

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE
(Advisory Powers Only)**

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Minutes of the FPC Finance and General Purposes Committee meeting held at 7.30pm on Monday 1st April 2019 at the Parish Office.

Present	Councillors	Carole Robertson (Chairman)
		Stephen Abbott
		Ruth Sims
		Geoff Mines
		Lesley Young
		Roger Elkins

1.	Apologies for absence Apologies were received from Councillors Terry Jackson & Stephen Horne.	Actions
2.	Declarations of interest There were no declarations of interest.	
3.	Public Question Time There were no members of the public present.	
4.	To confirm the Minutes of the last meeting held 18th February 2019 The Minutes of the Finance and General Purposes Committee Meeting held on 18 th February 2019 were approved by the Committee as a correct record.	
5.	Matters arising from the report of the last meeting held on 18th February 2019 Further to the recent successful Grant requests, both Home-Start, Arun, Worthing & Adur & Ferring CE Primary School has written to the Clerk to give their thanks. Ferring CE Primary School will invite the Chairman to present the body camera to the crossing patrol in due course. Councillor Roger Elkins asked in relation to the notes taken at the last meeting regarding Exclusion of the Public and The Press, minute item 12 Neighbourhood Plan Implementation (including 3x CRTBO) Committee. Any future notes from confidential matters will be provided to Councillors.	
6.	Accounts and Finance The income and expenditure schedule for January & February 2019 was reviewed and will be recommended for Full Council approval.	
7.	Parish Clerk Report including Financial Matters	

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	<p>Office Furniture: A desk and a set of drawers have been supplied for the office by a Councillor. It was agreed to give a contribution to the Councillor in receipt of the furniture. The above will be recommended for Full Council approval.</p> <p>Full Council after Election: The date of the FPC Full Council meeting was confirmed for Tuesday 14th May.</p> <p>Election documentation: The Clerk confirmed that Election Nomination Papers have been delivered and checked by ADC on 27th March.</p>	
8.	<p>Environment Committee</p> <p>a) Patterson's Walk sign approx. £90 b) Recycling project bottles x 250 approx £237.50 + delivery. It was agreed that these will possibly be handed out FOC at the summer fair c) Allotment increase 2019 £14 & £22</p> <p>The above will be recommended for Full Council approval.</p> <p>Councillor Lesley Young will contact Southern Water to ask for their thoughts and support with the recycling project.</p>	
9.	<p>FPC Standing Orders</p> <p>For a number of weeks Councillors Geoff Mines, Terry Jackson & the Clerk have spent a considerable amount of time revising the standing orders. The draft copy of the standing orders has been circulated to Councillors for their consideration.</p> <p>The standing orders and the suggested amendments will be considered by Full Council. <i>(there will be an additional paper enclosed in the Full Council Councillor documentation regarding standing orders)</i></p> <p>The Clerk thanked Councillor Geoff Mines & Terry Jackson for their time and contributions to revise the standing orders.</p>	
10.	<p>Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda</p> <p>Councillor Geoff Mines advised that he has been approached by the Conservation Group to ask if FPC would consider taking ownership of some land in Sea Lane Close. After a short discussion, F&GP members felt that this is not a feasible option.</p> <p>The above will be recommended for Full Council approval.</p>	
	<p>Exclusion of the Public and The Press</p> <p>The Committee, Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, Resolved that Members of the Public and accredited representatives of the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.</p>	
11.	<p>Neighbourhood Plan Implementation (including 3x CRTBO) Committee</p>	

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	Councillor Carole Robertson provided an update to the Committee Members.	
12.	Contractual Matters: Councillor Carole Robertson will summarise the recommendations to Full Council.	
13.	The next Finance Committee Meeting is scheduled for Tuesday 7 th May 2019 at 7.30pm at the Parish Office.	
	The meeting closed at 9.00pm.	