



# FERRING PARISH COUNCIL

1 Elm Park, Ferring, Worthing, West Sussex. BN12 5RN

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## To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH COUNCIL** Meeting to be held on **Monday 18<sup>th</sup> September 2017** at the Ferring Village Hall in the Main Hall commencing at 7.00pm. A Public Question Time of 15 minutes is allowed under Item 5 of the Agenda.

### AGENDA

- 1 Apologies for absence**
- 2 Elect a Vice Chairman**
- 3 Vice Chairman to sign Declaration of Acceptance** (if applicable)
- 4 Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.
- 5 Public Question Time** - 15 minutes has been reserved for members of the public to address the Council. (completed 7.20pm)
- 6 Minutes of the Parish Meeting** held on Monday 17<sup>th</sup> July 2017 & **Extraordinary Council Meeting** held 14<sup>th</sup> August 2017 - to consider, approve and sign by the person presiding as a correct record. (completed 7.25pm)
- 7 To receive and consider reports from Committees** (including the authorisation of orders for payment: (completed 7.50pm)
  - a. Environment, Amenities and Footpaths** – Councillor Geoff Mines, meeting held 10<sup>th</sup> August
  - b. Highways & Community** – Councillor Terry Jackson, meeting held 14<sup>th</sup> August
  - c. Planning** – Councillor Stephen Abbott - Meeting held 21<sup>st</sup> August & 4<sup>th</sup> September
  - d. Neighbourhood Plan Implementation (including CRTBO's)** – Councillor Carole Robertson
    - I.** Committee Meeting held 31<sup>st</sup> July
    - II.** Meeting held with WSCC

- e. **Finance and General Purposes** – Councillor Carole Robertson – Meeting held on 21<sup>st</sup> August (minutes attached)

Questions on reported items and approval of the report including:

- Schedule of payments (attached for approval)
- Fire Extinguishers Replacement CO2 & additional Class A Water £130 plus VAT
- Environment Gateway Sign – up to £1000

**8 To receive reports from -**

- a. **District Councillor(s)** representing Ferring (Arun District Council)
- b. **County Councillor** representing Ferring (WSCC) (Completed 8.00pm)

**9 To receive reports from representatives of outside bodies** – Councillor Maura Blackburn , Village Hall (completed 8.05pm)

**10-09-2017 Reports from Members in respect of Meetings attended and not addressed elsewhere on the Agenda:**

**10 Office Refurbishment** – The Chairman to provide an update (overview of work enclosed) (completed 8.10pm)

**11 Remembrance Day** – The event requires a Co-Ordinator (completed 8.15pm)

**12 Parish Council Website**

- I. Full Council Minutes
- II. Agree way forward (Paper has been circulated to Councillors) (completed 8.20pm)

**13 Network Rail** – Proposed works & building removal (completed 8.25pm)

**14 Out and about project** – Discuss missed event options (completed 8.30pm)

**15 External Audit** – The Parish Clerk to provide an update (completed 8.35pm)

**16 Items to be referred to next Agenda and Items for Information Only**

**Date of next meeting Monday 16<sup>th</sup> October 2017**

**Nadine Phibbs  
Parish Clerk & Responsible Financial Officer  
6<sup>th</sup> September 2017**