could be done. The Parish Office has reported this on Love West Sussex and will follow it up.</p>	<p><b>/CR</b></p> <p><b>PO</b></p> <p><b>PO</b></p>
10	<p><b>Dog Control Issues/FPC Consultation Working Group:</b> Councillor Peter Coe confirmed that the Parish Clerk is currently arranging a meeting with ADC, the committee will be kept informed.</p>	<b>PC</b>
11	<p><b>Tree Matters</b> (Phillip Ellis) Phillip Ellis confirmed that there have been no recent tree planning applications. The Conservation Group asked with regards to the replacement trees at Grange Close. It was agreed that a letter drafted by Councillor Stephen Abbott to the home owner will be sent from the Parish Office</p>	<b>PO/SA</b>
12	<p><b>FRSA Update</b> (David Hammond) David Hammond provided an update including that all white lining to be completed later 2019 and a Gully Trench is to be put in near Gem Garage to prevent flooding. All other FRSA road issues have been discussed at the FPC Highways and Community Committee meeting. All the tubs have now been re-planted by Ferring Nurseries and Clover Lane has new shrubs and plants. Concerns were raised that the shrub beds are not being weeded. The Conservation Group suggested that they may be able to help FRSA with some of the weeding.</p>	
13	<p><b>Conservation Group:</b> Patricia Hall</p> <ul style="list-style-type: none"> <li>• The Environment Agency have replaced the wooden barriers on either side of the footbridge on the Rife with metal poles. They have also carried out repairs to the banks of the Rife by the footbridge which have been damaged by dogs jumping into the water. Wooden piles have been hammered in to strengthen the now widened and straightened banks.</li> <li>• The Conservation Group has reported that the mowing of the footpaths is being cut too wide and is cutting down plants and flowers.</li> <li>• At the blue boat area, the shingle loving plants are being monitored and the Patterson’s Walk flower beds are looking good.</li> <li>• The Orchard – one tree has died due to a dry summer last year and a dry spring this year and some wild flowers have been planted.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• At the Little Twitten the trees have been watered but one tree has died. This needs replacing. The trees on the Rife that were planted 6/7 years ago are looking good. This needs replacing. Bramble and ivy has been cleared from some trees along the footpath.</li> <li>• The Conservation Group and a resident have been in conversation with regards to a possible flower bed on the top end of Langbury Lane. The Parish Office is not aware of this conversation. It was suggested that the Conservation Group contact Councillor Roger Elkins as the Arun District Councillor and West Sussex Cabinet Councillor for Highways.</li> </ul>	
14	<p><b>Parish Clerk Report including Financial Matters</b> There was nothing to report. However, it was asked that the Parish Office could provide an up to date expenditure report for future meetings.</p>	PO
15	<p><b>Urgent matters arising, since the preparation of this Agenda &amp; Items to be referred to next Agenda</b></p> <p>a)The Parish Office reported that the ditch at The Pantiles is looking very untidy. Councillor Stephen Abbott asked if the Parish Office could follow this up with Ferring Nurseries.</p> <p>b)Councillor Carole Robertson mentioned the grass at The Pantiles that it isn't growing back after the gas works. The Parish Office has been asked to follow this up.</p> <p>c)Councillor Ruth Sims reported signs at the bus stops in Ferring Lane stating Bus suspended due to Gas works but not sure when. Councillor Stephen Abbott will check the website and report back to the FRSA.</p>	PO  PO  SA
16	<b>Date of Next Meeting – Monday 23rd September 2019</b>	
	The meeting closed at 8.20pm	