

FERRING PARISH COUNCIL

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Minutes of the meeting of FERRING PARISH COUNCIL held on **Monday 18th July 2016** at Ferring Village Hall. The meeting commenced at 20.00 hours.

Present:

Parish Councillors: Councillor Carole Robertson (Chairman), Councillor Terry Jackson (Vice Chairman), Councillors, Stephen Abbott, Geoff Mines, Maura Blackburn, Roger Elkins (arrived 8.35pm), Chris Headon, Stephen Horne and Ruth Sims.

West Sussex County Councillor: Not in attendance

Arun District Councillors: Councillors Roger Elkins & Colin Oliver-Redgate

Sussex Police: Not in attendance

Residents: Five residents attended

The Chairman welcomed all present to the meeting and commenced the formal proceedings.

01-07-2016 Apologies for absence

Apologies were received from Councillors Peter Evans & Frazer Palmer.

02-07-2016 Declarations of interest

There were no declarations of interest

03-07-2016 Public Questions

A resident asked for an update in relation to the Sea Lane Outflow.

In the absence of Councillor Peter Evans, Councillor Carole Robertson advised that there had been a further delay due to gaining the permission from the Marine Maritime Organisation, however further works are expected in November.

A resident asked in relation to the recent accident at the junction of Sea Lane and Sea Lane Gardens.

It was advised that a site visit has taken place and Councillor Peter Evans is pushing for WSCC Highways to carry out a complete traffic survey. WSCC has agreed that immediately an extra sign warning of the concealed Sea Lane Gardens junction can be installed.

A resident asked in relation to the Tamarisk Tree cutting schedule.

Councillor Geoff Mines advised that Arun District Council (ADC) had organised a consultation and as a result put together a cutting schedule. It was agreed that the Parish Clerk will write to the resident confirming the relevant ADC contact details.

A resident advised that the Parish website is out of date.

The Parish Clerk acknowledged this and advised that only this morning the Clerk and the Assistant Clerk had met with the website administrator to discuss options of how to update the website. As a result, various documentation is now being compiled for upload onto the website. The website will be updated on a weekly basis.

04-07-2016 Minutes of the Council Meeting held on Monday 6th June 2016

The Minutes of the Full Council Meeting of Council held on Monday 6th June 2016 were approved by Council and signed by the Chairman presiding as a correct record.

05-07-2016 Councillor Vacancy

The Chairman advised the Council that there is currently one vacancy for a Councillor and we have received two applications. The Chairman welcomed Mr Richard Plumb and Mr Roy Perrett (the applicants) to the meeting and asked them to make a short presentation about themselves, their interests in the Parish Council and their reasons for wishing to become a Councillor. Following the presentations, Councillors were given the opportunity to ask any questions to both applicants.

The result of the ballot resolved to co-opt Mr Plumb to serve as a Councillor until the next ordinary election. Mr Perrett was thanked for attending.

Mr Plumb read out his Declaration of Acceptance of Office, signed the declaration form and the Code of Conduct undertaking and joined the meeting. In addition Mr Plumb signed a request for dispensation to take part in discussion of, and vote on, any matter relating to setting the precept.

06-07-2016 To receive and consider reports from Committees including the authorisation of orders for payment:

a) Environment, Footpaths and Amenities, no meeting held.

Councillor Geoff Mines reported on the following items:

- Councillor Geoff Mines advised that the commemorative stone and accompanying tree for the Queens 90th Birthday is now in situ. Councillor Geoff Mines would like to thank the many people who were involved in this project; the granite stone was generously donated by the Chairman of the Parish Council, Councillor Carole Robertson, the stone was engraved by Artists in Stone (many thanks to Gary Boxall), other surrounding stones and materials were kindly donated by Benton Weatherstone (many thanks to Steve Jones), the stone was installed by Karl Washer and the magnolia tree was sourced and planted by Simon Adams, (Ferring Village tree warden) . Councillors also expressed thanks to Councillor Geoff Mines for his time and efforts to ensure the success of this project.
- ADC is currently running a Public Space Protection Orders consultation in relation to keeping dogs on leads between the months of April and September. The consultation is open until 11 September 2016.
- Councillors will be aware of the recent damage caused to the boat in Sea Lane. We are in the process sourcing a replacement.

b) Community & Facilities, meeting held 27th June 2016

Councillor Terry Jackson reported on the following item:

- The first Community & Facilities Committee Meeting took place on 27th June and Councillor Terry Jackson was elected as the Chairman.
- The Committee discussed and agreed the remit with one amendment that the item of Cycling Issues will be passed to the Highway & Drainage Committee.
- Councillor Stephen Horne is working closely with Assistant Parish Clerk in relation to producing relevant Risk Assessments for the Parish Council. Councillor Stephen Horne will update the Community & Facilities Committee and Full Council accordingly.
- Councillor Ruth Sims advised Councillors of the progress being made in relation to the Christmas Celebrations 2016. Councillor Ruth Sims will be meeting with the Parish Clerk this week and the stalls at Christmas Fayre are nearly fully booked.
- Councillor Terry Jackson will be overseeing the arrangements for the office refurbishment.

c) Highways & Drainage, no meeting held

Councillor Chris Headon reported the following.

- For some time there have been discussions regarding the option to install a pathway along Ferringham Lane from the north side of Clover Lane to south side GEM garage. It was advised that FRSA will obtain quotations to complete the work and that good progress is being made to gain permission from land owners. This item will be discussed at the next Highways & Drainage Committee Meeting in August.
- Councillor Terry Jackson asked in relation to the new procedures for requesting TRO's. Councillors were unable to advise accordingly and it was suggested that any ideas for potential TRO's should be an item on the Highways & Drainage Committee Meeting Agenda.

d) Planning Committee

Councillor Stephen Abbott advised that the Planning Committee Meetings were held on 5th July and earlier this evening (18th July).

e) Neighbourhood Plan Implementation (including 3 CRTBO'S) Meeting held 20th June 2016

- Although chased, Ferring Parish Council is waiting to receive the report from the district valuation.
- In addition it is still a priority to acquire land for a new allotment site. The Parish Clerk has requested land registrations for pieces of land on the east side of the Rife.
- Councillor Carole Robertson will be meeting the Ferring Village Hall & Community Centre Steering Committee on 10th August 2016.
- Although options regarding the purchase of the Glebelands freehold cannot be agreed at this time due not receiving the district valuation, Councillor Roger Elkins would like the following discussions acknowledged from meeting on 20th June :
 - Ferring Village Hall & Community Centre Steering Committee advise that the Charity Status is progressing well
 - With reference to the Glebelands, the Ferring Village Hall & Community Centre Steering Committee may consider leasehold depending on the conditions of the lease.

f) Finance & General Purposes

The Chairman presented the minutes of the meeting held on 5th July 2016. The following matters/recommendations from the minutes were considered:

Schedule of payments – The schedule of payments were unanimously approved by the Council.

- The above were unanimously resolved by Full Council.

07-07-2016 Reports from District and County Councillors & Sussex Police

a) Arun District Councillor Roger Elkins reported the following points:

- Regeneration of local areas in the District continues.
- ADC vision 2020 programmes focusing on saving money will be discussed at ADC Full Council.
- In relation to the proposed closure of the Ferring Village Conveniences, this item will be discussed under agenda item 11-07-2016.
- It was acknowledged that the appeal in relation to planning application FG/69/16/OUT for Ferringham Lane has been refused.

b) Arun District Councillor Colin Oliver-Redgate reported the following points:

- Councillor Colin Oliver-Redgate advised that he is a member of Environmental Services & Community Development Working Group and took part in the discussions that agreed to recommend to ADC Cabinet that a public consultation is organised.
- Councillor Colin Oliver-Redgate advised that he attended and spoke at the Development Committee Meeting in relation to planning application FG/69/16/OUT for Ferringham Lane.
- Concerns were raised regarding the grass cutting in Sea Lane. Councillor Geoff Mines advised that the agreement is for the grass to be cut mid-July, he will ask the Assistant Parish Clerk to double check with WSCC that the cut is on the schedule.
- There is good support at the Tennis Club with hosting sessions arranged.
- The Cricket Club is going from strength to strength.

c) County Councillor Peter Evans reported the following points:

- The TRO along Marine Drive is progressing well.
- As previously mentioned, following the accident at the junction of Sea Lane Gardens and Sea Lane, it was advised that a site visit has taken place and Councillor Peter Evans is pushing for WSCC Highways to carry out a complete traffic survey. WSCC has agreed that immediately an extra sign warning of the concealed Sea Lane Gardens junction can be installed.

d) Sussex Police – In the absence of PCSO Paul Bryant, Councillor Carole Robertson reported the following points:

- There have been very few incidents reported in Ferring.
- With the introduction of the new play equipment on the village green, there have been no reports of any issues.

08-07-2016 Reports from representatives on outside bodies:

School -

- There was nothing to report

Village Hall & Ferring Village Hall & Community Centre Steering Committee -

Councillor Maura Blackburn reported the following:

- The Committee met on the 12th July 2016.
- Charity Status is now being finalised.
- Betty Mc Cann & Maura Blackburn have started work on the Business Plan.
- The Committee is identifying external funding sources and further discussions are required regarding public loans.
- As funding is a key issue, an up to date valuation of the land currently occupied by the village hall is required.
- The building plan is also being revisited.

09-07-2016 Reports from Members in respect of Meetings attended and not addressed elsewhere on the Agenda

- There was nothing to report

10-07-2016 Financial Matters

- The Parish Clerk has proposed that a financial report is provided at all quarterly committee meetings to keep committee members up to date with precept expenditure.
- The above was unanimously resolved by Full Council.

11-07-2016 Public Conveniences

- In relation to the proposed closure of the Ferring Village Conveniences, Councillor Roger Elkins advised that the ADC Environmental Services & Community Development Working Group agreed to recommend to ADC Cabinet that a public consultation is organised.

12-07-2016 Agenda items for future

There was nothing to mention

The next meeting will be held Monday 5th September 2016 at 8.00pm

The Chairman closed the meeting at 9.30pm

Nadine Phibbs
Clerk to Ferring Parish Council