



FERRING PARISH COUNCIL

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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **STATUTORY ANNUAL MEETING OF FERRING PARISH COUNCIL** to be held on **Monday 6th June 2016** at the Ferring Village Hall in the Main Hall. The meeting will commence at approximately **8.00pm** following the Annual Parish Meeting. A Public Question Time of 15 minutes is allowed under Item 11 of the Agenda.

AGENDA

1. **To elect a Chairman of the Council**
2. **To receive the Chairman's declaration of acceptance of office**
3. **To elect a Vice Chairman of the Council**
4. **To receive the Vice Chairman's declaration of acceptance of office**
5. **Apologies for absence**
6. **Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.
7. **To consider alterations including name change to the Glebelands Committee** – (proposal previously received) (completed 8.20pm)
8. **To appoint membership of the following committees:** - (list attached)
 - a) Planning Committee (decision powers)
 - b) Highways & Drainage Committee (advisory powers only)
 - c) Environment Committee (advisory powers only)
 - d) Community & Facilities Committee (advisory powers only)
 - e) Neighbourhood Plan (including 3 x CRTBO's) Committee (advisory powers only)
 - f) Finance & General Purposes Committee (advisory powers only) (completed 8.30pm)
9. **To review the remits of the Committees** (completed 8.35pm)
10. **To appoint representative to outside bodies**
School Representative (Peter Evans)
Village Hall Representative (Maura Blackburn)
JEAAC & JEAAC Highways Representative (Carole Robertson) (completed 8.40pm)
11. **Public Question Time - A Public Question Time of 15 minutes** (completed 8.55pm)
12. **New Councillor Vacancy** – cooption to fill the vacancies (completed 9.10pm)
13. **Minutes of the Parish Meeting** held on Monday 18th April 2016 - to consider, approve and sign by the person presiding as a correct record. (completed 9.15pm)
14. **To receive and consider reports from Committee Groups** (including the authorisation of orders for payment: (completed 9.35pm)

- a. **Environment, Footpaths & Amenities** – Councillor Geoff Mines, meeting 12th May (minutes attached)
 - b. **Glebelands** – Councillor Carole Robertson, F&GP Committee has recommended that the Glebelands Committee is renamed and with a new remit as discussed in Agenda item 6.
 - c. **Highways & Drainage** – Councillor Chris Headon, Meeting 16th May (minutes attached)
 - d. **Planning Committee** – Councillor Carole Robertson, meetings held 18th April & 24th May (minutes previously issued)
 - e. **Neighbourhood Plan Implementation (including CRTBO's)** – no meeting held
 - f. **Finance and General Purposes** – Councillor Carole Robertson, Meeting held on 24th May 2016 (minutes attached)
 Questions on reported items and approval of the report including:
 - Schedule of payments for March & April (attached for approval)
- 15. To receive reports from -**
- a. **District Councillor(s)** representing Ferring (Arun District Council)
 - b. **County Councillor** representing Ferring (WSCC)
 - c. **Sussex Police PCSO Paul Bryant** (completed 9.45pm)
- 16. To receive reports from representatives of outside bodies -**
- a. Ferring School - Councillor Peter Evans
 - b. Village Hall – Councillor Maura Blackburn
 - Charity Status
 - Steering Group Committee
 (completed 9.55pm)
- 17. To receive reports from Members in respect of meetings attended which are not addressed elsewhere within this Agenda.** (completed 10.00pm)
- 18. End of year Accounts** – Councillors have received a copy of the end of year accounts
- To appoint RS Hall Internal Auditor
 - To approve the end of year accounts
- 19. Financial Regulations** – Councillors to approve Financial Regulations (Report previously received) (completed 10.10pm)
- 20. Village Green Play Equipment** – Update and further consideration (proposal previously received) (completed 10.15pm)
- 21. Christmas Event** – Councillor Maura Blackburn to provide and update
- 22. Items to be referred to next Agenda and Items for Information Only**

Date of next meeting Monday 18th July 2016

Nadine Phibbs, Parish Clerk

31st May 2016