

FERRING PARISH COUNCIL (FPC) FINANCE AND GENERAL PURPOSES ADVISORY GROUP

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Minutes of the FPC Finance and General Purposes Advisory Group meeting held at 7:30 pm on Tuesday 23rd February 2016 at the Parish Office.

Present	Chairman	Councillor Carole Robertson
	Councillors	Cllr Peter Evans
		Cllr Geoff Mines
		Cllr Terry Jackson
		Cllr Stephen Abbott
Apologies	Councillors	Cllr Roger Elkins

	The Finance Advisory Group Meeting opened at 7:30pm and all those present were welcomed.	
1.	Apologies for absence – Councillor Roger Elkins	Actions
2.	Declarations of interest - Members were reminded to make any declarations of personal and/or prejudicial interest(s) that they may have in relation to items on the agenda in advance of the item or when the interest is apparent.	
3.	<p>Matters arising from the report of the last meeting held on 12th January 2016:</p> <p>Operation Watershed - The Parish Clerk has already asked that WSCC & ADC to discuss this matter between them with a view to finding a suitable solution and to advise the Parish Council accordingly. The Parish Clerk will contact WSCC & ADC once and copy Councillor Peter Evans in this email. Councillor Peter Evans advised of a further 'Operation Watershed' for 2016/17.</p> <p>Purchase of the Glebelands – Members were advised of Sir Peter Bottomley's correspondence from WSCC. Councillor Peter Evans advised that Jeremy Hunt, WSCC Finance Cabinet Member was investigating this matter. Councillor Carole Robertson suggested a meeting should be arranged with Jeremy Hunt and FPC to discuss the issue in more detail.</p> <p>Pump House Lease - Members acknowledged the response received from Mike Knight regarding the Pump House Lease and arrangements are being made to hand over the keys.</p> <p>Ferring Traffic Regulation Order - WSCC Highways have advised that there have been nine objections to the proposed 30mph TRO, The WSCC Engineers report will recommend that the scheme is proceeded. The Proposals decision on how to proceed will be taken at a meeting of the County Local Committee (CLC) and the approval is expected at the next JEAAC Meeting.</p>	<p style="text-align: center;">PC</p> <p style="text-align: center;">PC</p>
4.	Planning applications Lists 05 – 07 2016 :-	

	<p>FG/1/16HH Single storey extension 4 Florida Gardens, Ferring – no comment</p> <p>FG/5/16/HH Two storey side extension & roof alterations (resubmission following FG/163/15/HH) 2 Grange Park, Ferring – no comment</p> <p>FG/8/16/PL Variation of condition 7 imposed under FG/45/15/PL to extend the use of site Hours FG/9/16/PL Variation of condition 6 imposed under FG/45/15/PL relating to use of site FG/10/15/PL Erection of a wash-down area adjacent to existing wash-down bay including a connection to existing interceptor at adjacent car dealership premises Yeomans, (Littlehampton Road), Hangleton Road, Ferring - Object</p> <p>FG/180/15/PL Advertisement due to alterations to siting of proposal, substitute drawing 2 and 3. 1 replacement dwelling 32 Sea Lane, Ferring – no comment</p> <p>FG/17/16/TC Fell ino. Holly tree – within ferring conservation area The Old Flint House, Church Lane, Ferring – no comment</p> <p>FG/7/16/TC Reduce height by 2.5m, radial crown spread to east by 1.5m and radial crown spread to south by 1m to 1 no. silver birch tree in the ferring conservation area 3 Oaklands, Ferring Street, Ferring – no comment</p> <p>FG/19/16/HH Demolition of existing conservatory & erection of single storey rear extension 10 Little Drive, Ferring – no comment</p>	
5.	<p>Accounts and Finance :- The income and expenditure schedule was reviewed and will be recommended to Full Council. Following difficulties with the current provider, members were advised of a quotation received from Colas Ltd in relation to the Christmas lights, £480.00 to install and £240.00 to remove.</p>	
6.	<p>Parish Clerk Report :- There was nothing to report.</p>	
7.	<p>Environment :- Quotation received are as follows: Repair to the allotment tap £160.00 The above will be recommended to Full Council.</p>	PC

8.	<p>Neighbourhood Plan Implementation (including CRTBO's) Advisory Group :-. Councillor Carole Robertson also advised that she is attempting to contact the owner of the land adjacent to the allotments to discuss the options for the land. The next meeting is scheduled for 21st March 2016 and Councillor Terry Jackson asked the Parish Clerk to provide a copy of the project plan to enable him to update accordingly. As Patterson's Walk is an integral part of the Neighbourhood Plan, Councillor Geoff Mines provided an update in relation to the proposed extension. Following a meeting with the Environment Agency, they cannot foresee any issues extending Paterson's Walk. It was acknowledged that out of the possible locations, a walk way erected along the pebbles will be the suitable option. Councillor Geoff Mines has also arranged a meeting with the owner of the Bluebird Café.</p>	CR PC/TJ
9.	<p>Councillor Allowances :- Councillors have received full documentation in relation to this matter. After a lengthy discussion the majority of Councillors voted that Councillor Allowances should continue and that the current amount of £250 per year for Councillors should remain. The majority of Councillors voted that the Chairman's allowance should rise from £450 to £510 per year. The Chairman absconded from this vote. Should Councillors wish to receive the allowance they can discuss this with the Parish Clerk. The above will be recommended to Full Council. Following an Election, the Parish Clerk must write to individual Councillors regarding the Councillor Allowance. The Parish Council has advised all Councillors that the 2016 Good Councillor Guide is available in the office. It was agreed that the Parish Clerk will print this document for all Councillors.</p>	
10.	<p>Out and About Project :- The 'Out and about' project organised by Inspire Leisure in 2015 soon to be Freedom Leisure was activities for youngsters that took place Wednesday mornings for 6 weeks on the village green. Councillors will recall it was a huge success last year with over 80 youngsters attending most weeks. The same project will be run in 2016, however the cost has increased from £400 to £500 to cover staff and fuel costs for the full 6 weeks. Members agreed that the project should go ahead and that the Parish Council should finance the project. The above will be recommended to Full Council.</p>	
11.	<p>Any other Business :- There was no further business</p>	
12.	<p>The next Finance Advisory Group Meeting is scheduled for Tuesday 5th April 2016 at 7:30 pm in the Parish Office.</p>	
	<p>The meeting closed at 9.05pm.</p>	