

**FERRING PARISH COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE
(Advisory Powers Only)**

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Minutes of the FPC Finance and General Purposes Committee meeting held at 8.20pm on Tuesday 5th July 2016 at the Parish Office.

Present	Chairman	Carole Robertson
	Councillors	Roger Elkins
		Geoff Mines
		Terry Jackson
		Stephen Abbott
		Ruth Sims
Apologies	Councillors	Peter Evans
		Chris Headon

	The Finance and General Purposes Committee Meeting opened at 8.20pm and all those present were welcomed.	
1.	Elect a Chairman :- Councillor Carole Robertson was elected as the Finance and General Purposes Committee.	
2.	Apologies for absence :- Apologies were received from Councillors Peter Evans & Chris Headon	Actions
3.	Declarations of interest :- Members were reminded to make any declarations of personal and/or prejudicial interest(s) that they may have in relation to items on the agenda in advance of the item or when the interest is apparent.	
4.	Public Question Time :- There were no members of the public present	

5.	<p>Matters arising from the report of the last meeting held on 24th May 2016:- Ferring Traffic Regulation Order has now been implemented. Community & Facilities Committee first meeting has been held. Village Green Equipment is now installed.</p>	
6.	<p>Accounts and Finance :- The income and expenditure schedule for May and June 2016 was reviewed and will be recommended to Full Council.</p>	
7.	<p>Quotations to be reviewed:-</p> <ul style="list-style-type: none"> • Repair to Rife Way bus shelter – The quotation of £120 to repair the seat in the bus shelter was agreed under Financial Regulations item 3.4. The Clerk may incur expenditure on behalf of the Council a limit of £1,000.00 and providing funds are available in the account. • Cost to replace the Sea Lane Boat – Councillor Geoff Mines advised members that Lancing Parish Council have offered a replacement boat. Councillor Geoff Mines will investigate further and report back to Full Council. • Replacement bus shelter Seal Lane – This will be an item for the next Environment Committee agenda. 	
8.	<p>Parish Clerk Report :-</p> <ul style="list-style-type: none"> • There was nothing to report. 	
9.	<p>Financial Matters :- The Parish Clerk proposes that a financial report is provided at all quarterly committee meetings. This will be recommended to Full Council.</p>	PC
10.	<p>Neighbourhood Plan Implementation (including CRTBO's) Committee :-. The Parish Clerk confirmed that an internal and external valuation of the Glebelands took place on 9th May 2016. The valuation was requested by Ann Campbell at West Sussex County Council. Judith Howe, DVS - Property Services, Valuation Office Agency carried out the valuation. Although chased, the Parish Clerk is waiting to receive valuation report. It was agreed that the Parish Clerk will chase once again and copy to Councillor Peter Evans.</p>	PC

11.	<p>Items to be referred to next Agenda and items for information only:- Councillor Geoff Mines asked with regards to the proposal to close the two village public conveniences. Councillor Carole Robertson advised that a holding email has been sent and a letter of objection will be sent prior to the cabinet meeting at the end of July.</p>	CR/PC
12.	<p>The next Finance Committee Meeting is scheduled for Tuesday 23rd August 2016 at 8.00pm at the Parish Office</p>	
	<p>The meeting closed at 9.15pm.</p>	