

All minutes are draft and subject to approval at the next meeting

## FERRING PARISH COUNCIL

### Highways & Community Committee (Advisory Powers)

**Report on the meeting of the above Committee  
held at 10.00am on Monday 13<sup>th</sup> November 2017 at the Parish Office**

<b>Present</b>	Councillors	Carole Robertson
		Maura Blackburn
		Ruth Sims
		Stephen Horne
	FRSA	David Hammond
<b>Apologies</b>	Councillors	Terry Jackson
		Richard Plumb
	Tennis Club	Paul Green

1	<p><b>Elect a Chairman</b> Councillor Carole Robertson was elected as the Chairman for this meeting only. Councillor Carole Robertson welcomed all members to the Highways &amp; Community Committee Meeting.</p>	
2	<p><b>Apologies for Absence</b> Apologies received from Councillors Terry Jackson, Richard Plumb &amp; the Tennis Club Representative, Paul Green</p>	
3	<p><b>Declarations of Interest</b> There were no declarations made</p>	
4	<p><b>Public Question Time</b> There were no members of the public present.</p>	
5	<p><b>To confirm the Minutes of the last Meeting held 14<sup>th</sup> August 2017</b> The minutes were agreed as the correct record and signed by the Chairman</p>	
6	<p><b>Matters Arising from the minutes of the last meetings</b> Councillor Maura Blackburn asked in relation to road issues and the legality of the TRO in the village. Councillor Carole Robertson advised that the legal position is clear and that the TRO is enforceable, however changes cannot be made to the current TRO. If further road measures are required, this will require a new TRO application.</p>	

All minutes are draft and subject to approval at the next meeting

7	<p><b>Glebelands Issues-including Football Club</b> – Jamie Wells  Councillor Stephen Horne asked if there are outline plans for the Community Centre. Councillor Carole Robertson advised that the plans could be found as part of the CRTBO for the Glebelands Site.  There was nothing further to mention.</p>	
8	<p><b>Tennis Club Issue</b> – Paul Green  In the absence of Paul Green, the Clerk advised that there is an issue with the state of the netting around the court. The North boundary is deteriorating and will need serious attention within the foreseeable future. Currently they are "darning" the worst bits but wondered how and who would be responsible for replacement of the netting when this is no longer viable.  The Clerk has advised Paul Green that this will be an item for discussion at the next Highways &amp; Community Committee Meeting.</p>	PC
9	<p><b>FRSA</b> – David Hammond reported the following:</p> <ol style="list-style-type: none"> <li>I. A barrier has been installed round the Langbury Lane garden site to stop vehicles parking on concrete slabs.</li> <li>II. After being contacted by a concerned resident in Guernsey Road about a mains water leak, Southern Water have attended and repaired.</li> <li>III. The road sweeping will commence beginning of December. The work will be completed within two weeks.</li> <li>IV. Any essential repairs to the road will commence January 2018.</li> <li>V. Any required white lines will be painted in January 2018.</li> <li>VI. FRSA are planning to erect a Christmas Tree on the garden site near the Pantiles.</li> </ol> <p>Councillor Carole Robertson spoke about the proposed design of the traffic calming scheme at Sea Lane. The FRSA representative advised that he is unaware of the proposal. It was agreed that the Clerk will forward all relevant information to David Hammond.</p>	PC
10	<p><b>Community Issues</b></p> <p><b>Public Conveniences</b>  Councillor Carole Robertson advised following a meeting with Arun District Council (ADC) that the situation has altered and that there has been a change of approach from ADC and that demolition is no longer an option. Although nothing has been agreed at this stage, FPC will arrange a further meeting with ADC to discuss the options available.</p>	
11	<p><b>Christmas Celebrations</b></p> <ol style="list-style-type: none"> <li>I. Councillor Ruth Sims advised that the arrangements for the event are going well with the music and entertainment being provided by Sompting Tipteers performing Sussex Mumming Play 'St George &amp; the Turkish Knight', the Salvation Army Band and the Terry Clough Choir.</li> </ol>	

	<p>II. Councillor Ruth Sims advised that Niche Builders and Abbeyfield have given financial donations. Additional lighting has been purchased with the kind donations.</p> <p>III. Councillor Maura Blackburn will organise the Christmas tree at the Village Hall and the annual tree dressing will take place the morning of 2<sup>nd</sup> December with refreshments being offered in the library.</p> <p>IV. All stalls are taken at the Christmas Fayre.</p> <p>V. Councillor Ruth Sims will put an email out to all Councillors to ask for marshalls/helpers for the event.</p> <p>It was suggested that FPC could purchase a PA system for future events. It was agreed that the Clerk will discuss this matter with Councillor Terry Jackson.</p>	PC
12	<p><b>Highways Issues</b></p> <p><b>TRO &amp; Community Highways Schemes</b></p> <p><b>Cut pollution signs</b> – WSCC has erected a new sign near the village hall.</p> <p><b>HGV sign at the junction of Ferring Street/Sea Lane</b> – WSCC has given permission for FPC to erect the sign. The Parish Clerk has located online in the region of £50.00. This will be recommended to F&amp;GP Committee and Full Council.</p> <p><b>Hard standing St Andrews Close</b> – It was agreed that the Clerk will write to Councillor Roger Elkins &amp; WSCC raising concern at the state of the grass verges.</p> <p><b>Pavements</b> – The Clerk advised members of two recent incidents where residents have tripped on uneven or damaged pavements. Both incidents have been reported to WSCC.</p> <p><b>Community scheme for Rife Way</b> – It was acknowledged that evidence &amp; support required before submitted an application.</p> <p><b>WSCC s106 money</b> – WSCC are currently investigating.</p>	PC
13	<p><b>Road Issues to be considered</b></p> <p>I. Parked Cars at Junction Church Road/Ferringham Lane double lines. Councillor Carole Robertson advised that this request will require a TRO. Only two Traffic Regulation Orders (TRO's) will be granted for East/West Sussex each year. The administration is in the region of £7000 for each TRO. A scoring system to determine the TRO's will be used and if unsuccessful for two consecutive years the requested TRO will be removed from consideration. It was agreed not to pursue with this project and to remove the item from future agendas.</p> <p>II. Invalid parking billets Outside Church entrance &amp; gate at church Ferringham Lane. There are currently no parking restrictions within this location. FPC are not aware of any WSCC future proposal for parking restrictions within this location, however it is believed that there are white lines at each entrance which were installed by WSCC many years ago. It was agreed not to pursue with this project and to remove the item from future agendas.</p>	

All minutes are draft and subject to approval at the next meeting

14	<b>Parish Clerk Report including Financial Matters</b> There was nothing to mention	
15	<b>Items for Next Agenda &amp; Items for Information Only</b> There was nothing to mention	
16	<b>Date of Next Meeting – Monday 5<sup>th</sup> February 2017</b> and it was agreed to commence the meeting at 10.00am  The meeting ended at 11.15am	