

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE
(Advisory Powers Only)**

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Minutes of the FPC Finance and General Purposes Committee meeting held at 7.30pm on Monday 26th March 2018 at the Parish Office.

Present	Councillors	Carole Robertson (Chairman)
		Stephen Abbott
		Terry Jackson
		Geoff Mines
		Ruth Sims
		Stephen Horne

1.	Apologies for absence: Apologies were received from Councillors Peter Evans & Roger Elkins.	Actions
2.	Declarations of interest: Councillor Terry Jackson declared an interest in agenda item 13 & 14.	
3.	Public Question Time: There were no members of the public present	
4.	To confirm the Minutes of the last meeting held 2018: The Minutes of the Finance and General Purposes Committee Meeting held on 26 th March 2018 2018 were approved by the Committee as a correct record.	
5.	Matters arising from the report of the last meeting held on 26th March 2018: Colas invoice is now resolved. Parish Council Insurance is now resolved.	
6.	Accounts and Finance: The income and expenditure schedule for March 2018 was reviewed. The schedule will be recommended to Full Council.	
7.	Parish Clerk Report including Financial Matters: In relation to the Freedom Leisure Out and About project that runs one afternoon a week through summer holidays, the Clerk advised that the cost of the project has risen considerably. It was agreed that the project should be run for just five weeks of the summer holidays. The above will be recommended for Full Council approval.	
8	End of Year Accounts:	

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	<p>The Report has previously been circulated. The Parish Clerk presented the end of year accounts to the Committee Members with no further comments. The above will be recommended for Full Council approval. Thanks were given to the Parish Clerk.</p>	
9.	<p>Neighbourhood Plan Implementation (including 3x CRTBO) Committee: Purchase of the Glebelands Freehold: No further feedback regarding the purchase of the Glebelands Freehold has been received from WSCC.</p> <p>The Glebelands Community Centre Lease: Councillor Carole Robertson advised that the proposed Directors are scheduled to meet on 22nd May 2018. After a short discussion, Councillor Carole Robertson made it clear that The Glebelands Community Centre Limited will be run as a separate entity and has no relation to the parish council.</p> <p>Neighbourhood Plan: Councillor Geoff Mines queried the cost implications in reference to the processes of the Neighbourhood Plan. Councillor Carole Robertson will compile a detailed paper of the proposed costs.</p> <p>Councillor Stephen Horne asked in relation the time scales for the Neighbourhood Plan. This will be discussed at the next Neighbourhood Plan Implementation (including 3x CRTBO) Committee Meeting.</p>	CR
10.	<p>Environment Committee: At the Environment Committee Meeting on 8th March it was reported that the Conservation Group has produced an excellent double sided, one page, Ferring Village Nature Walk leaflet which details points of interest within the village. It had been suggested that the Conservation Group could apply to FPC for a grant to assist with the production of the leaflet. The Conservation Group has now printed 100 leaflets and also purchased 5 A5 dispensers and has asked FPC for financial support of £30.</p> <p>Members may recall that back in 2016 the Conservation Group, with financial support from FPC, planted the Community Orchard Project. The Conservation Group would now like to plant wild flower plug plants at the orchard and has asked FPC for financial support of £60.</p> <p>The F&GP Committee agreed that the Conservation Group should apply for two Grants for the above projects. Once received, the grant forms will be recommended to Full Council.</p>	
11.	<p>Pantiles Transfer: The final draft contract has been received. Councillors Roger Elkins, Carole Robertson & Terry Jackson were asked to review the document. Councillor Roger Elkins raised concern with regards to the boundary and access to the land on the north side. An extra clause has been agreed for the final contract to satisfy this concern.</p>	

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	As previously advised, due to the complications with the transfer, this will invariably incur further Solicitor costs. After negotiation, the Solicitor has compromised and suggested the invoice settlement. It was agreed to accept the proposed invoice. The above will be recommended for Full Council approval.	
12.	Website: Progress with the new parish council website is being made by the Working Group. The next stages are to meet with Councillor Lesley Young to discuss the implications of GDPR and to arrange a meeting with the website provider to discuss the website design and any technical issues.	SA/GM/ TJ/PC & LY
	The Council noted this information.	
13.	Exclusion of the Public and The Press The Committee, Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, Resolved that Members of the Public and accredited representatives of the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.	
14.	Office Employment Contract: The NALC National Salary Award, new pay scales for 2018 – 2019 to be implemented from 1 st April 2018 has been received. The above will be recommended for Full Council approval	
15.	Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda There was nothing to mention	
16.	The next Finance Committee Meeting is scheduled for Monday 2 nd July 2018 at 7.30pm at the Parish Office	
	The meeting closed at 8.55pm.	