

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

Environment, Amenities and Footpaths Committee (Advisory Powers)

**Report on the meeting of the above Committee
held at 7.30pm on Monday 30th July 2018 at the Parish Office**

Present	Councillors	Geoff Mines (Chair)
		Ruth Sims
		Stephen Abbott
		Terry Jackson
		Lesley Young
		Carole Robertson
		Maura Blackburn
		Stephen Horne
	Conservation Group	Patricia Hall
Apologies	Tree Warden	Simon Adams
	FRSA	David Hammond

1	Elect a Chairman Councillor Geoff Mines was elected as Chairman	
2	Apologies for Absence Apologies received from Simon Adams – Tree Warden & David Hammond – FRSA	
3	Declarations of Interest There were no declarations made	
4	Public Question Time There were no members of the public present.	
5	To confirm the Minutes of the last Meeting held 8th March 2018 The minutes were agreed as the correct record and signed by the Chairman	
6	Matters Arising from the minutes of the last meeting Councillor Geoff Mines provided an overview of the Committee Remit a) Tree at Office: Concerns have previously been raised that the magnolia that FPC planted outside the office has been struggling to survive, however, it was acknowledged that the tree has new buds on it this year. The Committee agreed to keep the magnolia tree and monitor its progress. b) Little Twitten: It had been suggested to plant trees on the north boundary of the Twitten. It was confirmed that ADC has planted 5 trees and plans to plant	

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	more on the North boundary in the Autumn.	
7	<p>Information items</p> <p>a)Land at Pantiles: After more than twelve months of negotiations, the Parish Council officially owns the land at the pantiles and the trees were cut on the 23rd July as per the quotation. The Parish Council have written to the Little Paddocks Freeholders in relation to the mirror that is sited on the Pantiles land. A response has been received along with a copy of the relevant insurance documentation.</p> <p>b)Trees at Greystoke: Simon Adams has negotiated with West Sussex to plant 3 trees. This will go ahead in the Autumn.</p> <p>c)Grant awarded to Conservation Group: £160.00 awarded.</p>	
8	<p>Warren Pond: Councillor Geoff Mines has advised the Committee that Japanese Knotweed is growing near the Warren Pond and has he outlined the recommended treatment and the cost that the Parish Council will incur to remove the Knotweed. The treatment will commence in the autumn season, which runs from August-November.</p>	
9	<p>Footpath and Public Space Maintenance</p> <p>a)Dog Bin: Geoff Mines has met with ADC Parks Representative, Tony Baker to discuss Dog bins, plastic bins and bins in general. It was suggested that a dog bin at the West end of Patterson’s Walk could be installed. FPC to investigate prices. The issue of litter and dog mess was discussed in great detail and the Public Spaces Protection Order Consultation was referred to. It was suggested that FPC could do their own Parish Consultation. It was agreed that the office would produce a Keep Ferring Tidy poster and put up around the village and on the website with an article to be written for All About Ferring and the Flyer. ADC Parks representative acknowledged that the litter bin at the west end of Patterson’s walk is rather small and he will look into a larger bin and refer back to FPC. The option of plastic, paper, cans and glass recycle bins at the village green was discussed in great detail and it was agreed not to pursue with this option.</p> <p>b)Footpath Langbury Lane to Ferring Nurseries: Committee Members will recall that at a previous Committee Meeting, it was reported that the work on the pathways to the Rife has been completed by WSCC Volunteer Group and the Conservation Group and is clear and has been resurfaced. It was suggested that the path from Langbury Lane to the Nurseries would benefit from the same works and it was agreed that the Clerk will contact WSCC. WSCC advised that they have walked the path (known as an urban e path) and saw no intervention level defects and as such are unable to raise any works. It was agreed that the Clerk will contact The Ranger to ask them whilst doing their routine maintenance if they could check the condition of all paths and report back to FPC. As the path in question is an E path (WSCC Highways Department) the Clerk was asked to contact WSCC highways Engineer to</p>	<p>PC</p> <p>CR/PC</p> <p>PC</p>

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	<p>enquire if funding is available for path maintenance (ie: Community highway scheme or crowd funding)</p> <p>c)Cycle rack refurbishment/replacement: In the previous minutes from the meeting on the 8th March, it was agreed that the Clerk would obtain a quotation to supply and fit the green plastic surfacing at the cycle racks. However, it is now acknowledged that the condition of the cycle racks at the Village green and at Ocean Drive have deteriorated considerably. Therefore the option to replace and relocate the cycle racks on the village green will now be considered. (Four required at the village green and two required at Ocean Drive.) Councillor Leslie Young asked if there are any grants available via the government, she will look into this.</p> <p>d)Warren Pond grass verge ownership & maintenance: The Clerk to contact residents with no further action.</p> <p>e)Gate post at Alderney Road: The Clerk to put the resident in touch with the History Group.</p> <p>f)Cedar Tree at Glenn Gardens: It has been brought to the Parish Council's attention that a Cedar tree has died on what is believed to be unregistered land. This matter is being dealt with by the resident and ADC. In view of the above, as FPC receives numerous queries in relation to unregistered land and trees in the village, Councillor Lesley Young suggested that the Parish office produce a living report and risk assessment.</p> <p>g)We are watching you posters: Committee agreed no further action.</p>	<p>PC</p> <p>LY</p> <p>PC</p> <p>PC</p> <p>PC</p>
<p>10</p>	<p>New Projects: Councillor Geoff Mines provided an overview and status of the previous projects.</p> <p>a)Village Green Frontage: One of the Committees larger projects for 2018 – 2019 is the village green frontage, however, the Committee was asked to consider the possibility of a locating a car park at this site. A feasibility study has been completed. The Environment Committee unanimously agreed not to pursue with this project. A list of other suggestions were discussed including; remove some trees, clear shrubs, plant bulbs, trim hedge, install planters, add a path and possibly level the ground. The Environment Committee agreed that Councillor Geoff Mines and the office will meet with the ADC representative to compile an action plan and obtain quotations. It was agreed to strim the area close to the paved area as this is being used as a rubbish dumping area.</p> <p>b)Plastic Recycling Project: Various options are being considered and after a lengthy discussion the Environment Committee agreed that this is an important and worthwhile ongoing project. Councillor Carole Robertson will write an article for All about Ferring. Councillor Ruth Sims will investigate the option for FPC to distribute reusable bottles and bags for life.</p> <p>c)Water Fountain: Councillor Carole Robertson will approach the resident that has kindly offered to install for a water fountain at Patterson's Walk. Councillor Geoff Mines advised that ADC have agreed to put in a drinking water tap at the village green.</p>	<p>PC</p> <p>CR</p> <p>RS</p> <p>CR</p>

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	e)Rampion Fund: No further action	
11	Tree matters - Simon Adams Simon Adams was not in attendance and there is nothing to report.	
12	FRSA – David Hammond In the absence of David Hammond the Clerk advised that he had been in contact with the man that runs the mobile speed cameras in Worthing. It will need volunteers and David thinks it sounds a good idea especially in Beehive and Ferringham Lane.	
13	Conservation Group – Patricia Hall <ul style="list-style-type: none"> • The Orchard is looking healthy. • On the Village Green herb garden has been re planted and the area around the pylon is looking better. • Both wild flower beds are doing well and attracting butterfly's. • The owl box has been pulled out of the tree and destroyed by vandals. • It was noted that David Bettiss, Conservation Group has submitted TPO applications for the following: <ol style="list-style-type: none"> 1. The Pantiles 2. Ferring part of Goring Gap 3. Garden of house in Guernsey Road 4. Little Paddocks Way • The Blue boat in Sea Lane has been weeded and is looking healthy. • Patterson's Walk beds are fine. • Ferring Village nature walk leaflets have proved successful and have been handed out at Kingleys and the Blue Bird. • Within the Neighbourhood Plan there is consideration that the conservation area should be expanded north into the centre of the village. It was suggested that the History Group take the lead in developing this project with ADC. Patricia Hall will contact the History Group. The Environment Committee is supportive and will provide any necessary help if requested. 	
14	Parish Clerk Report including Financial Matters There was nothing to mention.	
15	Urgent matters: Simon Adams, Tree Warden is leaving the village. The Conservation Group has contacted their committee members asking if anyone would like to consider being the replacement. It was suggested that it is advertised in the notice boards.	PC
16	Date of Next Meeting – 24 th September 2018 The meeting closed at 9.20pm	