

FERRING PARISH COUNCIL

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Minutes of the meeting of FERRING PARISH COUNCIL held on **Monday 17th July 2017** at Ferring Village Hall. The meeting commenced at 7.30pm.

Present:

Parish Councillors: Councillor Carole Robertson (Chairman), Terry Jackson (Vice Chairman) Councillors, Geoff Mines, Stephen Horne, Stephen Abbott, Peter Evans, Roger Elkins, Richard Plumb, Frazer Palmer, Maura Blackburn and Ruth Sims.

West Sussex County Councillor: Councillor Roger Elkins

Arun District Councillors: Councillor Roger Elkins & Colin Oliver-Redgate

Residents: No residents attended

The Chairman Councillor Carole Robertson welcomed all present to the meeting and commenced the formal proceedings.

01-07-2017 Apologies for absence

There were no apologies

02-07-2017 Declarations of interest

There were no declarations of interest

03-07-2017 Public Questions

There were no questions.

04-07-2017 Minutes of the Council Meeting held on Monday 22nd May 2017

The Minutes of the Statutory Annual Meeting of Council held on Monday 22nd May 2017 were approved by Council and signed by the Chairman presiding as a correct record.

Councillor Roger Elkins highlighted that at the Statutory Annual Meeting that there was nothing further to report under minute item 13-05-2017 as a full report had been provided at the Annual Meeting minute item A03-05-2017 & A04-05-2017.

05-07-2017 To receive and consider reports from Committees including the authorisation of orders for payment:

a) Environment, Footpaths and Amenities, no meeting held

Councillor Geoff Mines reported on the following items:

Patterson's Walk: Councillor Geoff Mines confirmed that the application for WSCC Community Initiative Funding has been successful. Thanks were given to the Retirement Club & West Sussex County Councillor for their support.

Village Green Boat: It was advised that ADC has provided FPC with a Legal Agreement in relation to the village green boat.

Land at the Pantiles: The transfer of the land at the Pantiles is progressing well.

Wild Flowers: It was advised that the wild flowers at the Twitten and on the village green are in full bloom and looking spectacular this year.

b) Community & Facilities, no meeting held

Councillor Terry Jackson, there was nothing to report.

c) Highways & Drainage, meeting held 5th June

Councillor Carole Robertson reported:

HGV: It has been reported that HGV's traffic is less than 3% of the traffic using the one way section of Ferring Street from the War Memorial southwards, therefore a restriction on HGVs sign cannot be installed. However there is a possibility that an advisory sign could be used. The Parish Clerk will discuss with WSCC.

Traffic Accidents: It was acknowledged that there have been two separate accidents in Ferring over the last two weeks. The Parish Clerk will investigate further.

d) Planning Committee

Councillor Carole Robertson advised that the Planning Committee Meeting was held earlier this evening 17th July.

e) Neighbourhood Plan Implementation (including 3 CRTBO'S) no meeting held

Next Meeting: A meeting is scheduled for 31st July.

WSCC Meeting: FPC waits for the confirmed date of the meeting with WSCC.

Village Hall: Councillor Carole Robertson advised that FPC has received a letter from the Village Hall Committee. This will be discussed at the meeting on 31st July.

f) Finance & General Purposes

The Chairman presented the minutes of the meeting held on 3rd July 2017. The following matters/recommendations from the minutes were considered:

Schedule of payments – The schedule of payments for April & May were unanimously **RESOLVED** by the Council.

- Councillor Carole Robertson was elected as the Chairman of the Finance & General Purposes Committee.
- The rental of a private garage will be pursued and the Parish Clerk will issue a letter of agreement.
- Planters at Village Green £350.
- Grant Request Arun & Chichester Citizens Advice £200. The Parish Clerk confirmed that the services offered by Arun & Chichester Citizens Advice are now publicized within the village (Local Government Act 1972).
- Councillors were informed that the Tennis Club are looking to install a bench on the tennis courts.

All of the above were **RESOLVED** by Full Council.

- Councillor Roger Elkins referred to the minutes of the Finance & General Purposes Meeting, Item 16, Items to be referred to next Agenda and items for information only: Councillor Terry Jackson suggested that a review of the Standing Orders is required, it was proposed that this sentence should read Councillor Terry Jackson suggested that the Standing Orders could be reviewed.

06-07-2017 Reports from District and County Councillors

a) Arun District Councillor Colin Oliver-Redgate reported the following points:

- ADC has a new Chairman.

b) Arun District Councillor Roger Elkins reported the following points:

- Following the ADC Local Plan Subcommittee Meeting on 3rd July, it was advised that a new planning regulation has come into force on 16th April 2017 which required all local planning authorities to prepare and maintain registers of previously developed land suitable for housing (Brownfield Land Registers) to allow

for the granting of permission in principle those sites allocated for housing-led development. The register will be compiled by 31st December 2017 and the Register will be considered by the ADC Local Plan Subcommittee before the end of the year.

- In relation to the ADC Local Plan, the newly appointed Inspector is scheduled to inspect the Plan September 2017.
- Full Council will agree the Contractor that will be awarded to the contract to build the new swimming centre in Littlehampton. Foundations are expected to be completed spring 2018 with the centre completed spring 2019.
- ADC has arranged a free trial for an external litter and dog fouling offence enforcement agent.

c) County Councillor Roger Elkins reported the following points:

- WSCC Full Council will be held 19th July.
- As reported under minute item 05-07-2017 a, the application for WSCC Community Initiative Funding has been successful.
- The Police & Crime Commissioner will not be intergrading with the Fire Service.
- Worthing Fire Station has an open weekend 22nd - 23rd July.
- The improvement works on the A259 is due to commence Summer 2018, expected to be completed within 18 months.
- It was reported that WSCC Highways are looking at safety improvements along Sea Lane.
- WSCC are looking at what resources are being used within the County's Adult Social Care.

07-07-2017 Reports from representatives on outside bodies:

Ferring Village Hall – Councillor Maura Blackburn reported the following points:

- The £77,336 reserve for last financial year includes £28,899 fixed assets.
- The Arun HELAA letter to the committee contained various inconsistencies. Secretary advised Arun matters to be referred to FPC. Arun advised there was no need to respond in writing. FPC advised that the committee should respond in writing.
- Query arose regarding new housing requirements for Ferring has increased from 50 to 100. FPC advised they have no knowledge of this.
- Concerns have risen regarding the condition of the village hall roof, with a current repair estimated to cost £6,000. Before decisions are made, the committee will be writing to FPC asking for an update on potential purchase of Glebelands site. A reply will be requested by 13th September, next committee meeting when a decision on the way forward will be discussed.
- Crumbling flint work along the front wall has not been helped by another car hitting it. All cracks etc will be repaired.
- The committee still are looking for a permanent booking clerk and the decision has been to offer an honorarium of £600 PA from July.

08-07-2017 Reports from Members in respect of Meetings attended and not addressed elsewhere on the Agenda:

There was nothing to report.

09-07-2017 General Power of Competence (GPC)

Ferring Parish Council is eligible to adopt the General Power of Competence and can confirm that the following criteria has been met:

- The number of Councillors elected at the last ordinary election, or at a subsequent by-election, equals or exceeds two thirds of its total number of Councillors (does not include co-options since the election)

and

- The Parish Clerk holds at least one of the sector specific qualifications and has passed CILCA including Unit 7 General Power of Competence

Full Council **RESOLVED** to adopt the General Power of Competence.

10-07-2017 Future of Highways & Drainage Committee:

With the agreement of the Chairman of the Community & Facilities Committee, it was **RESOLVED** to subsume the Highways & Drainage Committee into the Community & Facilities Committee. This decision will be reviewed in April 2018.

11-07-2017 Annual Review Performance Group:

Councillor Carole Robertson suggested that it would be good practice to form a Working Group to review the Parish Office workloads, performance and salaries. It was **RESOLVED** that all members of the Finance & General Purposes Committee will form the Working Group and that a meeting is arranged for 20th July.

12-07-2017 Items to be referred to next agenda and items for information only:

It was advised that improvements are being considered for the A27 in the Worthing area.

The next meeting will be held Monday 4th September 2017

The Chairman closed the meeting at 8.45pm

Nadine Phibbs
Clerk to Ferring Parish Council