

FERRING PARISH COUNCIL

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Minutes of the meeting of FERRING PARISH COUNCIL held on **Monday 16th January 2017** at Ferring Village Hall. The meeting commenced at 7.30pm.

Present:

Parish Councillors: Councillor Terry Jackson (Vice Chairman) Councillors, Stephen Abbott, Geoff Mines, Roger Elkins (arrived at 7.40pm), Chris Headon, Richard Plumb, Stephen Horne, Maura Blackburn, Frazer Palmer .and Ruth Sims,

West Sussex County Councillor: Not in attendance

Arun District Councillors: Councillor Roger Elkins

Residents: No residents attended

In the absence of the Chairman Councillor Carole Robertson, the Vice Chairman Councillor Terry Jackson welcomed all present to the meeting and commenced the formal proceedings.

01-01-2017 Apologies for absence

Apologies were received from Councillors Peter Evans & Carole Robertson

02-01-2017 Declarations of interest

There were no declarations of interest

03-01-2017 Public Questions

There were no residents in attendance

04-01-2017 Minutes of the Council Meeting held on Monday 5th December 2016

The Minutes of the Full Council Meeting of Council held on Monday 5th December 2016 were approved by Council and signed by the Vice Chairman presiding as a correct record,

05-01-2017 To receive and consider reports from Committees including the authorisation of orders for payment:

a) Environment, Footpaths and Amenities, no meeting held

Councillor Geoff Mines reported on the following items:

- The Parish Clerk and Councillor Geoff Mines have met with the owner of the land at the Pantiles. The meeting was to discuss the ownership of the land outside the convenience store in South Ferring. Three possible options were put to the F&GP members. Option 1 (Ferring Parish Council to take ownership of the land) was the preferred option. Further investigation suggests that the legal cost to transfer the land will be in the region of £1600 - £2000. It was unanimously agreed that this matter requires further consideration and will be an agenda item at the next Environment Committee Meeting.
- Quotations to extend the pathway 2129 at Patterson's Walk are currently being obtained. Verbal agreements to proceed with the work have been received from Bluebird Café and ADC and Councillor Chris Headon has provided a detailed diagram of the site. It was acknowledged that this project is a proposal in the Ferring Neighbourhood Plan.

- It was reported that the water level at the Warren Pond has risen by 3 – 4 foot. It was acknowledged that there has been a burst water pipe in the vicinity which is now fixed. The water level will continue to be monitored.
- Councillor Geoff Mines reported that ADC have cleared and grassed the entrance to the village green on the east side.
- The Parish Council RESOLVED to pursue with the wild flowers at the Twitten at cost £288.

b) Community & Facilities, no meeting held

Councillor Terry Jackson reported on the following:

- As has previously been reported ADC Officers will explore the potential for a commercial development to include the retention and management of the public conveniences in Ferring. As agreed at the last Community & Facilities Committee Meeting, Ferring Parish Council will continue with their research should the responsibility of the public conveniences in the village need to be considered in the future, Councillor Terry Jackson has prepared a project of tasks. Councillor Terry Jackson will meet Councillor Richard Plumb to discuss how to proceed with the tasks.
- Councillor Ruth Sims provided the following Christmas Event de-brief:
 - I. Despite attempts to include local businesses in the event, unfortunately only the two charity shops took an interest.
 - II. Overall cost will be within budget
 - III. Colas were extremely understanding and accommodating whilst erecting the Christmas lights
 - IV. Donations have been sent to the Choir and 1st Ferring Guides for their contribution at the event.
 - V. Christmas Fayre was a success with numerous stalls in the Main Hall and Club Room.
 - VI. Thanks were given to Councillor Maura Blackburn for her help and organising the Christmas Tree at the Village Hall.
 - VII. Thanks were given to the Parish Clerk, Assistant Parish Clerk and all the Councillors that were involved in the event

On behalf of the Parish Council, Councillor Terry Jackson gave thanks to Councillor Ruth Sims for her time and effort to organize a successful Christmas event.

c) Highways & Drainage, no meeting held

Councillor Chris Headon reported on the following:

- FPC is waiting for WSCC on a few issues including the traffic island at Rife Way and parking near Abbey field.
- The next meeting will be held early February.
- Councillor Terry Jackson thanked Councillor Chris Headon for organising the cross hatching at Downview Avenue.

d) Planning Committee

Councillor Stephen Abbott advised that the Planning Committee Meeting was held earlier this evening 16th January.

e) Neighbourhood Plan Implementation (including 3 CRTBO'S) no meeting held

- FPC waits for the confirmed date of the meeting with WSCC.
- Councillor Roger Elkins requested that a Neighbourhood Plan update is provided to all Councillors.

f) Finance & General Purposes

The Chairman presented the minutes of the meeting held on 3rd January 2017. The following matters/recommendations from the minutes were considered:

Schedule of payments – The schedule of payments were unanimously approved by the Council.

- The quotations for the remedial works or the complete replacement to the 2 lintels at the rear of the Parish Council offices were considered. It was RESOLVED that the lintels should be replaced and that FPC proceeds with work as per the quotation received.
- The above were unanimously RESOLVED by Full Council.

2017. Draft Precept 2017 - 2018

The 2017 – 2018 draft Precept which had been discussed and recommended by the Finance & General Purposes Committee for ratification by Full Council. The proposed increase in the Precept is 9.9%.

Comments from Councillors were invited:

- I. Councillor Roger Elkins questioned the office refurbishment & contingency forecast.
- II. This was explained but Councillor Elkins considered that the Precept could be reduced.
- III. Comments were invited from other Councillors.
- IV. Councillor Stephen Horne requested clarification with regards to the column headed Actual as December 2016.
- V. The Parish Clerk explained that this is the actual Income and Expenditure from April 2016 to December 2016.
- VI. No further Councillor comments were received and a vote was taken.
- VII. Vote results: 7 votes received to adopt the draft Precept, 0 votes against, 3 votes abstained.

07-01-2017 Reports from District and County Councillors & Sussex Police

a) Arun District Councillor Roger Elkins reported the following points:

- ADC has agreed not to pursue with the public space protection order consultation for dogs on leads.
- The JEAAC (Joint East Arun Area Committees) Meeting will be held three times per year instead of the current four times per year.
- Sussex Police will continue to attend the JEAAC meetings.
- In association with the Local Plan, the proposed HELAA (Housing & Economic Land Availability Assessments) is a housing study that shows evidence that there is a higher demand for housing in the District. The Parish Clerk will forward the HELAA website link to Councillors.

b) Arun District Councillor Colin Oliver-Redgate - not in attendance

c) County Councillor Peter Evans - not in attendance

08-01-2017 Reports from representatives on outside bodies:

- a. Ferring Village Hall – Councillor Maura Blackburn reported the following:
 - The next meeting is scheduled for w/c 23rd January 2017.

09-01-2017 Reports from Members in respect of Meetings attended and not addressed elsewhere on the Agenda

There was nothing to mention

2017. Discussion regarding the meeting with Sir Peter Bottomley MP

- Kingston Parish Council has arranged a meeting with Sir Peter Bottomley MP on 20th January 2017 to discuss proposed changes to housing site allocations in Arun's Local Plan. Councillor Carole Robertson is scheduled to attend the meeting, however as she is unlikely to be available, it was agreed that the Parish Clerk will forward the meeting details to Councillor Roger Elkins.

11-01-2017 Items to be referred to next agenda and items for information only:

- There was nothing to mention

The next meeting will be held Monday 27th February 2017 at 7.30pm

The Vice Chairman closed the meeting at 8.55pm

Nadine Phibbs
Clerk to Ferring Parish Council