

FERRING PARISH COUNCIL

1 Elm Park, Ferring, West Sussex BN12 5RN
Tel: 01903 249449 Email: ferring-pc@btconnect.com

Minutes of the meeting of FERRING PARISH COUNCIL held on **Monday 5th December 2016** at Ferring Village Hall. The meeting commenced at 20.10 hours.

Present:

Parish Councillors: Councillor Carole Robertson (Chairman), Councillor Terry Jackson (Vice Chairman) Councillors, Stephen Abbott, Geoff Mines, Roger Elkins, Peter Evans, Stephen Horne and Ruth Sims, Maura Blackburn, Frazer Palmer.

West Sussex County Councillor: Councillor Peter Evans

Arun District Councillors: Councillors Roger Elkins & Colin Oliver-Redgate

Sussex Police: Not in attendance

Residents: 2 residents attended

The Chairman welcomed all present to the meeting and commenced the formal proceedings.

01-12-2016 Apologies for absence

Apologies were received from Councillors Chris Headon & Richard plumb

02-12-2016 Declarations of interest

There were no declarations of interest

03-12-2016 Public Questions

A resident asked in relation to the work at the Sea Lane Outflow. Councillor Peter Evans confirmed that the contractor has begun to dig test holes and the required machinery will then be bought in in due course. The project is expected to be completed by February 2017.

The same resident asked if the minutes of the Committees could be shown on the website. The Parish Clerk advised that the website is being updated and she will ensure that the minutes are uploaded.

04-12-2016 Minutes of the Council Meeting held on Monday 17th October 2016

The Minutes of the Full Council Meeting of Council held on Monday 17th October 2016 were approved by Council and signed by the Chairman presiding as a correct record,

05-12-2016 To receive and consider reports from Committees including the authorisation of orders for payment:

a) Environment, Footpaths and Amenities, meeting held 10th November

Councillor Geoff Mines reported on the following items:

- The trees at the front of the village green have now been trimmed ready for the Christmas lights.
- Councillor Geoff Mines is in discussion with ADC with a view to improve the entrance to the village green on the east side.
- ADC has advised that the wild flowers at the twitten are expected to reseed next year.
- Concerns were raised by the Environment Committee that trees with TPO's that are felled are not being replaced. This is now being looked at along with trees in general in the conservation area.

- Quotations to extend the pathway 2129 at Patterson's Walk are currently being obtained.
- A meeting with the owner of the land at the Pantiles is scheduled for late December.

b) Community & Facilities, meeting held 28th November

Councillor Terry Jackson reported on the following:

- Councillor Stephen Horne advised that the Risk Assessment top level plan has been approved by Full Council. He is currently working on the more detailed stage 2 of the project and will report back at the next Community & Facilities Committee Meeting.
- Councillor Ruth Sims advised that the preparations for the Christmas festivities in the village are going well with the event being held this Saturday, 10th December. The event will include the switch on of the lights, Christmas fayre and carol singing with the local Terry Clough Choir and Worthing Silver Band.
- In relation to the proposed closure of the village public conveniences, Councillors acknowledged the current status. ADC Officers will explore the potential for a commercial development to include the retention and management of the public conveniences in Ferring. Ferring Parish Council will continue to liaise with ADC Officers over the next 12 months.
- It was RESOLVED that the Parish Council will continue with their research should the responsibility of the public conveniences in the village need to be considered in the future.
- Councillors have received a copy of the preliminary budget for 2017 – 2018 for the Community & Facilities Committee. The budget will be considered whilst preparing the precept for 2017 – 2018.
- The quotation for the remedial works required to the 2 lintels at the rear of the Parish Council offices was considered, however a Councillor felt it was necessary that the Parish Council also obtain a quotation to replace the lintels. It was RESOLVED that this quotation will be obtained.

c) Highways & Drainage, meeting held 14th November

In the absence of Councillor Chris Headon, Councillor Carole Robertson reported on the following:

- Councillor Chris Headon will be researching linking the library to Greystoke Road, grass verge at St Andrews Close and Parking at Abbeyfield.
- WSCC are reviewing options for traffic island Rife Way and parked vehicles in Langbury Lane.
- The cross hatching at Downview Road and the parking bays at the south Ferring shops are complete.
- The Operation Watershed projects have now been completed.

d) Planning Committee

Councillor Stephen Abbott advised that the Planning Committee Meeting was held earlier this evening 5th December.

Councillor Roger Elkins reported that the proposed HELAA will be presented to the ADC Local Plan Sub-Committee Meeting on 6th December 2016.

It was acknowledged that the descriptions of the locations in Ferring were incorrect in proposed HELAA published in May 2016. It was confirmed that the Parish Clerk wrote to ADC to advise the correct descriptions, however, in the latest edition of the proposed HELAA, the descriptions are still incorrect.

e) Neighbourhood Plan Implementation (including 3 CRTBO'S) no meeting held

- Councillor Peter Evans advised that a meeting between WSCC & FPC will be arranged for January 2017.

f) Finance & General Purposes

The Chairman presented the minutes of the meeting held on 22nd November 2016. The following matters/recommendations from the minutes were considered:

Schedule of payments – The schedule of payments were unanimously approved by the Council.

- It was agreed that the allotment fees will be increased as of April 2017

The above were unanimously RESOLVED by Full Council.

06-12-2016 Reports from District and County Councillors & Sussex Police

a) Arun District Councillor Roger Elkins reported the following points:

- In association with the HELAA, communication and clarification is needed between ADC and the Parishes in relation to the local plan and neighbourhood plans.
- ADC tenancy polices have changed.
- There will be a new management structure at ADC.
- Planning Applications remain as a key item for ADC.

b) Arun District Councillor Colin Oliver-Redgate reported the following points:

- There was nothing to mention

c) County Councillor Peter Evans reported the following points:

- Minerals & Waste scheme have been approved.
- Finance Strategy & Capital Spending Plans are progressing well.
- Staff pay awards have been agreed.
- It was reported that a Facebook Faker selling counterfeit goods has been successfully caught.
- Using a trained dog, Trading Standards in Worthing have successfully uncovered counterfeit goods including cigarettes.
- Worthing fire brigade have caught an arsonist responsible for a number of local fires.
- There is an open day at Edes House, Chichester on 15th December.

d) Sussex Police :

There was nothing to mention.

07-12-2016 Reports from representatives on outside bodies:

School -

- There was nothing to report

Village Hall & Ferring Village Hall & Community Centre Steering Committee -

Councillor Maura Blackburn reported the following:

- The village hall will be painted in Spring 2017.
- The heating will be controlled remotely after the AGM.
- The Village Hall Committee will put an article in the 'all about Ferring' to advise village hall users that the hall is open for business.

08-12-2016 Reports from Members in respect of Meetings attended and not addressed elsewhere on the Agenda

There was nothing to mention

09-12-2016 Village Green Play Equipment

- The Parish Clerk advised that as a result of more s106 money, there is a further £13,000 to spend. This is in addition to the £10,000 FPC contribution. Total to spend £23,000
- The Parish Clerk advised that £13,000 will be used for the necessary resurfacing under the swings in the play area. It will also be used to purchase and install a roundabout. Both of the above have now been completed.
- It was agreed that the further £10,000 could be used for exercise equipment. This matter will be discussed at the next Community & Facilities Committee Meeting.
- The Parish Clerk gave thanks to Councillors Stephen Horne & Roger Elkins for their contribution to ensure that the additional s106 money has been agreed as funds for village facilities.
- Councillors gave thanks to the Parish Clerk for her hard work in driving this project forward.

10-12-2016 Ferring Public Conveniences

- This matter was discussed under agenda item 05-12-16 item b

2016. Village Fair

- The Parish Clerk spoke of correspondence from the organiser of the village fair asking if the Parish Council would consider participating/or completely organising the village fair.
- Councillors RESOLVED that the Parish Clerk will contact the village fair organiser to advise that the Parish Council will assist the committee to arrange a meeting to attract new committee members.

12-12-2016 Items to be referred to next agenda and items for information only:

- There was nothing to mention

The next meeting will be held Monday 16th January 2017 at 8.00pm

The Chairman closed the meeting at 9.30pm

Nadine Phibbs
Clerk to Ferring Parish Council