

All minutes are draft and subject to approval at the next meeting

## FERRING PARISH COUNCIL

### Highways & Community Committee (Advisory Powers)

**Report on the meeting of the above Committee  
held at 10.00am on Monday 19<sup>th</sup> March 2018 at the Parish Office**

<b>Present</b>	Councillors	Stephen Horne
		Maura Blackburn
		Ruth Sims
		Richard Plumb
		Carole Robertson
		Stephen Burt
	Tennis Club	Paul Green
	FRSA	David Hammond
<b>Apologies</b>	Councillor	Roger Elkins
	Glebelands/Football Club	Jamie Wells

1	<p><b>Elect a Chairman</b> Councillor Stephen Horne was elected as the Chairman. Councillor Stephen Horne welcomed all members to the Highways &amp; Community Committee Meeting.</p>	
2	<p><b>Apologies for Absence</b> Apologies received from Councillor Roger Elkins &amp; Jamie Wells (Glebelands/Football Club).</p>	
3	<p><b>Declarations of Interest</b> There were no declarations made</p>	
4	<p><b>Public Question Time</b> There were no members of the public present.</p>	
5	<p><b>To confirm the Minutes of the last Meeting held 13<sup>th</sup> November 2017</b> The minutes were agreed as the correct record and signed by the Chairman</p>	
6	<p><b>Matters Arising from the minutes of the last meetings</b> At the previous meeting the Clerk was tasked with writing to Councillor Roger Elkins and WSCC in relation to the suggestion of hard standing at St Andrews Close. The Clerk advised that she has not received a response regarding this matter. The Clerk was asked to chase.</p>	PC

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	The Clerk was asked to chase WSCC in relation to the s106 money. It was suggested that if no further feedback is offered, this item could be raised at a future Joint Eastern Arun Area Committee (JEAAC) Meeting.	PC
7	<b>Glebelands Issues including Football Club</b> – Jamie Wells There was nothing to mention.	
8	<b>Tennis Club Issue</b> – Paul Green reported the following: Paul Green advised that there is an issue with the state of the netting around the courts. The North boundary is deteriorating and will need serious attention within the foreseeable future. The darning work has been successful but only expected to last for a year or two. The Clerk confirmed that the Tennis Club annual subscriptions that are paid to the Parish Council are held for any such repairs. The Clerk will forward the account details to Paul Green for information. Paul Green passed a cheque to the Clerk for the annual subscription payment for 2018 - 2019.	PC
9	<b>FRSA</b> – David Hammond reported the following: I. Telgarth Road has been resurfaced and all private roads have now been swept. II. The sewage installation is now complete at 1 Beehive Lane and has been signed off by Southern Water. The developer has agreed that once the development is complete they will ensure that the road is repaired and returned to its former state. III. There has been emergency repairs to a man hole in upper Ferring. IV. The barrier has been replaced around the Langbury Lane site to stop vehicles parking on concrete slabs. V. Following complaints about the road surface in West Drive & Upper West Drive, a road expert has confirmed that the surface is acceptable for at least the next six years. VI. 2018 schedule work is confirmed which will include white line painting and installing soakaways. VII. Gas works are scheduled for many of the private roads in Ferring. Dates are yet to be confirmed. The Clerk will ask Chris Headon, FRSA representative details of these works.	
10	<b>Christmas Celebrations</b> – Councillor Ruth Sims reported the following: I. Overall the Christmas Celebrations for 2017 was very successful, with over 800 people attending the main event and most local groups contributing to the tree dressing held earlier in the day. The library services was delighted that we were able to use their facilities to serve refreshments and would welcome us at any time should we wish to use their space. As far as the tree dressing was concerned the only disappointment was that some of the decorations were deliberately cut down.	

	<p>II. The Christmas Fayre was fully booked and we had a waiting list for tables. A one way system was operated and helped to alleviate the crush but more help with this is required.</p> <p>III. The Christmas lights installed by Colas were disappointing. The installation by the company was left very late and they failed our requirements despite very clear instructions being given and written down by their representative. Due to the lateness, nothing could be done. We are currently disputing the Colas invoice for removal of the lights, partly because they have failed to remove the wires still hanging in the trees and partly because of the poor service and the fact that new boxes were put in the trees without reference to the Parish Council.</p> <p>IV. The Clerk has identified another installer (A Rustington Company) and they have provided an estimate for installing the lights for 2018. This is considerably higher than Colas charged and includes replacing the boxes in the trees which were put in this year on the basis that they are not of a good standard. The estimate is still in budget for 2018 – 2019. Councillor Terry Jackson has contacted the Rustington company with a number of queries relating to the estimate. Once the reply has been received, FPC will then need to consider either, if we require an independent Electrician to advise if the current set up and boxes are adequate or if we accept the estimate.</p> <p>V. The Salvation Army have already been booked for this year's event.</p> <p>VI. Councillor Ruth Sims advised the Committee that she will not be available on the day for this year's event.</p> <p>VII. Councillor Ruth Sims will ask Councillors if they are available as marshalls/helpers for the event.</p> <p>VIII. Councillor Ruth Sims asked FRSA Representative, David Hammond if he could suggest to FRSA Committee that a Christmas tree, possibly a permanent tree, is installed on the grassed area at the side of the parish office.</p>	
<p>11</p>	<p><b>TRO &amp; Community Highways Schemes</b></p> <p><b>Community scheme for Rife Way</b> – It was acknowledged that evidence &amp; support required before submitted an application. Councillor Stephen Horne will arrange to meet the Clerk to discuss this matter further.</p> <p><b>Street Lamps in Rife Way</b> – A resident has asked why there are no street lamps in Rife Way. The Committee agreed that the resident should be referred to WSCC.</p> <p><b>Parking Issues Sea Lane &amp; surrounding roads</b> – A resident has raised concerns in relation to the parking at the corner of St Heliers Road and Sea Lane and requested that double yellow lines are installed at the location. It was acknowledged that this would require an amendment to the Traffic Regulation Order (TRO). WSCC approve only two TRO's for East/West Sussex each year based on a priority scoring system that determines the TRO's. David Hammond, FRSA Representative is aware of this issue and agreed to discuss with the FRSA Committee to consider as part of their white line painting programme in the village.</p> <p><b>Parking by the Pantiles</b> – Councillor Carole Robertson raised the concern regarding the lack of parking near the shops at the pantiles and recalled a</p>	<p>DH</p> <p>DH</p>

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	<p>discussion that the current ownership of the grassed area outside the butchers could be transferred to FRSA with a view to convert this area to parking. David Hammond, FRSA Representative will ask FRSA Committee if they recall this discussion.</p> <p><b>Parking issues in the centre of the village</b> – The Parish Council has received a complaint about all day parking at the shops in North Ferring and a suggestion that a limited parking time could be introduced. A few years ago, members may recall that FRSA confirmed they have conducted an informal survey over a span of three weeks. It was concluded that vehicles are not parked at the village centre shops for any long periods of time. It was however acknowledged that when there are activities on at the village hall there is an increase in vehicles parked at the village centre. Councillor Stephen Burt offered to conduct a similar survey and report back at the next committee meeting. It was also agreed that the Parish Council will approach ADC with regards to a possibility of creating parking spaces at the north east entrance of the Glebelands.</p> <p><b>Greystoke Road north parking issue</b> – A resident has raised the concern that the road is impassable when cars are parked on the west side of Greystoke Road and the bus is parked at the bus stop. It was agreed that the Clerk will approach the bus company.</p>	<p>SB/CR</p> <p>PC</p>
12	<p><b>Parish Clerk Report including Financial Matters</b> The Clerk advised members regarding the Parish Council Insurance renewal in relation to insuring the new play &amp; adult exercise equipment. This will be an item on the Parish Council Finance &amp; General Purposes Agenda for further discussion.</p>	
13	<p><b>Policing issues</b> – Councillor Stephen Horne raised the concern with regards to the lack of policing within the village. This includes regular policing and authority policing such as parking enforcement It was acknowledged that Ferring is not a priority area.</p>	
14	<p><b>Items for Next Agenda &amp; Items for Information Only</b> Councillor Stephen Burt raised the concern regarding speeding and parking issues in Sea Lane. This was acknowledged to be a WSCC road and it is hoped that the road improvement scheme that will be delivered in summer/autumn 2018 will help slow the traffic in Sea Lane.</p>	
15	<p><b>Date of Next Meeting</b> – Monday 11<sup>th</sup> June 2018 and it was agreed to commence the meeting at 10.00am</p> <p>The meeting ended at 11.30am</p>	