

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

Highways & Community Committee (Advisory Powers)

**Report on the meeting of the above Committee
held at 10.00am on Monday 11th June 2018 at the Parish Office**

Present	Councillors	Stephen Horne
		Maura Blackburn
		Ruth Sims
		Carole Robertson
	FRSA	David Hammond
	Tennis Club	Paul Green

1	<p>Apologies for Absence There were no apologies received</p>	
2	<p>Declarations of Interest There were no declarations made</p>	
3	<p>Public Question Time There were no members of the public present.</p>	
4	<p>To confirm the Minutes of the last Meeting held Monday 11th June 2018 The minutes were agreed as the correct record and signed by the Chairman with the following amendment, minute item 13 The Health & Safety Group at the Village Hall will consult the risk assessment for the vent should read The Health & Safety Group at the Village Hall will consult the risk assessment for the event. .</p>	
5	<p>Matters Arising from the minutes of the last meetings S106 - Councillor Roger Elkins has met with WSCC Highways to discuss this matter and options are now being considered. Policing Issues - Councillor Stephen Horne advised that he has been investigating an European project to reduce road furniture including signage and has had email correspondence from a contact in Belgium and is waiting to hear how effective the project has been. Discussion document, parking in Ferring - Item 1 & 2, Village Green parking, further to the motion received at the F&GP Committee Meeting, Full Council did not consider these two items and they have been referred back to the Environment Committee in accordance with Ferring Parish Council Standing Orders.</p>	SH

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	Councillor Stephen Horne advised that he did not agree with these procedures.	
6	Glebelands Issues including Football Club – Jamie Wells There was nothing to mention.	
7	Tennis Club Issue – Paul Green There were no issues to report.	
8	<p>FRSA – David Hammond reported the following:</p> <ol style="list-style-type: none"> I. At the last meeting it was reported that, Florida Gardens is due to be resurfaced. This has now changed and the road will be repaired as necessary. II. Network Rail has agreed to the quotation received to reinstate the Garden Site at Langbury Lane. III. A resident in East Mead has requested a no through road sign. The parish council is aware of this request but have not received any correspondence from the resident. IV. It was advised that contact has been made with the man that runs the mobile speed cameras in Worthing. It will need volunteers and David thinks it sounds a good idea especially in Beehive and Ferringham Lane and will follow this up. 	DH
9	<p>TRO & Community Highways Schemes</p> <ul style="list-style-type: none"> • Community Highways Scheme – The application for a refuge at the east end of Rife Way has been submitted to WSCC. • Parking Survey in Ferring Street & Limited Parking - The Parish Council has received complaints regarding all day parking at the shops in the centre of Ferring and a suggestion that a limited parking time could be introduced. Councillor Stephen Horne conducted a parking survey, the results have been circulated to members. Evidence suggests that most vehicles are only parked for a short amount of time, only a couple of vehicles were there for hours at a time and it is suspected that they are working within one of the businesses. It was agreed that the request for an advisory limited parking sign will be chased up with WSCC Highways. Councillor Carole Robertson advised the committee that the parish council has written to ADC in relation to a car parking option at the Glebelands. To date a response has not been received. Councillor Stephen Horne expressed regret at Richard Plumb’s departure from the parish council. • Drain Sea Lane – This will be reported to WSCC. • White Lines & Stop Sign at War Memorial junction – Concerns have been raised regarding the lack of stop sign and worn road markings at the west end of Sea Lane at the war memorial. This will be checked and reported as necessary. It was also suggested raising this concern direct with WSCC Highways as there may be alternative options in relation to 	

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	<p>white line painting. David Hammond, FRSA will raise the question in relation to white line painting at the next FRSA meeting.</p> <ul style="list-style-type: none"> • Parking restrictions in Church Lane – A request has been made to the parish council for parking restrictions in Church Lane. It was acknowledged that it would be for consideration by WSCC. After a short discussion, the Committee felt that there is no practical solution to this issue. 	
10	<p>Parish Clerk Report including Financial Matters At the last Committee Meeting, it was agreed to erect two signs at the exit at the private road by the Vets in Ferring Street. Subsequently, this was resolved by Full Council on 16th July. Whilst obtaining quotations for the signs, the supplier has advised that as these signs will be erected to tress they will require banding kits at an extra cost of £40. The Clerk will obtain the complete cost for the proposed signs. This was recommended to F&GP & Full Council.</p>	PC
11	<p>Emergency Plan Co-Ordinator Due to circumstances, Councillor Stephen Horne felt that he could no longer continue the role as the Emergency Plan Co-Ordinator. It was agreed that this will be an item on the Full Council Agenda.</p>	
12	<p>Remembrance Day The arrangements for this years event are progressing well. Councillor Ruth Sims advised that arrangements are being made for a weekend of events to mark the 100 year anniversary of the end of World War I.</p> <p>It was suggested that, now the parish council is involved in a few community events that require a road closure, it would be beneficial to invest in appropriate advance road closure and diversion signage. Councillors Stephen Horne & Maura Blackburn will investigate the options that are available. It was also suggested that if the parish council does invest in new signage, a vehicle will be required to transport the signage to specific locations on the day of the events.</p>	SH & MB
13	<p>Christmas Celebrations – Councillor Ruth Sims reported the following: This years event will be Saturday 15th December 2018. With the village hall booked & lights, choir, salvation army, entertainment all confirmed. As with last year, there will be stalls, refreshments, guides handing out programmes and the possibility of a nativity scene on the village green. Thanks were given to Councillor Ruth Sims for her efforts.</p>	
14	<p>Annual Parish Meeting At their meeting on 16th July, Full Council agreed in principal that the Annual Parish Meeting will become more of a social occasion and stand-alone from the Annual Statutory Meeting. It was also agreed that the meeting could consist of</p>	

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	<p>the usual Chairman's, WSCC & ADC Reports and to incorporate the different functions of the Parish Council & its Committees. Other suggestions were put forward and it was agreed that a Working Group consisting of Councillors Stephen Horne, Carole Robertson, Ruth Sims & Maura Blackburn will be put together to consider the options. Other councillors will be welcome to join the working group if they wish.</p>	WG
15	<p>Items for Next Agenda & Items for Information Only There was nothing to mention</p>	
16	<p>Date of Next Meeting – 17th December 2018 The meeting closed at 11.30am</p>	