

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

Highways & Community Committee (Advisory Powers)

**Report on the meeting of the above Committee
held at 10.00am on Monday 17th June 2019 at the Parish Office**

Present	Councillors	Terry Jackson
		Carole Robertson
		Ruth Sims
		Peter Coe
	FRSA	Margaret Metcalf

1	<p>Elect a Chairman Councillor Terry Jackson was elected as the Chairman of the Committee.</p>	
2	<p>Apologies for Absence Apologies were received from Councillor Steve Ingold (Football Club)</p>	
3	<p>Declarations of Interest There were no declarations made</p>	
4	<p>Public Question Time There were no members of the public present.</p>	
5	<p>To review and agree the Committee Remit The Committee agreed the remit with the following amendments: <ul style="list-style-type: none"> a. Highways & Drainage Issues, item 7 to read To work closely with the FRSA & West Sussex County Council on relevant issues. b. Community Issues, item 1 to read To consider the Glebelands, Football & Tennis Club issues. <p>This will be recommended for Full Council approval.</p> </p>	PC
6	<p>To confirm the Minutes of the last Meeting held Monday 18th March 2019 The minutes were agreed as the correct record and signed by the Chairman.</p>	
7	<p>Matters Arising from the minutes of the last meetings not covered on the agenda</p>	

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	<p>FRSA: At the last meeting it was agreed that the Clerk will forward contact details for the signage company that she has recently used. Margaret Metcalf asked if this information could be sent to her once again.</p> <p>Ferring Street Parking: At the last meeting, in relation to parking on the single yellow lane in Ferring Street, it was agreed that the Clerk will write to ADC requesting that traffic wardens visit the area. ADC is now aware of this issue and has put the location onto their hot list to visit.</p>	PC
8	<p>Glebelands Issues including Football Club – Steve Ingold In the absence of Steve Ingold, there was nothing to mention.</p>	
9	<p>Tennis Club Issue – Paul Green In the absence of Paul Green, there was nothing to mention.</p>	
10	<p>FRSA – Margaret Metcalf reported the following:</p> <p>Telgarth Road Sign: Margaret asked regarding the request for new signage west end Telgarth Road as it has collapsed (Ocean Drive) end the road sign entering Draycliffe Close. The Clerk recalls that this was ordered and will check the progress and report back to Margaret.</p> <p>Parish Council APM: Margaret Metcalf advised that she was unable to attend the Annual Parish Meeting but a resident has said that the cost of the Sea Lane build out was mentioned at the meeting. The resident has asked Margaret to confirm this cost and if something similar was installed within another area of the village would it cost the same amount. Committee Members did not recall the amount being mentioned at the meeting, however if such a scheme was being considered an application for a TRO will be required.</p> <p>Signage: At the last meeting, the FRSA advised that they have received a number of residents raising concerns with regards to parking within the village and as a result they were considering erecting signs to advise ‘private roads – no unauthorised parking’. It was asked if FRSA will consider erecting such sign in Orchard Close.</p> <p>It was advised that one sign has been erected at the entrance of Tamarisk Way and is proving most effective. It was noted that in this case, the residents of Tamarisk Way purchased the sign.</p> <p>Margret Metcalf enquired of the possibility of ADC providing these signs. It was advised that whilst ADC provides road name signs for a cul-de-sac, the sign will advise the name of the road and state that it is a no through road (T Junction).</p>	FRSA
11	<p>Highways Issues</p> <p>Completed Projects</p> <p>a. Onslow Drive: It was reported at the last meeting that the Parish Office regularly receives complaints about the churned up grass verges in Onslow Drive when caravans are delivered to the Onslow Caravan Park. The Parish Clerk has written to the caravan park owners and they advise that their request for double yellow lines was refused and whilst they try to</p>	

	<p>inform residents of a delivery, the owners of the vehicles parked, particularly at the entrance to Onslow Drive are unknown. In addition, the delivery dates are not known until the day of the delivery which it is then too late inform residents and to put bollards in the road. It was acknowledged that deliveries only occur a few times per year.</p> <p>b. Double Decker buses in South of the Village: At the last meeting, the FRSA referred to the recent accident involving the No.8 Compass bus and asked the Parish Council if they would consider writing to Compass to suggest discouraging the use of double-decker buses on the roads in the south of the village. The Clerk has discussed this matter with Compass who advised that a double decker bus that has just completed the school run is used for the 9.38am bus through the village. To eliminate the use of the double decker buses the 9.38am could be cancelled and the service commence at 10.38am. The importance of the 9.38am bus was acknowledged and it was agreed that the Clerk will revert back to Compass asking for the service to remain as it is.</p> <p>c. Winter Maintenance: The Clerk advised that each of the village salt bins is a quarter full but the salt is very hard. It was acknowledged that the salt has not been changed for a few years. It was agreed that the Clerk will ask WSCC to remove the existing salt and replace with new salt. Ferring Nurseries have agreed to store one ton of salt on behalf of the parish council.</p>	<p>PC</p> <p>PC</p>
<p>12</p>	<p>Parish Matters</p> <p>a. Clover Lane: The Clerk advised that a resident has raised the concern that vehicles using Clover Lane are unaware that it is a no through road and due to the road being narrow it is extremely difficult to turn around. Further to the earlier conversation regarding signage, it was asked if FRSA will consider erecting a no through road (T Junction) in Clover Lane at the junction of Ansisters Road.</p> <p>b. Parking at Langbury Lane: The Clerk advised that double yellow line have been painted in Langbury Lane at the junction of Glenbarrie Way. The Clerk also advised that she has received numerous complaints in relation to the unsociable and dangerous parking at the north end of Langbury Lane. It was agreed that two parish council representatives (Councillors Ruth Sims & Peter Coe) will address this matter and the Clerk will make to necessary arrangements.</p> <p>c. Church Lane/Ferringham Lane: The Clerk has advised that she has received a few requests for double yellow lines to be painted at the junction of Church Lane & Ferringham Lane to deter vehicles from parking on the dangerous corner. It was acknowledged that this is a WSCC highway and this will require a TRO. No further action to be taken.</p> <p>d. Sea Lane Speeding Issues: Further to the last meeting, it was agreed to explore options including using a speed camera within the area. Councillor Peter Coe referred to his report previously circulated to committee members. The options were discussed and it was agreed to obtain further information and the costs for hiring the equipment and to report back to the next meeting.</p> <p>Margaret Metcalf as the representative of the FRSA asked if she could be</p>	<p>FRSA</p> <p>PC</p> <p>P COE</p>

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	<p>kept informed of any progress with this project. Councillor Peter Coe was thanked for producing a comprehensive report. e. Pantiles Parking: It was agreed that the Clerk will investigate the ownership of the land at the Pantiles.</p>	PC
13	<p>Community Issues</p> <p>Council Identification The Clerk was asked to provide Councillor ID badges and obtain a quotation for ID badge holders (Clip on and necklace).</p> <p>This item will be on the F&GP Committee Agenda 1st July.</p>	PC
14	<p>Remembrance Day This item will be on the next agenda, 27th August 2019.</p>	
15	<p>Parish Clerk Report including Financial Matters There was nothing to mention.</p>	
16	<p>Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda There was nothing to mention</p>	
17	<p>Date of Next Meeting – Tuesday 24th August 2019, 10.00am</p> <p>The meeting closed at 11.20am</p>	