



FERRING PARISH COUNCIL

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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH COUNCIL** Meeting to be held on **Monday 22nd October 2018** at the Ferring Village Hall in the Main Hall commencing at 7.30pm. A Public Question Time of 15 minutes is allowed under Item 3 of the Agenda.

AGENDA

1 Apologies for absence

2 **Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

3 **Public Question Time** - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1d)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g) (7.50pm)

4 **Minutes of the Parish Meeting** held on Monday 3rd September 2018 - to consider, approve and sign by the person presiding as a correct record. (7.55pm)

5 **To receive and consider reports from Committees** (including the authorisation of orders for payment: (8.15pm)

a. **Environment, Amenities and Footpaths** – Councillor Geoff Mines, meeting held 24th September (*minutes enclosed*)

b. **Highways & Community** – Councillor Stephen Horne, no meeting held

c. **Planning** – Councillor Stephen Abbott - Meeting held 8th October & 22nd October 2018

d. **Neighbourhood Plan Implementation (including CRTBO's)** – Councillor Carole Robertson, meeting held 6th September (*minutes attached*)

a. FPC to sign WSCC Heads of Terms (*supporting documentation enclosed*)

b. Form a Glebelands Working Party and arrange a meeting end of October and invite all Councillors

c. Approve the VHC response letter

e. **Finance and General Purposes** – Councillor Carole Robertson – Meeting held on 8th October 2018 (*minutes enclosed*)

Questions on reported items and approval of the report including:

a. Schedule of payments for August (attached for approval)

b. Charles Arnold Baker eleventh edition

c. AED – New pads

- d. External Audit Report
- e. Cedar Tree removal to be actioned by ADC/WSCC
- f. Parking Signage Kingsley's
- g. Dog Bin located near the school
- h. Grants Requests: Citizens Advice, Cycall Community Interest & 1st Ferring Guides

6 To receive reports from -

- a. **District Councillor(s)** representing Ferring (Arun District Council)
- b. **County Councillor** representing Ferring (WSCC) (Completed 8.25pm)

7 To receive reports from representatives of outside bodies – Councillor Maura Blackburn, Village Hall Committee (8.30pm)

8 Reports from Members in respect of Meetings attended and not addressed elsewhere on the Agenda (8.35pm)

9 GDPR – Councillor Lesley Young (*associated documents have previously been circulated to all Councillors and the recommendations can be found on the enclosed Recommendation to Full Council 22nd October paper*) (8.45pm)

10 Parish Council Emails – Councillor Geoff Mines to provide an update (8.50pm)

11 Parish Council Co-Option Policy (revised policy enclosed)

- a. To agree the revised co-option policy
- b. To agree the amendment to the Standing orders 3.2 voting procedures (9.00pm)

12 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda

Date of next meeting Monday 3rd December 2018

**Nadine Phibbs
Clerk & Responsible Financial Officer
11th October 2018**