

**FERRING PARISH COUNCIL
FINANCE AND GENERAL PURPOSES COMMITTEE
(Advisory Powers Only)**

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Minutes of the FPC Finance and General Purposes Committee meeting held at 8.00 pm on Tuesday 24th May 2016 at the Parish Office.

Present	Chairman	Carole Robertson
	Councillors	Roger Elkins
		Geoff Mines
		Terry Jackson
		Stephen Abbott
		Chris Headon
		Ruth Sims
		Peter Evans

	The Finance and General Purposes Committee Meeting opened at 8.00pm and all those present were welcomed.	
1.	Apologies for absence – There were no apologies	Actions
2.	Declarations of interest - Members were reminded to make any declarations of personal and/or prejudicial interest(s) that they may have in relation to items on the agenda in advance of the item or when the interest is apparent.	
3.	Public Question Time – There were no members of the public present	

4.	<p>Matters arising from the report of the last meeting held on 5th April 2016: Ferring Traffic Regulation Order – Councillor Peter Evans advised that the 30mph TRO will be implemented once the 20mph roundels have been removed.</p> <p>Glebelands – The Parish Clerk confirmed that an internal and external valuation of the Glebelands took place on 9th May 2016. The valuation was requested by Ann Campbell at West Sussex County Council. Judith Howe, DVS - Property Services, Valuation Office Agency carried out the valuation.</p>	
5.	<p>Accounts and Finance :- The income and expenditure schedule for March and April 2016 was reviewed and will be recommended to Full Council.</p>	
6.	<p>Parish Clerk Report :-</p> <ul style="list-style-type: none"> • Councillors will recall at the last Full Council Meeting, Councillor Carole Robertson asked members to give thought to the option to change the name and remit of the Glebelands Committee. The Parish Clerk has met with Councillors Terry Jackson and Geoff Mines and put together a proposal. Councillor Terry Jackson presented the proposal to the members which includes the name change to Community and Facilities Committee with a remit that covered various Parish Council projects and incorporates the Football and Tennis Club. The proposal will be recommended to Full Council. • It was also agreed that the Parish Clerk, with the assistance of the Chairs for each Committee will produce remits for all Committees. 	
7.	<p>End of Year Accounts :- The Parish Clerk presented the end of year accounts to the Councillors with no further comments and will be recommended to Full Council.</p>	
8.	<p>Financial Regulations :- The Parish Clerk has provided members with a copy of the revised Financial Regulations to review prior to the meeting. It was suggested that files are checked for any deeds in relation to the Parish Council and for the Parish Clerk to approach a local solicitor to request that they store these documents on behalf of the Parish Council.</p> <p>The revised Financial Regulations will be recommended to Full Council.</p>	PC

9.	<p>Consultations :- The Parish Clerk has provided members with details of two consultations, HELAA (ADC) & Issues & Options (WBC) for their review and comment.</p> <p>The Parish Clerk advised that she had discussed the discrepancies of the HELAA with the Planning Policy and Conservation team at ADC who advised that the information in the HELAA Consultation was slightly misleading and some of it was supplied from old documentation and could be out of date. The Parish Clerk acknowledged that this seems to be more of a fact finding exercise rather than a consultation.</p> <p>It was agreed that the Parish Clerk will rectify the contents of the document in relation to Ferring and forward to the Planning Policy and Conservation team at ADC to enable them to update their information.</p>	
10.	<p>Village Green Play Equipment :- Councillors will recall at the last Full Council Meeting, the Parish Clerk advised that ADC have analysed 17 quotations against the criteria required and have selected a local contractor. As the quotation for the equipment has come under budget, ADC suggests that FPC can select the larger swing and enhance the existing play area to replace some worn out surfacing and some new equipment for the younger users which Councillors agreed to in principle. The Parish Clerk has now met the representative from ADC and carried out a site visit and suggests that members consider the option to install a roundabout. It is important to note that the Parish Clerk is waiting to receive the quotation to replace some worn out surfacing under the swings at the far side of the play area. This will be recommended to Full Council</p>	PC
11.	<p>Neighbourhood Plan Implementation (including CRTBO's) Advisory Group :- As mentioned under agenda item 4, the Parish Clerk is waiting to receive valuation report.</p>	
12.	<p>Items to be referred to next Agenda and items for information only:- Councillor Roger Elkins advised that ADC Cabinet Members will be discussing a Public Space Protection Order Consultation for Ferring Village to give consideration to dogs in public areas.</p> <p>Councillor Geoff Mines advised members of the ongoing issue of locating a boulder for the Queen 90th Birthday celebrations. He advised that a lovely piece of granite has kindly been donated to the Parish Council by Councillor Carole Robertson. Councillor Geoff Mines is currently negotiating the inscription and installation of the piece of granite.</p>	GM
12.	<p>The next Finance Committee Meeting is scheduled for Tuesday 5th July 2016 at 8.00pm at the Parish Office</p>	
	<p>The meeting closed at 9.00pm.</p>	