



# FERRING PARISH COUNCIL

1 Elm Park, Ferring, Worthing, West Sussex. BN12 5RN

telephone 01903 249 449 e-mail [ferring-pc@btconnect.com](mailto:ferring-pc@btconnect.com)

## To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH COUNCIL** Meeting to be held on **Monday 3<sup>rd</sup> December 2018** at the Ferring Village Hall in the Main Hall commencing at 7.30pm. A Public Question Time of 15 minutes is allowed under Item 3 of the Agenda.

### AGENDA

#### **1 Apologies for absence**

**2 Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

**3 Public Question Time** - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g) (7.50pm)

**4 Minutes of the Parish Meeting** held on Monday 22<sup>nd</sup> October 2018 - to consider, approve and sign by the person presiding as a correct record. (7.55pm)

**5 To receive and consider reports from Committees** (including the authorisation of orders for payment: (8.10pm)

**a. Environment, Amenities and Footpaths** – Councillor Geoff Mines, no meeting held

1. Conservation Area Boundary

**b. Highways & Community** – Councillor Stephen Horne, Meeting held 5<sup>th</sup> November (*minutes enclosed*)

1. Annual Parish Meeting format (*as outlined in the F&GP Committee Minutes*)

2. Events Signage (*as outlined in the F&GP Committee Minutes*)

3. WSCC proposed Traffic Regulation Order

**c. Planning** – Councillor Stephen Abbott - Meeting held 19<sup>th</sup> November & 3<sup>rd</sup> December 2018

**d. Neighbourhood Plan Implementation (including CRTBO's)** – Councillor Carole Robertson, no meeting held

a. Approve the VHC response letter (*revised copy enclosed*)

b. Structure of the Neighbourhood Plan Implementation (including CRTBO's) Committee

**e. Finance and General Purposes** – Councillor Carole Robertson – Meeting held on 19<sup>th</sup> November 2018 (*minutes enclosed*)

Questions on reported items and approval of the report including:

- a. Schedule of payments for September & October (*attached for approval*)
- b. Cedar Tree removal contribution
- c. Public Conveniences, response to ADC with the option for a commercial opportunity

**6 To receive reports from -**

- a. **District Councillor(s)** representing Ferring (Arun District Council)
- b. **County Councillor** representing Ferring (WSCC) (*Completed 8.20pm*)

**7 Reports from Members in respect of Meetings attended and not addressed elsewhere on the Agenda (8.25pm)**

**8 Parish Council Emails** – To approve Recommendation (*as outlined in the F&GP Committee Minutes*) (*8.30pm*)

**9 WSCC Public Consultation proposed Adults Services and Strategy -**  
Agree any comments (*8.35pm*)

**10 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda**

**Date of next meeting Monday 14<sup>th</sup> January 2019 (at the Glebelands Centre)**

**Nadine Phibbs  
Clerk & Responsible Financial Officer  
27<sup>th</sup> November 2018**