

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE
(Advisory Powers Only)**

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Minutes of the FPC Finance and General Purposes Committee meeting held at 7.20pm on Monday 20th November 2017 at the Village Hall.

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| Present | Councillors | Carole Robertson (Chairman) |
| | | Stephen Abbott |
| | | Ruth Sims |
| | | Geoff Mines |
| | | Terry Jackson |
| | | |
| Apologies | Councillors | Roger Elkins |
| | | Peter Evans |
| | | |
| Observing | Councillor | Stephen Horne |

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| 1. | Apologies for absence: Apologies were received from Councillors Peter Evans & Roger Elkins | Actions |
| 2. | Declarations of interest: There were no declarations of interest | |
| 3. | Public Question Time: There were no members of the public present | |
| 4. | To confirm the Minutes of the last meeting held 20th November 2017: The Minutes of the Finance and General Purposes Committee Meeting held on 20 th November 2017 were approved by the Committee as a correct record. | |

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| 5. | <p>Matters arising from the report of the last meeting held on 20th November 2017: Acknowledgment Board: The board is now ready for collection from Bay Studio. Gateway Sign HGV Sign: The order for both signs will be placed shortly.</p> | | | | | | | |
| 6. | <p>Accounts and Finance: The income and expenditure schedule for November & December 2017 were reviewed. There is an error in the December Receipts section which should read:</p> <table data-bbox="300 640 1246 779"> <tr> <td>100458 Donation from Xmas Stalls to the Salvation Army</td> <td>£50.50</td> </tr> <tr> <td>100459 Payments received for tennis court usage</td> <td>£90.00</td> </tr> <tr> <td>100460 Abbeyfield, Donation for Christmas Event</td> <td>£300.00</td> </tr> </table> <p>Both schedules will be recommended to Full Council with the above alterations made.</p> | 100458 Donation from Xmas Stalls to the Salvation Army | £50.50 | 100459 Payments received for tennis court usage | £90.00 | 100460 Abbeyfield, Donation for Christmas Event | £300.00 | PC |
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| 100460 Abbeyfield, Donation for Christmas Event | £300.00 | | | | | | | |
| 7. | <p>Parish Clerk Report including Financial Matters: There was nothing to report</p> | | | | | | | |
| 8. | <p>Environment Committee: Pantiles Land Transfer: The Committee was advised that the draft Contract was being discussed to negotiate two final clauses.</p> | GM/PC | | | | | | |

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| 9. | <p>Precept: The Committee was asked to consider and recommend the proposed Precept for the financial year 2018 - 2019. After a lengthy discussion, the below amendments/additions were made.</p> <ul style="list-style-type: none"> • Allotment Fee will be reviewed every two years (eg the next financial year will be 2019 - 2020) • Within the Environment Committee Enhancement Project budget and in relation to the village green frontage, a parking feasibility study at this site will be carried out. • Additional budget of £500 for general Office repairs. • Increase Neighbourhood Plan, Professional Fees budget to £3000. • Additional budget of £500 for PA Systems & Communications • Increase Christmas Festivities budget to £4000. • Recommendation of an Increase of 1% to the Precept 2018 -2019. <p>It was agreed that Councillor Ruth Sims with assistance from Councillor Terry Jackson will discuss the requirements for more Christmas lights with Colas and ADC. It was agreed that the Clerk and Councillor Terry Jackson will investigate the option of purchasing a PA System. Councillor Geoff Mines asked in relation to the Parish Annual Meeting and if this could be a standalone meeting, uncoupled from the Statutory Annual Meeting and possibly more of a social event. It was agreed that this would be an item on the agenda for consideration at Full Council and discussed further at the next F&GP Committee Meeting. The above will be recommended for Full Council approval.</p> | |
| 10. | <p>Bank Account: The Clerk has circulated a review of the Parish Current Account and suggested the removal and addition of signatories. The above will be recommended for Full Council approval.</p> | PC |
| 11. | <p>Council Documentation: The Committee was asked to consider the adoption of revised Code of Conduct & Register of Interests Documentation. The above will be recommended for Full Council approval.</p> | |
| 12. | <p>Neighbourhood Plan Implementation (including 3x CRTBO) Committee: As agreed at Full Council 4th December 2017, FPC contacted WSCC with a view to arranging a further meeting and to request a copy of their last two Glebelands valuations. WSCC advise that they are considering this request.</p> | |

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| 13. | Items to be referred to next Agenda and items for information only: Consider reviewing the Parish Standing Orders. Consider the adoption of new Policies & Procedures. | |
| 14. | The next Finance Committee Meeting is scheduled for Monday 19 th February 2018 at 7.30pm at the Parish Office | |
| | The meeting closed at 8.50pm. | |