

FERRING PARISH COUNCIL

1 Elm Park, Ferring, West Sussex BN12 5RN
Tel: 01903 249449 Email: ferring-pc@btconnect.com

Minutes of the meeting of FERRING PARISH COUNCIL held on **Monday 27th February 2017** at Ferring Village Hall. The meeting commenced at 7.30pm.

Present:

Parish Councillors: Councillor Carole Robertson (Chairman), Terry Jackson (Vice Chairman) Councillors, Geoff Mines, Roger Elkins, Richard Plumb, Maura Blackburn, Frazer Palmer and Ruth Sims,

West Sussex County Councillor: Not in attendance

Arun District Councillors: Councillor Roger Elkins & Colin Oliver-Redgate

Residents: Three residents attended

The Chairman Councillor Carole Robertson welcomed all present to the meeting and commenced the formal proceedings.

01-02-2017 Apologies for absence

Apologies were received from Councillors Peter Evans, Stephen Abbott, Chris Headon & Stephen Horne.

02-02-2017 Declarations of interest

There were no declarations of interest

03-02-2017 Public Questions

There were no questions.

04-02-2017 Minutes of the Council Meeting held on Monday 16th January 2017

The Minutes of the Full Council Meeting of Council held on Monday 16th January 2017 were approved by Council and signed by the Chairman presiding as a correct record.

05-02-2017 To receive and consider reports from Committees including the authorisation of orders for payment:

a) Environment, Footpaths and Amenities, meeting held 9th February

Councillor Geoff Mines reported on the following items:

- **The Pantiles:** Councillors will recall discussions regarding the ownership of the piece of land at the Pantiles and that Option 1 (Ferring Parish Council to take ownership of the land) was the preferred option. The overall (both sides) legal cost to transfer the land was suggested to be in the region of £1600 - £2000. A further quotation from a local Solicitor has been received for FPC side of the transfer only at a cost of £500 - £750. The matter of the ownership of the ditch was once again raised and it was agreed that Councillor Roger Elkins will seek advice from a Drainage Officer at ADC for clarification with regards to the transfer/ownership of the ditch. In view of this, it was **RESOLVED** to continue with the transfer of land with the assistance of the Solicitor that provided the lower fees quotation subject to receiving clarification regarding the ditch.

Benches on the Village Green: Currently there is one bench next to the footpath, one near the zip-wire and one picnic table in the area. The Green is now better used

due to the improved play equipment, so more benches are required. Arun District Council is willing to install and maintain any benches that Ferring Parish Council purchase. Councillor Geoff Mines & Stephen Abbott have met with ADC to discuss the type of benches available and possible site locations. The Parish Council RESOLVED to pursue with the purchase of two pieces of furniture subject to quotations being obtained and agreed at the next Finance & General purposes Committee Meeting.

- **Patterson's Walk:** Permission has been granted from the Environment Agency, ADC and the Bluebird Café in relation to the extension of Patterson's Walk. Quotations to complete the work have been obtained and with the assistance of the Retirement Club and Councillor Peter Evans an application for WSCC Community Initiative Funding will be submitted. Councillor Geoff Mines will provide an update and the Parish Council RESOLVED to pursue with this project.
- **Trees:** Councillor Geoff Mines advised that the Environment Committee are looking at the possibility of planting trees at the base of the pylon on the village green and at the south end of Sea Lane. Councillor Carole Robertson suggested that rather than trees at Sea Lane, could a Gateway Sign be considered.

b) Community & Facilities, meeting held 21st February

Councillor Terry Jackson reported on the following:

- Councillor Terry Jackson advised that a second quotation has been received to replace the Lintels at the rear of the Parish Office. It was RESOLVED to pursue with the work.
- Further to the Christmas debrief at Full Council 16th January, Councillor Ruth Sims advised that she has secured the Salvation Army for this year's event.
- The Community & Facilities Committee discussed the parish council website. The website is hosted by ADC and it is understood that the software has not been updated for a number of years and that ADC are looking at other options to allow them to continue to provide this service. ADC has not provided a time limit with this project and the information is somewhat sparse. Councillor Carole Robertson will ask for clarification regarding this matter at the next ADALC meeting. Councillors did raise concern that the website is out of date.

c) Highways & Drainage, no meeting held

In the absence of Councillor Chris Headon, the Parish Clerk reported on the meeting held 6th February:

- At the Highways & Drainage Committee Meeting, it was suggested that evidence in relation to various traffic issues will be obtained with the help of a few residents and then to be raised at JEAAC. Councillors expressed their concerns that there will be limited evidence and that residents as a whole should be asked for their opinions regarding the various traffic issues. It was suggested, with the agreement of the Chairman, Chris Headon, to write a relevant article for all about ferring magazine and to go onto the parish noticeboards.
- At the Highways & Drainage Committee Meeting, a parking issue that had been raised by the police and a resident was discussed and that with the agreement of Full Council, a letter will be sent to WSCC Highways, cc'd to the Police. The Parish Clerk sent the draft letter to all Councillors on 23rd February. Full Council RESOLVED to send the letter with minor amendments made.

d) Planning Committee

Councillor Carole Robertson advised that the Planning Committee Meeting was held earlier this evening 27th February.

- e) **Neighbourhood Plan Implementation (including 3 CRTBO'S)** no meeting held
- FPC waits for the confirmed date of the meeting with WSCC.

f) Finance & General Purposes

The Chairman presented the minutes of the meeting held on 13th February 2017. The following matters/recommendations from the minutes were considered:

Schedule of payments – The schedule of payments were unanimously RESOLVED by the Council.

06-02-2017 Reports from District and County Councillors

- a) **Arun District Councillor Roger Elkins reported the following points:**
- ADC is currently setting their budgets. There will be an increase will be 2.8% with a 1% pay rise to staff. There is a 1% reduction in council housing and 5% increase in garage rent.
 - ADC have explored the option of partnering with other Districts on certain matters, however this has revealed issues and is unlikely to be pursued.
 - Councillor Terry Jackson asked, in view of the changes to opening times at the waste centre, has there been an increase in fly tipping. Councillor Roger Elkins will enquire ADC Environment Health.
- b) **Arun District Councillor Colin Oliver-Redgate** – nothing to report
- c) **County Councillor Peter Evans** - not in attendance

07-02-2017 Reports from representatives on outside bodies:

- a. Ferring Village Hall – Councillor Maura Blackburn reported the following:
- The Village Hall Committee will now meet five times per year with the AGM on 22nd April.
 - The meetings will be in the evening.
 - Councillor Maura Blackburn has suggested to the Committee that they would benefit from having a business plan.
 - Further to the Community & Facilities Committee Meeting Minutes, minute item 14, discussions have taken place in relation to the hire of the village Hall for the Christmas Event. Councillor Maura Blackburn advised Councillors that the Village Hall Committee has agreed as this is a community event, the hire of the village hall will be free of charge this year.

08-02-2017 Reports from Members in respect of Meetings attended and not addressed elsewhere on the Agenda

There was nothing to mention

09-02-2017 Village Green Play Equipment

- Prior to this meeting, the Parish Clerk has circulated the illustrations of the proposed exercise equipment to all Councillors. This included details of type of equipment available along with the cost to purchase and the cost to install.
- Concerns were raised in relation to type of equipment. It was agreed that the Parish Clerk, Councillors Terry Jackson & Geoff Mines will meet with the ADC Representative to seek further advice.

- It was acknowledged that as the equipment will be located on the village green, ADC will be responsible for the insurance and maintenance of the equipment.
- It was RESOLVED that four items in the region of £11,860 will be purchased.

10-02-2017 Items to be referred to next agenda and items for information only:

- There was nothing to mention

The next meeting will be held Monday 3rd April at 7.30pm

The Chairman closed the meeting at 8.55pm

Nadine Phibbs
Clerk to Ferring Parish Council