

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

Highways & Community Committee (Advisory Powers)

Report on the meeting of the above Committee
held at 10.00am on Monday 5th November 2018 at the Parish Office

Present	Councillors	Stephen Horne
		Ruth Sims
		Carole Robertson

1	Apologies for Absence Apologies were received from Councillor Maura Blackburn, David Hammond, FRSA & Paul Green, Cricket Club	
2	Declarations of Interest There were no declarations made	
3	Public Question Time There were no members of the public present.	
4	To confirm the Minutes of the last Meeting held Monday 13th August 2018 The minutes were agreed as the correct record and signed by the Chairman. .	
5	Matters Arising from the minutes of the last meetings There were no matters arising	
6	Glebelands Issues including Football Club – Jamie Wells There was nothing to mention.	
7	Tennis Club Issue – Paul Green There was nothing to mention.	
8	FRSA – David Hammond reported the following: There was nothing to mention.	

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9	<p>TRO & Community Highways Schemes</p> <ul style="list-style-type: none"> • Community Highways Scheme – It was reported that at the Joint Eastern Arun Area Committee (JEAAC) Highways and Transport Sub-Committee Meeting 18th October, it was advised that the scheme scored well and has been approved and will be recommended to Joint Eastern Arun Area Committee (JEAAC). • Limited Parking - It was agreed that a request for an advisory limited parking sign will be discussed with WSCC Highways. Councillor Carole Robertson advised the committee that the parish council has written to ADC in relation to a car parking option at the Glebelands. • Clover Lane – The Clerk advised that there had been a couple of incidents at the junction of Clover Lane & Ansisters Road due to parked vehicles. The Police Hub is aware and has reported these to the police. It was agreed to monitor this location. 	
10	<p>Parish Council Events</p> <ol style="list-style-type: none"> a) Remembrance Day – Arrangements are all but complete for Remembrance Day. Councillors will be asked to attend from 10.00am. b) Christmas Event – Councillor Ruth Sims advised that the arrangements are progressing well. The lights will be installed end of November, the entertainment, choir and salvation army have all been confirmed. The stalls are booked and it is expected that there will be a Christmas Tree at the office this year. c) Events Signage – Committee Members have been issued with the discussion document. It was agreed that Councillor Stephen Horne will obtain prices for 5 x advance warning signs, 2 x cycle dismount & 1 x suspended parking sign. 	SH
11	<p>Annual Parish Meeting Committee Members have been issued with the discussion document. This will be recommended to F&GP Committee Meeting.</p>	
12	<p>Emergency Plan Co-Ordinator Councillor Stephen Horne advised that he has been unsuccessful in finding a new Emergency Plan Co-Ordinator. The Emergency Plan Group has therefore agreed that the following individuals are to be contacted (in sequence), in the case of an Emergency. 1st Councillor Stephen Horne, if unavailable, 2nd Councillor Geoff Mines and if unavailable 3rd Ed Miller. It was agreed that this information will be passed to ADC and available on the noticeboards.</p>	PC
13	<p>Parish Clerk Report including Financial Matters There was nothing to mention.</p>	

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14	<p>Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda</p> <p>The Clerk advised that a resident has asked this Committee to address parking in the streets in the south of the village & inconsiderate parking. It was agreed that the Clerk will revert back to the resident.</p> <p>Councillor Carole Robertson advised in relation to the public conveniences near the beach. ADC has contacted FPC to enquire about a possible commercial opportunity for these WC's in order they remain open and viable in the longer term. FPC may recall that Arun DC following the meeting of its Environment & Leisure Working Group on the 19th December 2017 resolved that the Council would aim to retain a public convenience facility at Ferring Rife, looking to achieve this through commercial partnership opportunity that will be explored by the Council's Property & Estates Service and Ferring Parish Council. This will be an item on the next F&GP Committee agenda for discussion.</p>	PC
15	<p>Date of Next Meeting – TBC</p> <p>The meeting closed at 11.20am</p>	