

# FERRING PARISH COUNCIL

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Minutes of the meeting of FERRING PARISH COUNCIL held on **Monday 17<sup>th</sup> October 2016** at Ferring Village Hall. The meeting commenced at 20.00 hours.

## **Present:**

**Parish Councillors:** Councillor Carole Robertson (Chairman), Councillors, Stephen Abbott, Geoff Mines, Roger Elkins, Stephen Horne and Ruth Sims, Richard Plumb & Frazer Palmer.

**West Sussex County Councillor:** Not in attendance

**Arun District Councillors:** Councillors Roger Elkins & Colin Oliver-Redgate

**Sussex Police:** Not in attendance

**Residents:** No residents attended

The Chairman welcomed all present to the meeting and commenced the formal proceedings.

## **01-10-2016 Apologies for absence**

Apologies were received from Councillors Peter Evans, Chris Headon, Maura Blackburn, Terry Jackson

## **02-10-2016 Declarations of interest**

There were no declarations of interest

## **03-10-2016 Public Questions**

There were no residents in attendance

## **04-10-2016 Minutes of the Council Meeting held on Monday 5<sup>th</sup> September 2016**

The Minutes of the Full Council Meeting of Council held on Monday 5<sup>th</sup> September 2016 were approved by Council and signed by the Chairman presiding as a correct record with the following spelling amendments:

06-09-2016 Highways & Drainage fourth paragraph, to pair half of the cost should read to pay half of the cost.

## **05-10-2016 To receive and consider reports from Committees including the authorisation of orders for payment:**

### **a) Environment, Footpaths and Amenities, no meeting held**

Councillor Geoff Mines reported on the following items:

- Sea Lane boat is now in situ and has been planted with appropriate plants.
- The Warren Pond annual clearance took place 15<sup>th</sup> October to remove brambles, weeds etc. A number of volunteers were involving Conservation Group members and Parish Councillors. This small natural habitat has welcomed a heron recently and the number and range of ducks has also increased. It was acknowledged that the fencing at the pond may need repairing or replacing sometime in the near future.

### **b) Community & Facilities, no meeting held**

In the absence of Councillor Terry Jackson, Councillor Stephen Horne reported on the following:

- Councillors have been provided with a copy of the draft Risk Management Background documentation. It was agreed that title Image/attitudes should be amalgamated into title Councillors & Officers propriety.
- With the above amendment, Councillors approved the Risk Management Background document.
- Councillor Stephen Horne and the Assistant Parish Clerk were thanked for their time spent and effort with this project.

**c) Highways & Drainage, no meeting held**

Councillor Chris Headon reported the following.

- Landbuild have commenced the work at Ferringham Lane and Little Paddocks Way as part of the Operation Watershed project.

**d) Planning Committee**

Councillor Stephen Abbott advised that the Planning Committee Meeting was held earlier this evening 17<sup>th</sup> October.

**e) Neighbourhood Plan Implementation (including 3 CRTBO'S) no meeting held**

- Although chased, Ferring Parish Council is waiting to receive the report from the district valuation.
- The detail of the meeting with WSCC in relation to the purchase of the Glebelands Freehold is yet to be confirmed.

**f) Finance & General Purposes**

The Chairman presented the minutes of the meeting held on 4<sup>th</sup> October 2016. The following matters/recommendations from the minutes were considered:

**Schedule of payments** – The schedule of payments were unanimously approved by the Council.

- Tree cutting at the village green £600.
- It was agreed that a meeting will be arranged with the owner of the convenience store in south ferring in relation to the land at the Pantilies

The above were unanimously resolved by Full Council.

**06-10-2016 Reports from District and County Councillors & Sussex Police**

**a) Arun District Councillor Roger Elkins reported the following points:**

- The Local Plan Subcommittee met and further assessments and key elements are being considered, these include viability, infrastructure and landscaping. This is an ongoing study and as per the Inspectors request, the proposed housing numbers in the draft local plan are being reviewed.
- Details of a landscape study in the district were disclosed. It was agreed that the Parish Clerk will forward the website link to Councillors.
- The new swimming and leisure facility in Littlehampton project is moving forward.
- ADC is facing financial challenges in relation to business rates. This also includes reduction in Government grants however ADC finances are in good order.
- It was reported that there is a proposal to amend the boundaries and the amount of meetings per year for the County Local Committees.

**b) Arun District Councillor Colin Oliver-Redgate reported the following points:**

- Councillor Colin Oliver-Redgate has requested an update in relation to the public convenience proposal.

**c) County Councillor Peter Evans reported the following points:**

- There was nothing to mention

**d) Sussex Police :**

There was nothing to mention.

**07-10-2016 Reports from representatives on outside bodies:**

**School -**

- There was nothing to report

**Village Hall & Ferring Village Hall & Community Centre Steering Committee -**

- In the absence of Councillor Maura Blackburn, Councillor Carole Robertson reported the following:
- Notice boards outside hall. 4 reasons given why they are newly sited, e.g. when previous boards were being opened they blocked the pavement and held up pedestrians.
- Hallmark certificate now received.
- Externally building has been repainted. Painting main hall costs agreed and will complete paint work.
- Accounts for 2016 show healthy budget.
- Steering Group - they have stated they will take no further action re planning for new build until purchase terms are agreed.

**08-10-2016 Reports from Members in respect of Meetings attended and not addressed elsewhere on the Agenda**

- Councillor Carole Robertson attended the Conservation Group presentation for the Queens Award and the 20<sup>th</sup> anniversary occasion at St Barnabas.

**09-10-2016 Ferring Public Conveniences**

- The Parish Clerk has issued Councillors with a copy of the final draft statement.
- Councillors resolved that the statement is ready to be submitted.
- The ADC, Environmental Services & Community Development Working Group are scheduled to meet on 1<sup>st</sup> November, with the Cabinet mid-November.

**10-10-2016 Village Green play equipment**

- The Parish Clerk advised Councillors that there are additional funds for more play facilities on the village green. The Parish Clerk is in conversation with ADC and will report further at the next Community & Facilities Committee Meeting.

**11-10-2016 Agenda items for future**

- The Parish Clerk advised Councillors that she has received correspondence from the organiser of the village fair asking if the Parish Council would consider participating/or completely organise the village fair.
- It was agreed that the Parish Clerk will forward further information and that this will be an agenda item at the next meeting on 5<sup>th</sup> December.

**The next meeting will be held Monday 5<sup>th</sup> December 2016 at 8.00pm**

The Chairman closed the meeting at 9.15pm

Nadine Phibbs  
Clerk to Ferring Parish Council

