

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE
(Advisory Powers Only)**

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Minutes of the FPC Finance and General Purposes Committee meeting held at 7.30pm on Tuesday 7th May 2019 at the Parish Office.

Present	Councillors	Carole Robertson (Chairman)
		Stephen Abbott
		Ruth Sims
		Terry Jackson
		Lesley Young
		Roger Elkins

1.	Apologies for absence There were no apologies received	Actions
2.	Declarations of interest Councillors Carole Robertson, Ruth Sims & Lesley Young in their capacity as a Director of the Glebelands declared an interest in agenda item 9. Councillor Roger Elkins in his capacity as a WSCC Cabinet Member declared an interest in agenda item 9 & 13. Councillor Terry Jackson declared an interest in agenda item 13.	
3.	Public Question Time There were no members of the public present.	
4.	To confirm the Minutes of the last meeting held 1st April 2019 The Minutes of the Finance and General Purposes Committee Meeting held on 1st April 2019 were approved by the Committee as a correct record.	
5.	Matters arising from the report of the last meeting held on 1st April 2019 There were no matters arising	
6.	Accounts and Finance The income and expenditure schedule for March 2019 was reviewed and will be recommended for Full Council approval.	
7.	Parish Clerk Report including Financial Matters Councillors may recall that at the F&GP Committee Meeting on 2 nd July 2018, minute item 16, Parish Council duty to protect council staff, Councillor Terry Jackson raised the concern that council staff have been subject to abusive and rude behaviour by a small proportion of residents. It was suggested that a recording on the telephone and a camera in by the front of the office could be installed to deter any unacceptable behaviour.	

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	<p>At the meeting it was suggested that a visitors book could be used to keep a record of residents that visit the office. The office has been keeping a record of visitors in a diary.</p> <p>Today, on her return after a week away from the office, the Clerk raised the concern that in her absence that the Administrative Assistant was subject to two abusive residents visiting the office and would like to address this issue once again.</p> <p>After a brief discussion it was agreed that Councillor Terry Jackson will look into the options available.</p>	TJ
8.	<p>End of Year Accounts 2018 - 2019</p> <p>The Report has previously been circulated. The Parish Clerk presented the end of year accounts to the Committee Members with no further comments.</p> <p>The above will be recommended for Full Council approval.</p>	
9.	<p>The Glebelands Opportunity</p> <p>Councillors Roger Elkins, Carole Robertson, Ruth Sims & Lesley Young declared an interest.</p> <p>Councillor Terry Jackson provided an overview of the Glebelands Opportunity paper which has previously been circulated to all Councillors.</p> <p>Since signing the WSCC Heads of Terms, it was acknowledged that six months of the two year period has now passed.</p> <p>After a lengthy discussion it was agreed that the Glebelands Opportunity is a standalone project and that it is important to clarify the current position and to keep residents informed and to ensure transparency.</p> <p>It was also agreed that a Working Party will be formed consisting of Councillors with the option to invite Directors of the Glebelands Centre (non-Councillors) to provide information as required.</p> <p>Recommendation to Full Council:</p> <ol style="list-style-type: none"> 1. Form a Working Party 2. Release a FPC Statement to inform residents of the current situation. 	
10.	<p>Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda</p> <p>There was nothing to mention</p>	
11.	<p>Exclusion of the Public and The Press</p> <p>The Committee, Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, Resolved that Members of the Public and accredited representatives of the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.</p>	
12.	<p>Neighbourhood Plan Implementation (including 3x CRTBO) Committee</p> <p>Councillor Carole Robertson advised that there was nothing further to report.</p>	
13.	<p>Contractual Matters:</p> <p>Councillors Roger Elkins & Terry Jackson declared an interest.</p>	

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	Councillor Lesley Young advised that she and the Clerk have liaised with WSCC & ADC to obtain the information required for the Council. Due to the delay in receiving this information, Councillor Lesley Young recommended that this item is discussed at Full Council on 14 th May.	
14.	The next Finance Committee Meeting is scheduled for Monday 1 st July 2019 at 7.30pm at the Parish Office.	
	The meeting closed at 8.30pm.	