

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

Highways & Community Committee (Advisory Powers)

Minutes of the Highways & Community Committee Meeting held at 10.00am on Monday 3rd February 2020 at the Parish Office

Present	Councillors	Terry Jackson
		Peter Coe
		Ruth Sims
		John Tero
	FRSA	Margaret Metcalf

1	Apologies for Absence Apologies were received from Paul Green (Tennis Club)	
2	Declarations of Interest There were no declarations made	
3	Public Question Time There were no members of the public present.	
4	To confirm the Minutes of the last Meeting held Monday 11th November 2019 The minutes were agreed as the correct record and signed by the Chairman.	
5	Matters Arising from the minutes of the last meetings not covered on the agenda There was nothing to mention	
6	Glebelands Issues including Football Club – Andy Wincell In the absence of Andy Wincell, there was nothing to mention.	
7	Tennis Club Issue – Paul Green In the absence of Paul Green, the Clerk advised that there was nothing to mention.	
8	FRSA – Margaret Metcalf Margaret Metcalf advised the following: Clover Lane: At a previous meeting the Clerk advised that a resident has raised the concern that vehicles using Clover Lane are unaware that it is a no through	FRSA

	<p>road and due to the road being narrow it is extremely difficult to turn around. This item will be discussed at the next FRSA Meeting in February.</p> <p>FRSA Update: Margaret Metcalf advised that the Road Sweeping has been done. A couple of the Committee Members did say that they felt that their road had not been done. Margaret Metcalf will check this.</p>	FRSA
	Highways Issues	
9	<p>For information</p> <p>a. Vehicle Activated Sign Update 30th January: For all of January, the MVASS has been set up on the Southbound side of sea Lane, between Somerset and St Hellier Roads.</p> <p>On a weekday there was an average of 966 vehicles transiting South on Sea lane. On a weekend there was an average of 862 vehicles per day.</p> <p>In the period 16th – 26th December, it had been positioned between Somerset Road and Tamarisk Way, where in excess of 1,500 vehicles were recorded travelling North per day. This is corroborated by the first day (1st February) of the sign being at St Malo Close, where it recorded 1,500 vehicles heading Northbound. It is considered that this difference is partly due to South bound vehicles turning into Somerset Road and/or Beehive Lane.</p> <p>Maximum Speed Recorded was 65mph at 01:30 on 15th Jan. Average Speed over the period was 26.5 mph with 85% of vehicles travelling at or below 32 mph.</p> <p>In the period 30th Dec 2019 – 30th Jan 2020; 25% of all vehicles exceeded the 30-mph speed limit. 4% of all vehicles exceeded 35mph (1,142 out of 29,397 vehicles).</p> <p>Six vehicles were recorded at speeds in excess of 50mph, with one exception, all between midnight and 6 am. The outlier being at 9pm.</p> <p>On, or around 20th January, the sign has received minor damage. It has been struck by a lump of chalk which has caused a slight dent on the surface and dislodged one of the light diodes and the ambient light sensor. There does not appear to have been any adverse impact on the operation of the sign and the light and sensor have been fixed back in place.</p> <p>The Sign has now been moved to St Malo Close. There is a limited number of suitable signposts in the potential target roads and if there is a requirement for it to be deployed in Beehive Lane, Ocean Drive and Ferringham Lane, then a post will need to be installed on a suitable grass verge with the owner's permission.</p> <p>b. Pantiles Parking: The Clerk is currently attempting to obtain the ownership of the land at the Pantiles.</p>	<p>PCoe</p> <p>PC</p>

10	<p>Parish Issues</p> <p>a. Langbury Lane Parking Issue: Further to the ongoing parking issues in Langbury Lane, a letter has been sent to the Nursing Home, cc'ing Progress Housing to ask that their carers use the car park provided. Unfortunately, this has been to no avail. The Highways & Community Committee agreed the next steps to be to write to the Bus Company Stagecoach and WSCC Highways Department.</p> <p>b. Compass Bus: Compass Travel has raised concerns with regards to difficulties in manoeuvring the No.8 bus around South Ferring due to inconsiderate parking and if the problem persists, they may have to give consideration to suspending the service.</p> <p>Councillor Terry Jackson & the Clerk have had a positive meeting with the Managing Director and Compliance Manager of Compass Travel and Compass Travel are discussing possible solutions with WSCC. Compass, Managing Director is out of the office until after 5th February.</p>	<p>PC</p> <p>PC</p>
	Community Issues	
11	<p>Glebelands Recreational Ground Lease Review</p> <p>Committee Members will be aware that FPC hold the lease for the Glebelands Recreational Ground from ADC and that FPC pay an annual maintenance fee to ADC for the grass cutting.</p> <p>Councillor Terry Jackson had suggested to review the Lease. The Clerk will discuss this matter with her contact at ADC later this week.</p>	PC
12	<p>Annual Parish Meeting</p> <p>The Clerk advised that the preparations for the Annual Parish Meeting are progressing well.</p> <p>At Full Council on 2nd December 2019, minute item 11-12-2019 Annual Parish Meeting, it was agreed the format of the meeting to be:</p> <ol style="list-style-type: none"> 1. Chairman's report 2. Brief annual reports from District/County Councillors 3. Question time 4. Incorporate the different functions of the Parish Council & its Committees 5. Opportunity to circulate around the hall and to talk with Parish, District and County Councillors – tea / coffee biscuits will be available <p>The Meeting will be held at the Glebelands Centre on 2nd May 2020, 10.30am - 12.30pm.</p>	PC

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	<p>The Parish Office will prepare take away leaflets/booklet containing Parish Council overview and its Committees activities.</p> <p>Once complete, the leaflets/booklet will be presented to Full Council for their approval.</p> <p>The Clerk was thanked for the work that the Parish Office has put into organising the event.</p>	
13	<p>Consultation: Strengthening police powers to tackle unauthorised encampments</p> <p>Related documentation has previously been circulated to Councillor Committee Members via email. After much time deliberating each question, the Committee agreed and completed the questionnaire.</p> <p>The document will be circulated to all Councillors by the Clerk for their agreement prior to submission.</p>	PC
14	<p>Emergency Plan</p> <p>Councillor Peter Coe has previously agreed to take the lead with the FPC Emergency Plan. The current Plan is in place, however it does require a few minor alterations. The Clerk will identify the alterations and update the plan as required</p>	PC
15	<p>Parish Clerk Report including Financial Matters</p> <p>There was nothing to mention.</p>	
16	<p>Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda</p> <p>There was nothing to mention</p>	
17	<p>Date of Next Meeting – Monday 15th June 2020, 10.00am</p> <p>The meeting closed at 11.15am</p>	