

FERRING PARISH COUNCIL (FPC) FINANCE AND GENERAL PURPOSES ADVISORY GROUP

1 Elm Park, Ferring, Worthing, West Sussex. BN12 5RN
telephone 01903 249 449
e-mail ferring-pc@btconnect.com

Minutes of the FPC Finance and General Purposes Advisory Group meeting held at 7:30 pm on Tuesday 12th January 2016 at the Parish Office.

Present	Chairman	Councillor Carole Robertson
	Councillors	Cllr Roger Elkins
		Cllr Geoff Mines
		Cllr Terry Jackson
		Cllr Peter Evans
		Cllr Maura Blackburn
		Cllr Stephen Abbott
		Cllr Frazer Palmer
Apologies	Councillors	Cllr Steve Anning
		Cllr Ruth Sims
		Cllr Valerie Simpson

	The Finance Advisory Group Meeting opened at 7:30pm and all those present were welcomed.	
1.	Apologies for absence – Councillors Steve Anning, Ruth Sims & Valerie Simpson. Councillor Carole Robertson advised of Councillor Steve O’Donnell’s resignation from the Parish Council.	Actions
2.	Declarations of interest - Members were reminded to make any declarations of personal and/or prejudicial interest(s) that they may have in relation to items on the agenda in advance of the item or when the interest is apparent.	

3.	<p>Matters arising from the report of the last meeting held on 17th November 2015:</p> <p>Operation Watershed - Councillors will be aware of the Operation Watershed Project and will recall that the Parish Clerk has advised that following the completion of works at Ferringham Lane an inspection was undertaken by ADC and as a result, the contractors have been called back for a further inspection revealing that there is an issue with two culverts outside 7 Ferringham Lane. The Parish Clerk has asked that WSCC & ADC to discuss this matter between them with a view to finding a suitable solution and to advise the Parish Council accordingly.</p> <p>Assistant Parish Clerk vacancy – Candidates have been shortlisted and interviews will take place 28th January.</p>	NP
----	---	----

4.	<p>Planning applications Lists 51, 52 - 2015 and 01 - 2016 :-</p> <p>FG/198/15/L Application for listed building consent to partially repoint the south gable wall, partially remove an existing ground floor wall & replace existing load bearing oak beam & remove existing crazy paving on the east elevation & replace with pea gravel. Bramble Cottage, 50 Sea Lane Ferring - no comment</p> <p>FG/197/15/HH Two storey side extension 19 Ferring Lane, Ferring - no comment</p> <p>FG/207/15/DOC Application for approval of matters reserved by condition imposed under FG/141/13 relating to condition no. 4 – materials and finished to be used for external walls and roofs. Sunny Banks, 52A Sea Lane, Ferring – approved by ADC 6th January</p> <p>FG/205/15/DOC Application for approval of matters reserved by conditions imposed under Planning application FG/104/14/PL relating to conditions no. 20 construction Management plan Grenyers Field, Littlehampton Road, Ferring – no comment</p> <p>FG/208/15/DOC Application for approval of matters reserved condition imposed under G/161/14/PL relating to condition 3 for schedule of materials and finish Onslow Caravan Park, Onslow Drive, Ferring – approved by ADC 6th January</p> <p>FG/202/15/HH Rear Extension & garage conversion 15 Elm Park, Ferring – no comment</p> <p>FG/206/15/PL Demolition of 52 – 56 Ferring Street & construction of a two & a half storey Building with accommodation in the roof, to provide 4no. 2 bedroom flats at</p>	
----	--	--

5.	Accounts and Finance :- The income and expenditure schedule was reviewed and will be recommended to Full Council.	
6.	Parish Clerk Report :- There was nothing to report.	
7.	Environment :- Quotation received are as follows: Boat feature area, replace sleepers £175.00 Conservation Group Twitten Project, wild flower bed £288.00 Conservation Group Project, Community Orchard Project £190.00 All of the above will be recommended to Full Council.	
8.	AED Purchase :- The Parish Clerk advised that the Village Hall Committee has been successfully awarded a £600 grant for the purchase of an AED. It was acknowledged that the shortfall in the cost is £629.00, however there is a possibility that the AED cabinet could be provided free of charge, resulting in a short fall of £279.00. It was agreed to recommend to Full Council to purchase the AED. The Parish Clerk will investigate the possibility of obtaining the cabinet free of charge.	PC
9.	Grant Request :- Ferring Companions Twilight Club – recommend to Full Council. Arun Co-Ordinated Community Transport – Parish Clerk to investigate funding options, defer to Full Council.	
10.	Neighbourhood Plan Implementation (including CRTBO's) Advisory Group :- Councillor Carole Robertson advised that the Parish Council is waiting on feedback from the correspondence that Sir Peter Bottomley will be sending to Louise Goldsmith of WSCC in reference to the Glebelands Centre. Councillor Carole Robertson also advised that the owner of the land adjacent to the allotments has made contact with the Parish Council and is interested in discussing the options for the land. Councillor Carole Robertson requested that Councillor Peter Evans arranges a meeting with the new Finance Cabinet Member at WSCC in relation to the purchase of the Glebelands. Councillor Roger Elkins suggested that a true record of the progress with the Neighbourhood Plan should be produced ready for the next meeting 21 st March 2016.	PE
11.	Pump House Lease :- Councillors have received full documentation in relation to this matter. After a lengthy discussion it was agreed to recommend to Full Council that FPC should discontinue the lease for the Pump House.	
12.	Draft Precept :- Following a review and discussion, Councillors agreed that the draft precept should be recommended to Full Council.	

13.	Standing Orders :- Members have received a copy of the draft Standing Orders. Councillor Roger Elkins addressed the Councillor comments. It was agreed to recommend to Full Council subject to any minor amendments.	
14.	Any other Business :- Councillor Terry Jackson advised that due to WSCC Highways policies the Ferring TRO has been declined, however WSCC Highways propose that a 30mph speed limit to be introduced throughout the residential areas of Ferring village. This will be an item on the agenda at Full Council 25 th January. As a result of the suspension of the Local Plan's Examination for 18 months and following the ADC Local Plan Sub-Committee Meeting and that the Objectively Assessed Needs (OAN) for Market and Affordable Housing Evidence Base Period of Representation is now complete, this raises concerns in relation to the current level of protection for the south Goring Gap. Councillors will recall at the last Full Council Meeting it was agreed to write a letters of support for the Application for Designation of 'Ferring East' as Local Green Space. ADC has responded to these letters. It was agreed to respond requesting that the applications are put forward to the local plan sub-committee on 19 th January.	NP
15.	The next Finance Advisory Group Meeting is scheduled for Tuesday 23 rd February 2016 at 7:30 pm in the Parish Office.	
	The meeting closed at 9.30pm.	