

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

1 Elm Park, Ferring, West Sussex BN12 5RN
Tel: 01903 249449 Email: ferring-pc@btconnect.com

Minutes of the meeting of FERRING PARISH COUNCIL held on **Monday 16th October 2017** at Ferring Village Hall. The meeting commenced at 7.30pm.

Present:

Parish Councillors: Councillor Carole Robertson (Chairman), Councillor Stephen Abbott (Vice Chairman) Councillors Terry Jackson, Geoff Mines, Peter Evans, Stephen Horne, Roger Elkins, Ruth Sims, Richard Plumb and Maura Blackburn.

West Sussex County Councillor: Councillor Roger Elkins

Arun District Councillors: Councillor Roger Elkins & Colin Oliver-Redgate

Residents: Two residents in attendance

The Chairman Councillor Carole Robertson welcomed all present to the meeting and commenced the formal proceedings.

01-10-2017 Apologies for absence

There were no apologies received. Councillor Carole Robertson advised that Frazer Palmer has resigned from his role as a Parish Councillor.

02-10-2017 Declarations of interest

There were no declarations of interest

03-10-2017 Public Questions

A resident asked in relation to the proposed revised layout for part of Sea Lane and if any proposals are being considered for other locations in Sea Lane. Councillor Carole Robertson explained that following two accidents at Sea Lane Gardens, WSCC are looking from a road safety aspect and that they are only considering a revised layout for this location. Councillor Peter Evans advised that there have been previous studies on locations in Sea Lane that did not provide sufficient data evidence to support any further consideration. It is thought that the revised layout could impact Sea Lane as a whole in a positive way.

Another resident raised a road safety issue at Church Lane and Ferringham Lane involving parked cars and suggested that double yellow lines could be installed. Councillor Carole Robertson advised that this road is responsibility of FRSA. The Clerk will forward this request to FRSA.

The same resident asked in relation to the possible closure of the public conveniences. Councillor Carole Robertson advised following a meeting with Arun District Council (ADC) that the situation has altered and that there has been a change of approach from ADC and that demolition is no longer an option. Although nothing has been agreed at this stage, FPC will arrange a further meeting with ADC to discuss the options available.

04-10-2017 Minutes of the Council Meeting held on Monday 18th September

The Minutes of the Full Council Meeting of Council held on Monday 18th September was approved by Council and signed by the Chairman presiding as a correct record.

All minutes are draft and subject to approval at the next meeting

05-10-2017 To receive and consider reports from Committees including the authorisation of orders for payment:

a) Environment, Footpaths and Amenities, no meeting held

Councillor Geoff Mines reported on the following items:

Pathway at Rife: It was advised that the work has been completed by WSCC Volunteer Group and the Conservation Group and the footpath is clear and has been resurfaced.

Warren Pond: The Warren Pond annual clearance took place 14th October.

Planters on the Village Green: The replacement planters are now in situ and have been planted ready for the winter.

Outfall Pipe: It was reported that an outfall pipe grill by the Bluebird Cafe has been damaged. This has been temporarily repaired with a permanent repair scheduled in January/February.

Beach Footpaths: Natural England has advised that the beach footpath from Patterson's Walk to Kingston will remain as shingle.

Land at the Pantiles: The transfer of the land at the Pantiles has hit a stumbling block with regards to agreement to clauses in the contract. This is now being investigated and will be discussed at the next Environment and Finance & General Purposes Committee Meetings.

b) Highways & Community, no meeting held

Councillor Carole Robertson reported:

Please see minute item 10-10-2017 Ferring Pedestrian Rail Crossing

c) Planning Committee

Councillor Stephen Abbott advised that the Planning Committee Meetings were 2nd October & 16th October 2017.

d) Neighbourhood Plan Implementation (including 3 CRTBO'S), no meeting

Councillor Carole Robertson advised that further to the meeting with WSCC on 6th September, FPC has met with a local company that can provide valuations for Village Hall site, parish office and Allotment and private land as WSCC requested. Unfortunately their fee for the valuations was extremely expensive. The Clerk is meeting with another local company 17th October.

e) Finance & General Purposes

The Chairman presented the minutes of the meeting held on 2nd October 2017. The following matters/recommendations from the minutes were considered:

- Schedule of payments – The schedule of payments for August
- Basketball Hoops x2
- Data Protection Course for Office staff

The above were unanimously **RESOLVED** by the Full Council.

06-10-2017 Reports from District and County Councillors

- **Arun District Councillor Colin Oliver-Redgate reported the following points:**
- The A27 consultation has taken place and the recommendation is for option 5A.
- **Arun District Councillor Roger Elkins reported the following points:**
- Further to the above as reported regarding the A27 consultation, there is a request to consider minor adjustments and a link to the Ford road. It is also suggested that barges can be used along the river to transport associated materials/equipment. .
- The Arun Local Plan Examination is under way.

All minutes are draft and subject to approval at the next meeting

- ADC are looking to invest in properties in the district to provide necessary temporarily accommodation.
- **County Councillor Roger Elkins reported the following points:**
- WSCC are in the process leading up to their budget looking at financial implications with the key aims of the West Sussex Plan to include education, caring for youngsters including specialist care and elderly independence.
- It was reported that schools in West Sussex have not done well getting to school performance for Key Stage 2 (age 10).

07-10-2017 Reports from representatives on outside bodies:

Ferring Village Hall – Councillor Maura Blackburn reported the following points:

- In relation to the FPC Full Council Meeting Minutes, 07-09-2017, d, It was agreed that FPC requires commitment from the VHC that they are onboard with the complete project and that they will fund raise and prepare the Business Plan before any commitment is made to WSCC. The VHC now state that they have four members who have committed to working on a steering committee that must also include representatives from all stakeholders, plus any member of the public who wish to get involved. They are awaiting the promised meeting with West Sussex and have Louise Beaton on standby to advise as needed before any actions are agreed.

Other matters

- There has been no Village Hall meeting since Councillor Carole Robertson addressed their meeting on 13th September.
- There is no meeting planned until 13th December, although one will be convened should there be a meeting with West Sussex in the interim.
- They are trusting that all interested parties will be invited to attend the FPC Neighbourhood Plan Implementation (including 3x CRTBO) Committee Meeting on 23rd October.
- The valuation on the Village Hall site is imminent.

08-10-2017 Reports from Members in respect of Meetings attended and not addressed elsewhere on the Agenda

Councillor Carole Robertson reported on the JEAAC Meeting.

- The funding for the A259 improvements is in place with compulsory land purchases are going ahead. The work is expected to commence April 2018.
- Only two Traffic Regulation Orders (TRO's) will be granted for East/West Sussex each year. A scoring system to determine the TRO's will be used and if unsuccessful for two consecutive years the requested TRO will be removed from consideration. There will however be a further two TRO's granted from anywhere within the County.

09-10-2017 Office Refurbishment

Councillors have received the final notes in relation to the Office Refurbishment which includes details of the invoices for the major costs of the project. Invoices for the minor cost are yet to be received. It was advised that the overall cost is likely to come in under budget. Councillor Carole Robertson gave thanks to the Councillors that helped and to Councilor Terry Jackson. The Clerk advised that it has been a challenging two weeks constantly overseeing the work dealing with frequent telephone calls and visits to the office to discuss various issues and to rearrange the service providers. The Clerk gave sincere thanks to Councillors Carole Robertson and Terry Jackson.

10-10-2017 Ferring Pedestrian Rail Crossing

All minutes are draft and subject to approval at the next meeting

Councillors are aware of the situation at Clapper Lane Crossing and that the hatches were tied so that they are permanently open. Ferring Parish Council had made Network Rail aware of this safety issue. Network Rail installed CCTV and had involved the Transport Police. Network Rail had also instructed their maintenance team to remove the hatches and the two cross beams and replace with cross beams all the way across the stile. The alterations have now been completed.

Whilst this removes the issues of the tampering of the hatch, the original problem was that some dog owners were leaving the dog access barrier open thus possibly allowing small children or unleashed dogs access to the railway. The modifications now seem to give a permanently open, similar size, opening and thus the same possible problem. FPC appreciates that the modifications would have to meet the necessary requirements, however concerns are raised. It was **RESOLVED** that the Clerk will write to Network Rail raising these concerns.

11-10-2017 Items to be referred to next agenda and items for information only:

There was nothing to mention

The next meeting will be held Monday 4th December 2017

The Chairman closed the meeting at 8.40pm

Nadine Phibbs
Clerk to Ferring Parish Council